GRANT APPLICATION FORM

If additional space is needed for answer, please use the Continuation Page at the end of the application.

MEETING APPLICATION FOR:

Self Represented Litigation Network Conference, September 18-20, 2024

Application Deadline: Friday, June 28, 2024, 5 pm, Eastern Standard Time

ENTER CONTACT INFORMATION:

Name:_____________________________________________________

Current Employer:___________________________________________

Current Title: _____________________ How long: ______________

Address 1:_________________________________________________

Address 2:_________________________________________________

City: ______________________________________________________

State:_____________________________________________________

Zip Code: ________________________________________________
LIST PREVIOUS LIBRARY OR OTHER RELEVANT EXPERIENCE:

Employer: ____________________________ Position: ____________________________ Date: __________

1. ____________________________ ____________________________ __________

2. ____________________________ ____________________________ __________

GLL SIS INFORMATION

Number of years of GLL SIS Membership: __________

Have you previously received a GLL grant? __________

Recipients of grants in the past two years are ineligible to apply unless there are no other qualified applicants. If yes, please list meeting name(s) and date(s):

___________________________________________________________________
___________________________________________________________________
___________________________________________________________________

LIST GLL AND/OR AALL ACTIVITIES:

1. ________________________________________________________________

2. ________________________________________________________________

3. ________________________________________________________________

4. ________________________________________________________________

5. ________________________________________________________________
EXPENSE INFORMATION

Expense information is required.

Please list all meeting expenses even if some expenses are being paid by another grant or an employer.

Estimated expenses for:

Registration: $______________________________
Lodging: $____________________________
Meals: $____________________________
Transportation (car service/airfare, etc): $____________________________

Total: $____________________________

Will your employer pay any portion of your meeting expenses? No_______ Yes_______

If yes, what portion or percent? ________%

Example: My employer will pay for Registration only; or my employer will pay 25% of my overall expenses.

MEETING GOALS AND OBJECTIVES:

1. What are your career goals and how will attendance at this meeting benefit you in furthering your goals?

_________________________________________________________________

2. How will attendance at this meeting benefit you and your employer?

_________________________________________________________________
3. How will you apply what you learn at this meeting?

___________________________________________________________________

4. What other professional meetings/educational programs have you attended in the past year?

_________________________________________________________________

A current resume and one signed letter of recommendation must accompany your application. The letter should be from your employer, an immediate supervisor, or a person who has first-hand knowledge of your work responsibilities. The recommendation should include information about your potential contribution to the field of law librarianship and AALL, and should also address the nature of the financial need.

STATEMENT OF APPLICANT’S COMMITMENT

If I am awarded a grant, I will submit an article about the conference, academy or institute that I attended to the GLL SIS Newsletter. I also agree to serve on a GLL SIS Committee for one year.

If I am awarded a grant to attend the AALL Annual Meeting, I will attend the GLL SIS business meeting/gathering and attend at least 1 GLL SIS sponsored program during the Annual Meeting.

For any grant received, I will submit all receipts for my expenses* to the Grants Committee Chair within one week after the meeting’s conclusion.

___________________________________ __________________
Applicant’s Signature Date

Please print application, sign, scan and email to committee as indicated below:

PLEASE NOTE THAT INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED BY THE GRANTS COMMITTEE.

Email the completed, signed application, resume, and one signed letter of recommendation to the GLL Grants Committee Chair:

Christine Morton
christine_morton@ca2.uscourts.gov
631-712-6090

*Please note that receipts are required for all expenses and must be submitted with an AALL Expense Report Form, available at the top of the Expense Reimbursement Policy page: https://www.aallnet.org/about-us/what-we-do/policies/expense-reimbursement-policy/