

JURISDOCS

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Government Documents
Special Interest Section

Letter from the Chair

by Paul Arrigo

Washburn University of Topeka
School of Law Library

I am very excited to be the Chair of GOVDOC SIS. There are many areas that GOVDOC SIS can be working on over the next year. I have a lot of ideas, perhaps too many to be accomplished in one year, considering that this is a volunteer organization. For this reason, I have begun the process of writing a strategic plan for GOVDOC SIS. Several other sections such as Private Law Libraries SIS have done this in the past couple of years. They have patterned their strategic plans after the AALL strategic plan written approximately 5 years ago.

Strategic Plan and Membership Survey

A strategic plan will provide continuity to our SIS over time. There is too much transition of officers to really get significant projects completed. This strategic plan will first discover and describe the needs of the typical GOVDOC SIS member. This will be accomplished by members filling out a user needs survey. This survey is included in this issue of Jurisdocs (*on p. 13*) as well as on an Internet form at <http://lawlib.wuacc.edu/washlaw/doctlaw/govdocsis.html> or on the GOVDOC SIS webpage at <http://www.aallnet.org/sis/gd/index.html>. Results of this survey will be used to determine the needs of GOVDOC SIS members. GOVDOC SIS member needs will then be taken into account when writing the 3 to 5 year strategic plan for this organization. The strategic planning committee consists of the Vice Chair/Chair elect, Charlene Cain, Secretary/Treasurer, Melanie Putnum, the former Chair of GOVDOC SIS David Gay, and the current Chair, Paul Arrigo.

New Committees

As I mentioned at the Baltimore Business meeting, we are forming two new permanent committees; the Publications Review Committee and the Public Relations Committee. Unfortunately, both of them have the same acronym of PRC. If someone can come up with an alternative please let me know. We may need to make changes to our bylaws. I will check with headquarters about that procedure.

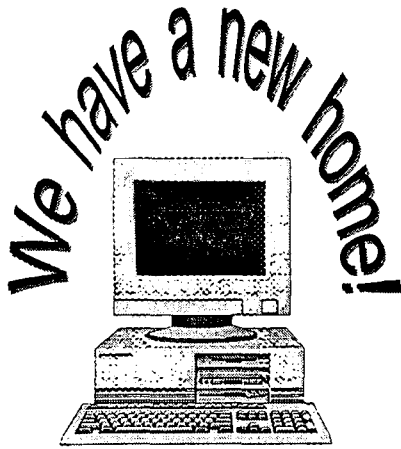
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(cont. on p 2)

(Letter from the Chair, cont.)



Visit the
GOVDOC SIS
homepage at its new
location:

www.aallnet.org/sis/gd/

1. Publications Review Committee

The Publications Review Committee consists of Hays Butler from Rutgers University Law School Library and Cecily Giardina from Dickinson School of Law Library. The head of the committee is Kay Schlueter of the Texas State Law Library. Ex officio members are the editor of *Jurisdocs* Sharon Blackburn and GOVDOC SIS webmaster Emily Carr. This committee is charged with overseeing and evaluating any publication distributed to the public under the name of GOVDOC SIS. Such publications include *Jurisdocs*, the State Bibliographies, and any brochures produced describing the SIS. I have given this committee three tasks:

determine if it is feasible to transfer the State Bibliographies from paper to electronic format for easier document delivery

This entails identifying an institution that would be interested in this project and has the technological know how and facilities. If such an institution could be found it would allow us to disseminate the publications more readily and make them available to more constituents (i.e., State Bar Associations).

(cont. on p. 3)

From the Editor

Sharon Blackburn
Texas Tech University
School of Law Library

Deadline for submissions for next issue: **January 9, 1997.**

It's certainly been an interesting fall already. I have been having my close encounter with GPO's self study (due October 15), and I hope to write an article on it for the next issue of *Jurisdocs*. Anyone wishing to commiserate or add their perspective, please let me know. Speaking of writing articles, I ask you to take a look at ideas mentioned in the Baltimore minutes. Again, I would greatly appreciate it if you'd be interested in writing on one of those topics or on something particularly pressing to you. And, if you don't want to write, let me know if there's a topic you'd like to see covered in *Jurisdocs*. We this publication to reflect the interests of our members as much as possible ☺

JURISDOCS (ISSN 0162-3079) is the triannual publication of the Government Documents Special Interest Section of the American Association of Law Libraries. Subscriptions are available through membership in AALL and in the GOVDOC SIS or through the AALL special subscription plan. The Government Documents Special Interest Section as a matter of policy does not print advertising in JURISDOCS.

