

**Annual Business Meeting
AALL - Legal Information Services to the Public (Special Interest Section)
2016 Meeting Minutes – Chicago, IL**

July 18, 2016

Present:

Leslie Greenwood
Paula Doty
Nicole Dyszlewski
Janine Liebert
Brian Huffman
Heather Simmons
Pam Crawford
Sarah Mauldin
Brian Barnes
Stephen Parks
Terry Long
Zach Gose (Thomson Reuters)
Regina Wiggins (Thomson Reuters)
Shannon Stoneking
Pauline Afuso
Catherine McGuire
Mary Ellen Gallagher
Cynthia Jones

The meeting began at 7:31 a.m., chaired by Leslie Greenwood, 2015-2016 Chair.

1. Introduction and Welcome

Meeting was called to order by Leslie Greenwood.

Leslie Greenwood introduced herself and the representatives of Thomson Reuters, Zach Gose and Regina Wiggins, and thanked all of the sponsors for their sponsorship of the Business Meeting breakfast.

Janine Liebert reported the VIP Guest, Danielle Hirsch, executive director of the Illinois Supreme Court Commission on Access to Justice, had a family emergency and regretfully was not able to attend. Leslie Greenwood asked members to contact the LISP Board members if they wish to propose someone as VIP for the 2017 meeting in Austin.

2. Approval of Minutes from July 2015 Business Meeting

Nicole Dyszlewski made a motion to approve, Catherine McGuire seconded, and the motion passed unanimously.

3. Treasurer's Report

Paula Doty made the treasurer's report on behalf of outgoing Secretary/Treasurer Christine Timko who was unable to attend in person.

The balance for the LISP account as of May 31, 2016 was \$11,704.

Some of the larger ticket items that have been paid were not reflected in the current statement received from AALL. These items include reimbursement to Stephan Parks totaling \$950.20 (registration and airfare) as part of the Cathy Garner grant, and \$956.15 to Lee Van Duzer under the Leadership Academy grant.

Reimbursement payments are anticipated for the other two Garner Grant recipients; up to \$550 for Cynthia Jones and up to \$300 for Brian Barnes.

\$960 is owed for the food and service for our breakfast meeting. LISP anticipates receiving \$500 from our sponsors to help cover this. (The LISP Breakfast 2016 sponsors are: Bloomberg Law; LexisNexis; Thomson Reuters; and Wolters Kluwer.)

4. Committee Updates

Nominations Committee (Pam Crawford) –

Pam Crawford reported for the Nominations Committee. The 2016 Nominations Committee was charged with the task of nominating candidates for Vice-Chair/Chair-Elect and Secretary/Treasurer. The process started in late January and a number of LISP members were contacted and asked to run. Heather Simmons for Vice-Chair/Chair-elect and Sarah Lamdan for Secretary/Treasurer were submitted on February 15 as candidates.

The committee wishes to thank the Executive Board for its assistance during the process. The officers for 2016-2017 are Heather Simmons, Vice Chair/Chair Elect, and Sarah Lamdan, Secretary-Treasurer.

Grant Committee –

Janet Hedin, chair of the Grant Committee, passed away in late 2015. The LISP Executive Board made a donation to the Friends of Polish Art in the memory of Janet Hedin on behalf of LISP.

Leslie Greenwood asked if other members of the committee were present and would like to report. Brian Huffman presented the report.

The Grants Committee awarded funds in two grants this year. The first was a \$1,000 scholarship for attending the 2016 AALL Leadership Academy. The award was given to Lee Van Duzer from the Washington County Law Library in Hillsboro, Oregon.

The \$1,800 Kathy Garner Grant, which supports attendance of the AALL Annual Meeting, was divided between three recipients this year. They are:

- Brian Barnes, from the Loyola University New Orleans College of Law Library,
- Cynthia Jones, from the Law Library of Louisiana, also in New Orleans,
- Stephen Parks, from the State Law Library of Mississippi in Jackson.

Brian Huffman stated the committee solicited candidates for the Leadership Academy which occurs every third year and asked if membership wanted to continue to support this grant. Nicole Dyszlewski explained logistics of the Leadership Academy application.

Brian Huffman suggested changing the application process to provisional upon acceptance to the Academy. A motion to make this scholarship a permanent part of the grants program, with \$1,000 for travel and tuition was made by Brian Huffman. Heather Simmons seconded the motion. The motion passed unanimously to continue the grant.

