

LISP-SIS Business Meeting Minutes

July 15, 2013, AALL Seattle

Present: Janine Liebert (Chair), Luis Acosta, Nicole Dyszlewski, Bret Christensen, Brian Huffman, Leslie Greenwood, Heather Simmons, Emily Bergfeld, David McFadden, Janet Ann Hedin, Sarah Mauldin, Robyn McAllen, Pam Crawford, Tara Crabtree, Matthew Bennett.

Recorder: Brian Huffman

1. Meeting commenced at 7:17 am.
2. The minutes from July 24, 2012 were approved.
3. New officers were announced: Janet Hedin was elected Secretary/Treasurer and Brian Huffman was elected Vice Chair/Chair-Elect.
4. Janet Hedin reported the awarding of two Kathy Garner Scholarships Grants: Emily Bergfeld and Nicole Dryzlewski. Each recipient received \$850 for conference-related expenses. There were a total of ten applicants this year. Janet thanked the scholarship grant committee for their work.
5. The Treasurer's Report was given by Brian Huffman. We have \$13,453 in reserves as of May 2013. Not all dues have been deposited as of this statement.
6. Members presented updates and news: Sarah Mauldin mentioned using screen-casting as a good teaching opportunity. Jing was also an option. Camtasia was mentioned by Bret Christensen. The University of Florida has been using LibGuides for this purpose. Michigan has expanded its offering at legalhelp.org.
7. Janine contacted Meg Butler (AALL Liaison). It was suggested that LISP update our bylaws. AALL is providing model bylaws for each SIS. Luis Acosta and David McFadden volunteered to form a committee and report on this.
8. The members discussed possible LISP projects.
 - a. It was suggested that we review our presence on ALLNET.
 - b. It was also recommended we revise the public toolkit. Leslie Greenwood and Heather Simmons volunteered for the Public Libraries Toolkit Review Committee.
 - c. The group discussed the need to get local chapters involved in LISP endeavors. JoAnn Hounshell is the new chapter council chair and contacted her was advised. It was agreed the next steps would be to identify who to contact for each chapter and move this forward. Sarah Mauldin and Nicole Dyszlewski offered to form a State Chapters Outreach and External Relations Committee.

- d. There was a discussion about our lack of a LISP newsletter. We haven't done one for years. It has been recommended as best practice to post on the listserv or a blog instead of a newsletter. Some concern about lack of archiving options for anything other than a newsletter was raised.
 - e. Janet Hedin agreed to remain on the Kathy Garner Scholarship Grant committee.
 - f. The group discussed the opportunity to put on a webinar training session. We were advised to contact Amy Hale-Janeke if anyone has any ideas for the 2014 conference. Janet Hedin and Sarah Mauldin encouraged interested members to send ideas and education submissions to them for any assistance. Janine Liebert, Sarah Mauldin and Janet Hedin agreed to serve on an education committee. A webinar on civis 101 was suggested as well as partnering with another SIS.
 - g. It was suggested that LISP place documents to be preserved on a Google drive.
9. We were reminded of Annual Conference Opportunities for LISP PR and Marketing. The LISP table at the exhibitors hall was mentioned and no plan of action was devised for San Antonio. We need a table at CONELL for next year. Bret Christensen offered to chair the PR and Marketing committee. We were also reminded about the Joint SCCLL/LISP/SR roundtable offered this year.
10. The meeting was adjourned at 8:38 am.