Materials for publication may be submitted to the editor. The editor reserves the right to reject materials submitted for publication. The only exception to this rule is letters submitted for the "Letters to the Editor" column by current GOVDOC SIS members. This exception provides members an open forum within which to express their opinions. All of the opinions expressed in JURISDOCS represent only those of the individual authors and do not represent those of the GOVDOC SIS or AALL.

Claims for missing member issues should be directed to the business manager. The copyright to each article that appears in JURISDOCS is held by the author of that article. Reproduction without the author's permission is forbidden by the Copyright Act of 1976 ☺

(Letter from the Chair, cont. from p 2)

- ▶ *evaluate and draw up a style manual for the design of the GOVDOC SIS homepage.*
This style manual will include criteria for determining which resources to include on the webpage. It is important to create these criteria to enable smooth transitions for future committee members.
- ▶ *determine if **Jurisdocs** should be disseminated electronically rather than through the mail, whether it be on a static webpage or sent via email.*
If some individuals require paper then it can be printed out and sent to them through the mail. A standard format will also need to be determined. Will *Jurisdocs* be in Word Perfect 7.0, Microsoft Word 7.0, PDF, or a combination of the three to make the publication look as stylish and professional as possible?

2. Public Relations Committee

The Public Relations Committee is charged with promoting GOVDOC SIS and recruiting new members. There are several ways this can be done. I have listed three goals for this committee to help better promote GOVDOC SIS. So far, this committee consists of Darcy Jones, my documents assistant and a current library school student, and myself. If anyone is interested in joining this committee there are more slots available.

The tasks set out for this committee are:

- ▶ *create a new brochure for the GOVDOC SIS.*
Peter Beck, AALL Director of Publications should have our old pamphlet on file. I would like to have this pamphlet finished by the Annual Meeting in Anaheim so we could distribute them to people at the GOVDOC SIS table. It would also be helpful to send these brochures to the registrants of CONELL to get them interested in joining our SIS.
- ▶ *get the email addresses of former members of GOVDOC SIS as well as new law librarians who attended CONELL and add them to the govdocsis-l listserv.*
- ▶ *plan a program for Anaheim with one of the many SIS time slots we have been given to welcome all new members to GOVDOC SIS.*
This meeting will be an opportunity for committee chairpersons to enlist volunteers for their committee as well as let them know what GOVDOC SIS can do for them.
- ▶ *have a logo design contest for GOVDOC SIS.* If anyone has any ideas please send them to me.

As you can see, there is really too much here to be done in one year, which is why a strategic plan is so necessary. If you have any comments, suggestions, or concerns about the issues I have just raised feel free to contact me. Again, I am excited about this year and I know GOVDOC SIS can be a very active special interest section and can fulfill the needs of its members ☺

News from AALL

1998 Slate of Candidates

The Nominations Committee announces the slate of candidates for the 1998 elections.

For the office of Vice-President/President-Elect:

Margaret Maes Axtmann
University of Minnesota
Alvin M. Podboy
Baker & Hostetler LLP

For the office of Treasurer:

Janis L. Johnston
University of Notre Dame
Faye E. Jones
Hastings College of the Law

For the office of Member of the Executive Board:

Rhea Ballard-Thrower
Georgia State University
Ruth A. Fraley
State of New York Unified Court System
Frank Y. Liu
Duquesne University
Anne C. Matthewman
The Metropolitan Toronto Lawyers Association ☺

1997 Baltimore

GOVDOC SIS Minutes

by Kay Schlueter

Texas State Law Library

Minutes of the GOVDOC SIS Annual Business Meeting at Baltimore, Maryland, July 22, 1997:

Chair David Gay opened the meeting and asked for a volunteer to take minutes in the absence of the SIS Secretary/Treasurer Melanie Putnam. Kay Schlueter agreed to take the minutes.

