

GRANT APPLICATION FORM

If additional space is need for answer, please use the Continuation Page at the end of the application.

ENTER CONTACT INFORMATION:

Name:

Current Employer: _____

Current Title: _____ How long: _____

Address 1:

Address 2:

City: _____

State: _____

Zip Code: _____

LIST PREVIOUS LIBRARY OR OTHER RELEVANT EXPERIENCE:

Employer:	Position:	Date:
1. _____	_____	_____
2. _____	_____	_____

GLL SIS INFORMATION

Number of years of GLL SIS Membership: _____

Have you previously received a GLL grant? _____

Recipients of grants in the past two years are ineligible to apply unless there are no other qualified applicants. If yes, please list meeting name(s) and date(s):

LIST GLL AND/OR AALL ACTIVITIES:

1. _____

2. _____

3. _____

4. _____

5. _____

EXPENSE INFORMATION

Expense information is required.

Please list all meeting expenses even if some expenses are being paid by another grant or an employer.

Estimated expenses for:

Registration: \$ _____

Lodging: \$ _____

Meals: \$ _____

Transportation(car service/airfare, etc): \$ _____

Total: \$ _____

Will your employer pay any portion of your meeting expenses? Yes _____ No _____

Yes _____

If yes, what portion or percent? _____%

Example: My employer will pay for Registration only; or my employer will pay 25% of my overall expenses.

MEETING GOALS AND OBJECTIVES:

1. What are you hoping to learn at this meeting that will help you grow as a librarian? How will attendance benefit you and your employer?

2. How will you implement what you've learned at this meeting into your current job or your future professional development?

3. What other professional meetings/educational programs have you attended in the past year, if any?

A current resume and one signed letter of recommendation must accompany your application. The letter should be from your employer, an immediate supervisor, or a person who has first-hand knowledge of your work responsibilities. The recommendation should include information about your potential contribution to the field of law librarianship and AALL, and should also address the nature of the financial need.

STATEMENT OF APPLICANT'S COMMITMENT

If I am awarded a grant, I will submit an article about the conference, academy or institute that I attended to the GLL SIS Newsletter. I also agree to serve on a GLL SIS Committee for one year.

If I am awarded a grant to attend the AALL Annual Meeting, I will attend the GLL SIS business meeting/gathering and attend at least 1 GLL SIS sponsored program during the Annual Meeting.

For any grant received, I will submit all receipts for my expenses* to the Grants Committee Chair within one week after the meeting's conclusion.

Applicant's Signature

Date

Please print application, sign, scan and email to committee as indicated below:

PLEASE NOTE THAT INCOMPLETE OR LATE APPLICATIONS WILL NOT BE CONSIDERED BY THE GRANTS COMMITTEE.

Email the completed, signed application, resume, and one signed letter of recommendation to the GLL Grants Committee Chair:

Susan Falk
sfalk@akcourts.gov
907-264-0581

*Please note that receipts are required for all expenses and must be submitted with an AALL Expense Report Form, available at the top of the Expense Reimbursement Policy page: <https://www.aallnet.org/about-us/what-we-do/policies/expense-reimbursement-policy/>

CONTINUATION PAGE: