

GLL Grants Committee 2015/2016 Annual Report

The Committee's charge for 2015/2016 was:

- Recommend to Executive Committee how many grants should be offered this year (which conferences, number of grants and amount of each grant)
- Solicit member applications for approved travel/conference grants. Utilize the Newsletter, website and listserv to communicate information and to recognize all awardees.
- Solicit member contributions to the SIS Grant Fund. Utilize Newsletter, website and listserv to communicate information. Recognize all donors.
- Conduct Annual Meeting Silent Auction both online and at the GLL-SIS Breakfast and Business Meeting, to raise funds for travel/conference grants.
- Create and maintain a manual of procedures and/or timeline for the committee.
- Maintain a manual of procedures and/or timeline for the committee
- Review the current grants program and make changes that will make the program more meaningful

I am pleased to report that we were able to address all of the charges. The Board gave us funds to award 6 grants of \$1,500 each this year. The AALL Registration Grant is sponsored by Thomson Reuters, but the Committee makes the recommendation to the Board as to which applicant is most qualified. In 2015/2016 the following grants were awarded:

AALL Business Skills Clinic – One \$1,500 grant
Kris Albertus, Reference CALR Librarian
U.S. Court of Appeals – 8th Circuit Library
Saint Louis, MO

AALL Leadership Academy – One \$500 grant as he received a \$1,000 grant from another SIS
Lee Van Duzer, Law Librarian
Washington County Law Library
Hillsboro, OR

ABA Equal Justice Conference – Three \$1,500 each grants
Joan Bellistri, Law Librarian
Anne Arundel County Public Law Library
Annapolis, MD

Mark Estes, Law Library Director
Bernard E. Witkin Alameda County Law library
Oakland, CA

Sara Pic, Reference Librarian
Law Library of Louisiana
New Orleans, LA

GLL AALL Annual Meeting Travel Grants – Three \$1,500 each grants

Paula Doty, Assistant Law Librarian
Nevada Supreme Court Library
Carson City, NV

Mary Jenkins, Law Librarian & Director
Hamilton County Law Library
Cincinnati, OH

Cornell Winston, Law Librarian & Records Center Supervisor
United States Attorney's Office
Los Angeles, CA

GLL AALL Annual Meeting Registration Grant (funded by Thomson Reuters)

Taryn Rucinski, Branch Librarian
U.S. Federal Courts Second Circuit Library
New York, NY

The Committee publicized the grants via the GLL Listserv, on its website and in the *GLL Newsletter*.

This year we will again hold our Silent Auction online and at the AALL Annual Meeting during the GLL breakfast and business meeting. We will also ask for cash contributions from our members to go toward funding grants in the future. We have sent an announcement regarding this to the *GLL Newsletter* and will also post it to the list serve in early July and on our website.

The Committee created new rules and policies regarding grants and submitted it to the GLL Executive Board. A copy follows this report.

I would like to thank those who served on the Grants Committee this year; they did an excellent job and were a pleasure to work with.

Respectfully submitted,
Regina Smith, Chair 2014/2015 GLL Grants Committee

2015/2016 GLL Grants Committee: Sandra Marz, Christine Morton, Carol Suhre, Jessica VanBuren, Gail Warren, Board Liaison – James Durham, Chair – Regina Smith

Report from GLL SIS Grants Committee to GLL Executive Board Regarding Changes in the GLL Grants Program

The GLL Grants Committee has been asked by the GLL Executive Board to review the current program and make changes that will make the program more meaningful. Also, the Committee has observed that we are awarding more money in grants to our members than what is raised by the Annual Silent Auction that takes place at the AALL Annual Meeting during the GLL annual business meeting. In fact, we only covered the cost of 1 grant last year and this takes into account cash donations that were made the day of the auction.

Following is a brief report of what occurred last year, a summary of what has happened to date this year, and our recommendations for next year and the future.

2014/2015 Grants:

In the year 2014/2015, the Board appropriated funds for the following:

- Management Institute – 1, \$1,500 grant.
- Equal Justice Conference – 2, \$1,500 grants. Only 1 was awarded.
- AALL Registration Grant – This grant is funded by Thomson-Reuters. One grant was awarded
- AALL Annual Meeting – 3, \$1,500 grants. Only 2 grants were awarded.

The total amount approved for grants in 2014/2015 was \$9,000 and the total amount awarded was \$6,000.

Grant recipients were:

- AALL Management Institute, \$1,500 – Joseph Lawson
- Equal Justice Conference \$1,500 – Janine Liebert
- AALL Registration Grant – Suzanne Corriell (Sponsored by Thomson Reuters)
- AALL Annual Meeting Grant \$1,500 each– Emily Bergfeld & Alice Davidson (Scott Burgh was awarded a grant but contacted the Committee in late May to let us know that he had received other funding) Since we had no other applicants, the Committee decided to just award 2 of the 3 approved grants.

2014/2015 GLL Grants Committee:

- Regina Smith, Chair
- Sandra Marz
- Leslie McGuire
- Carol Suhre
- Gail Warren
- Board Liaison – Jennifer Murray

2015/2016 Grants:

In the year 2015/2016, the Board appropriated the following:

- AALL Business Skills Clinic – 1, \$1,500 grant
- AALL Leadership Academy – 1, \$1,500 grant
- Equal Justice Conference – 3, \$1,500 grants
- AALL Annual Meeting – 3 \$1,500 grants
- AALL Annual Meeting Registration Grant – 1 grant sponsored by Thomson-Reuters

The total amount approved for grants in 2015/2016 was \$12,000. The total amount awarded to date for the AALL Business Skills Clinic (\$1,500) and the ALL Leadership Academy (\$500) is \$2,000.