David announced the results of the election: Charlene Cain is the new vice-chair/chair elect. Paul Arrigo will be the new Chair. Melanie Putnam will continue as secretary/treasurer. Sharon Blackburn will serve as newsletter editor and Mon Yin Lung will serve as newsletter production manager. Thanks to Sharon Bradley for running as a candidate in the election.

The minutes from the previous meeting (as printed in *Jurisdocs*) was accepted.

The treasurer's report was relayed by the Chair (the secretary/treasurer being absent). In summary, the balance in the SIS account as of May 1997 was \$9,165.00. We are financially healthy. The chair noted that travel grants were not a financial burden owing to the income generated by the state bibliographies.

The Washington state bibliography was handed out to attendees. Several matters concerning the bibliography series were discussed. A member of the AALL Publications Review Committee conveyed to the chair that the SIS had agreed to establish a review mechanism for the bibliography series but had not. Therefore, we need a Peer Review Committee to look at the bibliographies. Paul Arrigo will name a Publication Committee to check, review, and publicize the bibliographies. The committee should also consider electronic format options for the bibliographies. This publications review will require an earlier bibliography deadline for authors. The Publications Committee will also review the web site. It was suggested that the SIS needed a liaison to the AALL Publications Committee.

Sharon Blackburn gave the *Jurisdocs* report. Her goals in the past have been to have continuing columns/columnists. Mary Alice Baish and Chris Anglim have provided such columns this year. Original material was

sought for the newsletter and there was a re-design of the layout.

Sharon has two goals for the coming year for the newsletter. The first is to set up a "My Favorite **** Column," such as favorite government CD-ROM, website, statistical source, etc. Other topics for *Jurisdocs* articles might include Top Ten Lobbying Hints, Use of Government Documents in Research and Writing, Separate Housing Agreements, Marketing Documents, and Electronic Journals. The second goal is to explore various options for the newsletter. This exploration would include a discussion of the pros and cons of advertising in the newsletter and exploration of a web-based product. David Gay volunteered to work on these issues with Sharon.

Emily Carr gave a report on the SIS Web Page. The web page has been updated with the exception of the E-Mail Directory. She has added suggested Internet links and the Anaheim program suggestions. AALL is giving all SISs space on AALLNet. Emily would like feedback on the web page and whether to use the AALLNet space. Some additions we might consider are space for the committees, ordering forms for the bibliographies, and *Jurisdocs*. Paul suggested we think about a style manual.

Mary Alice Baish gave an update on Washington matters. She passed out a handout entitled, "Goals for Revising U.S.C. Title 44 to Enhance Public Access to Federal Government Information." She spoke about the programs sponsored by the Government Relations Committee and some concepts of the new Title 44 bill. The Goals statement was developed by the Inter-Association Working Group on Government Information Policy which is a group of twenty-four individuals representing several major library associations. She stated we are currently moving in very positive steps and encouraged everyone to take advantage of the programs offered in Baltimore to hear more of the continuing debate.

The gavel was transferred by out-going Chair David Gay to in-coming Chair Paul Arrigo.

Paul announced that the scheduling for next year's Anaheim conference will be very different. There will be

four keynote speakers and the rest of the conference will be situated around that scheduling. He announced the time slots available to the SISs. This coming year will also be different for program planning in that SISs are not guaranteed a program.

Paul would like to create a Public Relations Committee. This committee would be responsible for drumming up new members and contacting new members to encourage them to become involved. He suggested the committee might set up a program for new members to inform them of various committees and encourage them to join in committee work.

Paul announced the creation of a Strategic Plan Committee. This committee would gather data through a needs survey. Committee members would take that data and set up a three to four year plan. The Strategic Plan Committee will be comprised of the Board and the past two SIS Chairs.

