

# **AALL Legal Information Services to the Public SIS**

## Meeting Minutes

*July 13, 2014*

*Present:*

Brian Huffman, Valerie Carullo (Bloomberg BNA), Nicole Dyszlewski, Sarah Jaramillo, Catherine McGuire, Janine Liebert, Shannon Stoneking, Pauline Afuso, Scott Burgh, Heather Simmons, Maria Protti, Ellen Richardson (AMPC 2015), Lisa Mecklenberg Jackson, Luis Acosta, Sue Ludington, Bret Christensen, Meldon Jenkins-Jones

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**The meeting began at 7:10, chaired by Brian Huffman, Vice-Chair/Chair-Elect.**

**1. Acknowledgements/Approval of Minutes**

- a. Brian thanked Bloomberg BNA, and their representative, Valerie Carullo, for sponsoring the breakfast business meeting. Thank you, BNA!
- b. Minutes from the 2013 annual meeting are currently missing.
- c. Brian will put the call out for the minutes, and once they are found they'll be posted on the LISP website and Brian will send a note via the listserv to let everyone know.

**2. Election Results**

51 members voted. The officers serving 2014-2015:

- a. Vice Chair/Chair Elect: Leslie Greenwood
- b. Secretary-Treasurer: Pauline Afuso

**3. Grant Recipients**

Janet Hedin could not attend, but reported (through Brian) that LISP awarded three grants. All three grant recipients attended the business meeting. They are:

- a. Scott Burgh, City of Chicago Department of Law Library
- b. Sara Jaramillo, Fordham University Law Library
- c. Sue Ludington, Washington County Law Library, Hillsboro, OR

**4. Treasurer's Report**

As of the meeting, LISP has \$13,003.79. However, it does not account for any reimbursements for this year AALL convention either for meeting costs or Kathy Garner recipients. The full report was sent to Brian as Treasurer Janet Hedin was not able to be at the meeting.

**5. Outreach Committee**

Report that there was a project to see what projects and services other groups were doing for public libraries, but it was discovered that the special A2J committee that Sara Galligan was on was doing the same thing. It was then decided to see what the result of their report was. Results would be presented at AALL (session on Tuesday morning.)

**6. Report from AALL by Janine Liebert**

There is concern about membership retention. There has been a noticeable decrease of membership and the discussion from AALL focused on how to get past members to rejoin. Is there a way to find old memberships lists and see if there is a way to contact lapsed members? Similarly, LISP membership has gone down, so it was

suggested that we find old membership LISP membership lists and see if we can do some proactive networking to those whose membership in LISP has lapsed.

**7. Public Toolkit**

- a. Heather Simmons has the new bookmarks, Brian said that he would pass on the name of a person from New York who could review the New York references. Shannon Stoneking met a law librarian from North Dakota who was interested in helping. She will pass the contact info back to Heather.
- b. Questions regarding the toolkit – is there a checklist of resources or content that has to be included? How often are they reviewed and updated? Suggestion from the membership – put the toolkits on a rotating updating schedule like the CFR.
- c. Heather volunteered to stay on as chair of this committee.

**8. Publication Update**

Brian reported that the publication, “How to Research a Legal Problem” has been updated by various members of LISP and the changes have been approved. The updated publication will soon be posted on AALLNet.

**9. AMPC Update**

- a. Ellen Richardson, a member of the AMPC, is the liaison to LISP. She spoke about the new format and procedures for choosing topics for next year’s Annual Meeting. The new process has two goals: To get topics that people want to learn about on the program for next year, and to get more members involved with the program development process.
- b. Step one is to get “Must have” topics to the AMPC by August 1. These topics will fall into six main categories: Management/Leadership, Technology, Content Management, Legal Research/Reference, Raising the Profile of the Library/Librarian, and Collaboration.
- c. Nicole Dyszlewski volunteered to help gather topics from LISP members, and Catherine McGuiire also volunteered to help.

**10. Bylaws update**

LISP reviewed its bylaws to see if they needed to be updated to match the changes made to AALL’s bylaws. Bret Christiansen reported that that LISP bylaws already conformed to AALL’s, and there was no need to make changes.

**11. Reminders**

Several members reminded the group about sessions of interest.

**12. Meeting adjourned at 7:43**

Respectfull Submitted,

Pauline Afuso  
LISP 2014/15 Secretary/Treasurer  
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