Grant recipients to date were:

- AALL Business Skills Clinic, \$1,500 – Kris Albertus
- AALL Leadership Academy, \$500 – Lee Van Duzer

Current rules for awarding GLL grants:

Rules for Awarding Grants

1. Membership in State, Court & County SIS is a prerequisite to receiving the grant.
2. Grants should be made on the basis of: 1. Financial need 2. Proven potential ability 3. Promise of future usefulness and permanence in the law library profession
3. Grants may be withdrawn for sufficient cause by unanimous action of the Committee.
4. Should circumstances prevent use of the grant by the recipient, the award is to be handled at the discretion of the Committee.
5. Recipient is required to provide receipts of expenses and sent to the Committee chair within a week of the conference conclusion.
6. First time applicants will take priority over previous recipients. Individuals who have received an SCCLL grant in the current or previous two Association fiscal years will not be eligible. However, an award may be presented to a previous recipient if there are fewer qualified applicants than awards available.
7. All members of SCCLL are eligible regardless of number years of membership.

2015/2016 GLL Grants Committee:

- Regina Smith, Chair
- Sandra Marz
- Christine Morton
- Carol Suhre
- Jessica Van Buren
- Gail Warren
- Board Liaison – James Durham

Recommendations for 2016/2017 and the future:

The Grants Committee reviewed rules for awarding grants for AALL and various SIS's. At present, we have a list of rules and then our grant application lists other requirements. We believe that we can streamline the application and incorporate those requirements that are presently on the application into the existing rules.

We recognize that the GLL SIS cannot afford to be as generous as it has in the past with grants as it would rapidly deplete our treasury if we were to continue with the funding level that was approved for this year.

Following are suggested rules for applying for a GLL SIS Grant:

1. There is no guarantee that the Committee will make grants available every year.
2. Membership in the GLL SIS is a prerequisite to applying for a GLL SIS grant.
3. Grants should be made on the basis of: financial need, proven potential ability, and promise of future contributions to the GLL SIS and permanence in the law library profession.
4. Grants may be withdrawn for sufficient cause by unanimous action of the Committee.
5. Should circumstances prevent use of the grant by the recipient, the funds allocated to the grant are to be handled at the discretion of the Committee.
6. Recipient is required to provide receipts of expenses. They are to be sent to the Grants Committee chair within a week of the conference's conclusion.
7. First time applicants will take priority over previous recipients. Individuals who have received a GLL grant in the current or previous two Association fiscal years will not be eligible. However, an award may be presented to a previous recipient if there are fewer qualified applicants than awards available.
8. All members of the GLL SIS are eligible to apply for grants regardless of number years of membership. However, the Committee reserves the right to designate certain grants to newer librarians (less than 5 years in the profession) or to experienced librarians (more than 5 years in the profession).
9. Applicants must submit a copy their current resume with their application.
10. Applicants must submit 2 signed letters of recommendation from their employer, an immediate supervisor, or a trustee, etc. who has first-hand knowledge of the applicant's work responsibilities. The recommendation should include information about the applicant's potential contribution to the field of law librarianship and AALL, and should also address the nature of the financial need.
11. Those receiving an AALL Grant will be required to attend the GLL SIS business meeting/breakfast and attend at least 1 GLL SIS sponsored program during the AALL Annual Meeting.
12. Anyone who receives a GLL SIS grant will be required to write an article about the conference, academy or institute that they attended for the GLL SIS Newsletter.
13. Anyone who receives a GLL SIS grant will be required to serve on a GLL SIS Committee for one year.
14. Applications that are received after the designated day and time will be discarded.

The Grants Committee proposes that the GLL SIS fund the following grants for 2016/2017:

- Equal Justice Conference: One (1) \$1,000 grant
- AALL Annual Meeting Travel Grant: Two (1) \$1,000 grants; 1 for a new Librarian < 5 years' experience; 1 for an experienced Librarian > 5 years' experience.
- AALL Annual Meeting Registration Grant: One (1) grant funded by Thomson Reuters
- AALL Management Institute: One (1) \$1,000 grant

This would reduce our annual expenditure to \$4,000 as compared to the \$12,000 that was budgeted for this year. The committee recognizes that \$1,000 grants will most likely not cover 100% of an applicant's expenditures unless they reside in the same city as the conference or institute or academy is being held. If the Executive Board wishes to have grants remain at their present level of \$1,500, then the total annual expenditure would be \$6,000.

In the early days of the Silent Auction we would bring in over \$3,000 some years. This is not the case today. The Committee proposes that we solicit cash donations from our membership toward a "Grant Fund" each year. The donations could be sent to the Treasurer and the donors would be acknowledged in the Fall issue of the GLL Newsletter as they were in the Fall of 2015. If the Board approves this measure, we could begin solicitations in May and then send out reminders in June, July and August which contain progress reports. It would be wonderful if we were able to fully fund grants through these donations.

Respectfully submitted,

2015/2016 GLL Grants Committee:

- Regina Smith, Chair
- Sandra Marz
- Christine Morton
- Carol Suhre
- Jessica Van Buren
- Gail Warren
- Board Liaison – James Durham