Greta Boeringer of Pace University discussed access policies at Law Libraries. With her previous experience as a GPO Inspector, she sees restrictive access policies as quite a public relations problem for law libraries. She suggests the formation of a joint committee with the Legal Information Services to the Public SIS. This joint

committee could provide guidelines for development of access policies and begin a dialog regarding the ethical and public relations issues associated with access policies.

The meeting was adjourned by Chair Arrigo ☼

Covering the Waterfront on Statistics—Program Report

by Carol L. Moody

St. Louis University Law Library

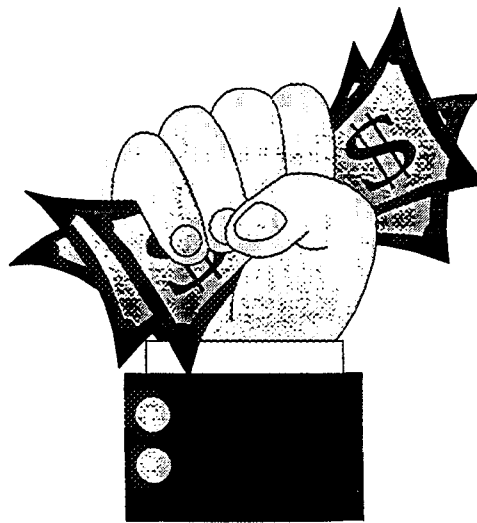
This program was on Tuesday morning at 10:45. Juri Stratford of the University of California at Davis and Richard Wehmhoefer of the Colorado Supreme Court each spoke about their experience with statistics. Mr. Wehmhoefer emphasized the use of statistics in litigation and the extreme caution librarians must exercise when asked to produce statistics. The librarian should not make judgments on the validity or completeness of any statistics s/he finds; the burden for that should lie with the user. Mr. Stratford spent some time talking about the turmoil in the statistical world just now, using the consumer price index flap as an example. During the question and answer session, some time was spent on the difficulties of following statistics found in the printed form to their current location on the Web ☼

Scholarship for Docs Librarians

AALL and CIS Announce the James F. Connolly CIS Memorial Scholarship

A scholarship for law librarians who are pursuing a law degree has been established by AALL and CIS in memory of James F. Connolly, who was executive vice president of CIS and a long-time supporter of law librarianship. Mr. Connolly died in January of this year.

The scholarship, to be named the James F. Connolly CIS Memorial Scholarship, will be awarded annually by AALL from a CIS sponsorship of \$3,000, beginning in 1998. Preference will be given to individuals who have demonstrated an interest in providing library service to government information. Preference also will be given but not restricted to AALL members. Evidence of financial need must be submitted. Applications for this scholarship will be available in October 1997 from the AALL Headquarters; contact Kate Kasprzyk at 312-939-4764 or at kkasprzyk@aall.org.



D.C. Insider

by Mary Alice Baish

AALL's Assistant Washington Affairs
Representative

Washington Headlines

Support for the FDLP and LC!

Conferees to the Legislative Branch
Appropriations bill met on September 17, 1997
and.

- ★ approved the Senate's lower level of funding of \$29,077,000 for the SuDocs Salaries and Expenses that funds the FDLP;
- ★ in the aftermath of a report issued by GAO in mid-September, mandated that GPO develop a formal system to identify publications that will remain in print and available in the Sales Program indefinitely;
- ★ mandated that GPO provide up to \$1.5 Million for a GAO management audit of selected agency procedures and processes;
- ★ approved \$5.5 million to initiate LC's Integrated Management System;
- ★ ended distribution of the bound Congressional Record to members of Congress.

Federal Judicial Opinions for All (Part I)

In late July, the Judicial Conference's Subcommittee on Policy and Programs Concerning Standard Electronic Citations proposed creating and maintaining a publicly-accessible central database of federal opinions (see <http://www.uscourts.gov/cjra/citation.html> for the report). The subcommittee will investigate costs, responsibility for creation and maintenance, and technological questions concerning citation format. In addition, the subcommittee will develop a plan of action. This proposal comes in lieu of trying to implement the medium neutral citation system recommended by ABA within federal courts .

Federal Judicial Opinions for All (Part II)

This summer, Robert Oakley and I met with Judge Royce Lamberth, U.S. District Court Judge for the District of Columbia and representatives from the Administrative Office of the U.S. Courts. While recognizing the independence of the courts, we stressed the importance of public access to judicial branch information and suggested two possible actions that could be easily implemented:

- ★ providing access to the PACER system for depository libraries, based on the model of STAT-USA
- ★ developing formal agreements among the Administrative Office or the individual courts, members of the law school consortium that voluntarily provide Internet access to appellate court opinions, and the SuDocs.

We will continue strongly to support Congressional efforts to encourage the Judicial branch into complying with Title 44.

WIPO Treaties Need Balance

President Clinton sent the two WIPO treaties to the Committee on Foreign Relations in late July, along with implementing legislation, H.R. 2281/S 1121 and H.R. 2180. Bob Oakley testified at two hearings in September to urge that libraries and educational institutions not be held liable for possible copyright infringement by individual users.

Meanwhile, in a September 19, 1997, letter to Sen. John Ashcroft, Oakley applauded the senator's introduction of S. 1146, the Digital Copyright Clarification and Technology Act, that addresses such important issues to libraries as fair use, preservation, distance learning, temporary reproduction, and liability protection.

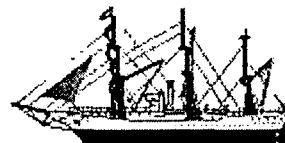
Revising Title 44—Still no Bill!

JCP Staff Director Eric Peterson will share the new draft bill when he next meets with the Inter-Association Working Group on September 29, 1997. The latest concepts list for the legislation provides that:

- ★ a new system of printing procurement “executive agents,” including GPO, would be adopted
- ★ GPO would continue to operate production and procurement for legislative branch agencies
- ★ “in-house” printing in all three branches would be greatly reduced
- ★ the “Superintendent of Government Publications” would have electronic notification of all procurement orders and be able to ride them to obtain sufficient copies for FDLPs and the Sales Program
- ★ the costs for obtaining publications for FDLPs or access to fee-based electronic systems would come from the SuDocs appropriations.

Now, Sit Right Back and You'll Hear a Tale

If you didn't make our 90 minute tour, “A Sea Change in Access to Federal Government Information: Revising Title 44 and the Role of the Government Printing Office,” you can still read the text of the presentations of this informative and invigorating program at <http://www.ll.georgetown.edu/aallwash/seachange.html>.



Washington Affairs on the Web

Learn more about the activities of the Washington Affairs Office by visiting our homepage at:
<http://www.ll.georgetown.edu/aallwash> ☪

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Coming Soon

LC's "A Century of Law Making for a New Nation: U.S. Congressional Documents and Debates, 1774-1873"

by Chris Anglim

South Texas College of Law Library

The Internet has greatly enhanced the ability of law libraries to provide access to legal and non-legal resources by increasing both the efficiency and quality of the search process. The Library of Congress's "Century of Lawmaking" project promises to make a tremendous amount of very valuable sources, many of which would be very difficult or inconvenient for most researchers to obtain, readily available in a very useful form.

Digitalization helps libraries meet both preservation and access concerns. Digitalization aids in preservation by reducing the number of times original materials are handled by researchers. Many of the materials involved in digitalization projects are rare, fragile, irreplaceable, and often priceless.

Indeed, digital imaging is a most promising future technology for the preservation of printed materials. It is rapidly evolving in quality, speed of access, and economics. In recent years, libraries have increasingly initiated plans to convert their collections to digital imaging in order to preserve fragile collections while providing improved access. With the development of the Internet, these collections are available to many more users.

In conventional libraries, physical proximity to documents is a prerequisite for access. In aiding access, digitalization adds to the convenience of researchers, who no longer need to physically travel to obtain these primary materials. One challenge to libraries is that as users increasingly discover and rely on information resources online, they increasingly want access to the contents of library collections in the same online environment.

One of several projects to provide direct access for users to the library's resources and services is the National Digital Library program, which has the goal of providing worldwide access to five million pages by the year 2000.

The Library of Congress has been implementing electronic document imaging systems for various experimental and operation purposes since the early 1980s. In 1994, it announced plans to create a National

Digital Library by applying electronic document imaging technology to selected materials from its collections. The technology is being shown via its Digital Library Visitor's Center. The project is being funded through foundation grants and private gifts. The Library of Congress plans to digitalize a large number of documents—perhaps more than 5 million pages by the year 2000. To avoid copyright protection issues, the initial implementation will emphasize research materials, including textual documents and photographs that are in the public domain.

The Library of Congress views the national Digital Library as a critical part of the emerging National Information Infrastructure. It envisions the National Digital Library as a collaborative effort that will ultimately encompass the collections of other libraries.

The American Memory Project involves digitizing special collections consisting of primary source and archival materials that represent U.S. culture and history. These collections include: digital reproduction of the item, a search engine to help locate specific items, and various accompanying materials such as background materials and bibliographies.

"A Century of Law Making for a New Nation: U.S. Congressional Documents and Debates, 1774-1873" is a part of the American Memory Project and a part of the project is expected to be available on the Internet by early 1998. The Law Library is the largest such library in the world. It was established by the US Congress to answer congressional inquiries and prepare reports and other documents for U.S. law members.

In the "Century of Law Making" project, the Law Library of Congress is digitizing historical documents of the first 42 Congresses. The collection will extend from 1714 to 1873, from the *Journals of the Continental Congress* through the *Congressional Globe*. Titles in the collection will include the *House and Senate Journals*, *Senate Executive Journal*, *the Annals of Congress*, *Register of Debates*, *the Congressional Globe*, *the American State Papers*, and the *Statutes at Large*. The *House and Senate Journals* will be fully machine searchable and will

provide the gateway to the *Annals*, *Register*, and *Globe* through a date link. The *Annals*, *Register*, *Globe*, *American State Papers*, and the *Statutes at Large* will also have searchable headings and related reference works in electronic form. The Library will provide unprecedented access to historic Congressional records. Through a combination of facsimile digital images and searchable text, the American public will be able to explore the creation and development of the United States of America in the words and deeds of the members of Congress.

Virtually all facets of American history and the history of Congress itself appear in the Congressional records. The hundreds of legislative volumes are a treasure trove of information about the growth of the Republic, the construction of its government, and the concerns of its people. The grand themes are here: the birth of the new Republic's institutions, westward expansion, the admission of new states, and the debate over slavery. So are the more intimate pictures: widow's petitions for pensions and small town's requests for federal posts. The unique enhancements of electronic access will make it possible to search these poorly indexed texts in depth for the first time.

Specifically, the Law Library and the National Digital Library program plan to provide Internet access to the following Congressional documents by the year 2000:

- ★ The Journal of the U.S. House of Representatives, 1789-1873 (73 volumes)
- ★ The Journal of the U.S. Senate, 1789-1873 (68 volumes)
- ★ The Journal of the Executive Proceedings of the U.S. Senate, 1789-1873 (20 volumes)
- ★ The Journal of William MacLay, U.S. senator from Pennsylvania, 1789-1791 (1 volume)
- ★ The debates of Congress as published in the:
 - Annals of Congress, 1789-1824 (42 volumes)
 - Register of Debates, 1824-1837 (28 volumes)
 - Congressional Globe, 1833-1873 (110 volumes)
- ★ The Journals of the Continental Congress

- ★ Farrand's Records of the Federal Convention of 1787 (5 volumes)
- ★ The Debates in the Several State Conventions on the Adoption of the Federal Constitution (Elliott's Debates on the Adoption of the Federal Constitution) (5 volumes)
- ★ The United States Statutes at Large, 1789-1873
- ★ The legislative and executive documents published by Congress in the American State Papers, 1789-1873 (38 volumes)

In addition to the historical texts, the collection will offer a set of reference tools online. The Library hopes to include: the *Biographical Directory of the U.S. Congress, 1784-1989*, Guides to the Research Collections in the House and Senate, links to the National Archives' Guides to House and Senate papers, and Senator Robert C. Byrd's *The Senate*. Further hypertext links will connect to related materials on the Internet.

In total, the project involves 442 volumes and 354,000 pages.

Conceived about five years ago, the project is in the process of being activated. Six people now work as a team on this project, including a legal reference librarian. The team is directed by the Chief of Public Services for the Law Library ☺



Superintendent of Documents Wayne Kelley Retires

by Sharon Blackburn
Jurisdocs Editor

The law librarian community was surprised and saddened to learn of the sudden retirement of Superintendent of Documents Wayne Kelley on September 12th. Gil Baldwin of the Library Programs Service posted a note announcing the retirement on GOVDOC-L. In the announcement, Public Printer Michael DiMario stated, "I personally, and I know I speak for the many other people who worked closely with Wayne, feel a deep sense of loss at his departure." Mr. DiMario praised Mr. Kelley for championing public access, starting GPO Access, and leading the planning efforts which resulted in the 1996 *Study to Identify Measures Necessary for Successful Transition to a More Electronic Federal Depository Library Program*.

Carol Moody, Documents Librarian at St. Louis University Law Library, stated in a posting to GOVDOC-L, "I am extremely sorry to hear about Mr. Kelley's retirement. There are still dragons to be slain." When contacted by phone, Moody added, "He, more than anyone at GPO, spoke most eloquently about public access. He said all the right words and in an interesting and humorous way."

Susan Tulis, Documents Librarian at the University of Virginia Law Library, praised Mr. Kelley as a "real supporter and advocate of the depository program." She said, "Having worked at CQ before coming to GPO, Mr. Kelley knew the value of government information, which

assisted him when he took over the job as the Superintendent of Documents."

David Gay of the University of Arkansas School of Law Library Robert A. Leflar Law Center echoed Susan's remarks, "Mr. Kelley was a very strong advocate for the depository program."

Assistant Washington Affairs Representative Mary Alice Baish further praised Mr. Kelley:

Wayne Kelley was much more than a champion of the Federal Depository Library Program during his many years as Superintendent of Documents. He is a true believer in the broadest principles of public access: that in a democratic society, government information belongs to the people and is used to improve research and knowledge, strengthen the economy, and keep our government accountable. Mr. Kelley never backed off from the "good fight" to improve public access, and we will all miss his commitment and dedication.

On behalf of GOVDOC SIS, Chair Paul Arrigo expresses our appreciation of Mr. Kelley's efforts to strengthen public access to government information. Paul also sends our hopes that Mr. Kelley enjoys his retirement ☺

GOVDOC SIS Grant Application

The SIS is funding two \$400 grants for librarians and/or depository staff to help cover travel, lodging, and registration for documents-related meetings, conferences, and continuing education programs. For example, applicants might choose to attend:

- ☆ the interagency depository seminar, usually held in May, or
- ☆ the April depository library meeting in Washington, or
- ☆ ALA/GODORT pre-conferences, or
- ☆ regional training opportunities.



Please note that these grants are not intended to fund attendance at AALL.



PLEASE SEND IN THE FORM ON THE NEXT PAGE BY **FEB. 1, 1998**



**GOVERNMENT DOCUMENTS SPECIAL INTEREST SECTION
AMERICAN ASSOCIATION OF LAW LIBRARIES
APPLICATION FOR GRANT - 1997/98**

Purpose: The purpose of the Government Documents Special Interest Section Grants Program is to financially assist members of the SIS and their document support staff to attend documents related meetings, conferences (with the exception of the AALL annual meeting), and continuing education programs. Preference will be given to those individuals who will not receive any support from their employing institutions and/or those individuals who have never before attended the meeting for which they are requesting support.

PLEASE TYPE OR PRINT IN INK

1. Name: _____ Date: ____/____/____

2. Current Title: _____

3. Address:

Work: _____ Home: _____

Phone: _____ Phone: _____

4. Briefly describe your duties and responsibilities in your current law library position.

5. Previous relevant employment (employers, positions) _____

6. Please list your professional activities as they relate to law and/or document librarianship.

7. Are you a member of the GOVDOC SIS? ___ YES ___ NO

If yes, when did you join? _____

If no, a letter from a current GD/SIS member **must** accompany this application.

8. For what purpose do you wish to use this grant? _____

9. Have you attended this meeting before? ___ YES, ___ NO If yes, how many times? ___

10. How do you feel you will benefit from attending this meeting? _____

11. Will your employer pay any of your expenses for attending this meeting? _____

If so, what portion? _____

12. Estimated expenses for this meeting:**

Travel: _____

Lodging: _____

Registration: _____

**The maximum total award per recipient will not exceed \$400.00.

I have not received a GOVDOC SIS grant in the past. I agree that if for any reason I am unable to use any grant monies awarded (or my employer decides to pay all or a portion of my expenses), I shall return the grant money (or a portion thereof) to the Government Documents Special Interest Section. I further agree to furnish receipts documenting my attendance and expenses at the meeting within thirty (30) days of my return. Photocopies will suffice. I will submit a written summary of the meeting funded for inclusion in the next issue of *Jurisdocs*.

Signature: _____

Date: _____

Please send application by **February 1, 1998**, to:

David Gay
Chair, GOVDOC SIS Grants Committee
University of Arkansas School of Law Library
Robert A. Leflar Law Center
Fayetteville, AR 72701-1201
(501) 575-5604
Fax (501) 575-2053
dgay@mercury.uark.edu

The GOVDOC SIS does not discriminate on the basis of religion, age, national origin, or sexual preference.

GOVDOC SIS Member Needs Survey

This survey will help focus the strategic planning committee toward the needs of GOVDOC SIS members. It would be very helpful if you could thoughtfully complete this survey. This process will only work if the committee gets a representative number of responses. The committee wants the majority of the membership represented in the strategic planning process. Your responses will remain confidential. This survey is also on Internet at <http://lawlib.wuacc.edu/washlaw/doclaw/govdocsis.html> or on the GOVDOC SIS webpage at <http://www.aallnet.org/sis/gd/index.html>.

1) What type of library do you work for?

- Academic Library
- Court Library
- Federal Agency Library
- Law Firm Library
- Military Library
- Prison Library
- OTHER _____

2) What percentage of your job is directly related to government documents?

2a). What percentage of your time is spent on other tasks? If you have another duty please fill that in the text box at the bottom along with the percentage of time spent performing that task.

____ Cataloging

____ Information Technology

____ Legal Research

____ Reference

OTHER _____ Percentage _____

3) What are the main obstacles to running an efficient government documents department at your library?

4) How many document assistants and students do you have working in the government documents department? Also list how many hours they work a week.

Document Assistants _____ Total hours per week _____

Student Workers _____ Total hours per week _____

5) Are you involved in a local government documents organization in your state? YES/NO

6) Are you a member of ALA GODORT? YES/NO

**7) Does your administration pay for your expenses at professional conferences/meetings?
YES/NO**

7a) If so what percentage? _____

8) Do you keep up with Information Policy issues? YES/NO

**8a) Which jurisdiction do you tend to follow more? State, Federal or
International**

9) How frequently do you track information policy issues? Daily, Weekly, Monthly

10) List the government document listserves you are subscribed to?

**11) Does the documents collection have good support from the Library Director or from
your administration? YES/NO**

12) Are your colleagues interested in working with documents? YES/NO

**12a) Are they willing to answer reference questions concerning government
documents or do they refer all questions to you?**

Answer

Refer

12b) Are your colleagues open to training? YES/NO

**13) Are there any restrictions to the public when accessing the government documents
collection? YES/NO**

13b) If there are restrictions please describe the policy behind the restrictions?

**14) What type of training would you need to help you in your day to day government
documents operation?**

15) What type of technological training would benefit you the most at your job?

16) Have your para-professionals expressed a desire for training in government documents processing, reference, electronic technology etc.? Y/N If so please list some of their desires.

17) Do you have any other needs that could be met by Govdoc SIS?

Please return this survey to Paul A. Arrigo

Washburn University School of Law

1700 College Ave.

Topeka, KS 66621

Fax 785-232-8087