A separate motion was made to make the grant of \$1,000. The members discussed naming the grant for Janet Hedin. Leslie Greenwood moved to name the scholarship the Janet Hedin Scholarship. Paula Doty seconded the motion. Motion carried.

Nancy Strohmeyer and Stephanie Pearlman co-chaired the Kathy Garner Scholarship grant application. Leslie Greenwood asked if someone would volunteer to chair the Grant Committee going forward. Brian Huffman volunteered to co-chair and will coordinate with other committee members.

Outreach and External Relations Committee – (Catherine McGuire)

LISP cosponsored a Five Topics in Five Days program with the GLL, RIPS, and SR SIS's, on the theme of Service Limits in Public Law Libraries.

The discussion took place the week of April 11, 2016. Catherine McGuire commented on two takeaways:

- 1) We should do this annually, and
- 2) The next topic should be "legal information v. legal advice."

The program will be web-based, and recorded. A summary is still in progress and will be posted to the LISP-SIS website.

Catherine McGuire reported on the 2016 AALL Annual Meeting Program, "Mass Incarceration and its Impact on Public and Pro Bono Legal Reference," which is scheduled for Tuesday, July 19, 2016 at 11 am in Hyatt-Columbus EF. *(merge with below paragraph)*

The program is coordinated by Catherine McGuire, Education Committee chair (paperwork portions), and Nicole Dyszlewski, Education Committee member (speakers, on-site introductions).

Nicole Dyszlewski discussed the process for SIS-sponsored programs. Each SIS is allowed to propose a program and it can be costly, ranging from \$1,000 to \$10,000, with speaker fees. One way to manage costs is to use local resources and regional talent. *(merge with below 2 paragraphs)*

In the past LISP has tried to propose programs two ways. The first was to propose a topic and wait for a member to step forward and the second is for the SIS to curate a program.

For this year's Mass Incarceration Program, the committee used local Chicago resources to exhibit regional talent and to manage costs.

When asked how they found the speaker for this year's program, Catherine McGuire explained the original speaker received a Fulbright scholarship shortly after committing to the program and is spending the summer in China. Because he was unable to do the program he referred them to Cliff Nellis, Executive Director/Lead Attorney, Lawndale Christian Legal Center, Chicago, IL.

Paula Doty mentioned she is the Annual Meeting Program Committee (AMPC) liaison to Government Law Libraries (GLL) and asked if the AMPC liaison to LISP was present. The liaison for LISP was not present. Paula then reported that AMPC is requiring each SIS to submit at least two programs so that AMPC can choose between the programs and avoid having multiple programs on the similar topics.

Nicole Dyszlewski expressed concern at this change as curating a program requires a significant amount of work and members may be reluctant to commit to the effort of preparing two programs when only one will be selected. Leslie Greenwood proposed the Outreach Committee solicit proposals.

Catherine McGuire proposed a name change for the committee to "Education Committee." Nicole Dyszlewski stated that the by-laws needed to be checked and it should be determined if there is general support. Catherine McGuire agreed to coordinate the effort to determine if there is general support.

Brian Huffman offered kudos to Catherine McGuire and Nicole Dyszlewski for developing the Mass Incarceration program.

5. Project Updates

Webpage and Archiving – Pam Crawford stated that she and Pauline Afuso spoke by phone regarding the need to manage old content. She offered to handle the technical aspects if we can decide what to retain and what to delete.

Pauline Afuso asked if it is worth archiving some of the material, stating that it would be good to have input from the Board. Is it useful to have historical materials like the toolkits archived to provide a snapshot in time, or is it dangerous to have out of date material online?

Pam Crawford stated the files are in process of being ported over to the new server. Leslie had two comments: How can we set up the page to clearly indicate what is archived, and what fits into that category. Pam proposed a tab for Archives. Leslie Greenwood suggested structural changes might be needed. Brian Huffman said Hein is collecting old newsletters so we might not need to archive those any longer. Leslie Greenwood proposed we table the discussion for now and she will set up a phone conference between the Board, Pauline Afuso and Pam Crawford.

Public Library Toolkits – Heather Simmons stated we have toolkits for all 50 states and the District of Columbia. Heather found out at the previous day's new officer training that the AALL attorney believes we need copyright statements from the toolkit authors, and that there was a discussion about a lawsuit rumor. Brian Huffman proposed using Creative Commons licensing for the toolkits. Heather Simmons stated some of the toolkits are developed using LibGuides.

Catherine Lemann, former *Spectrum* editorial director, and Sue Luddington in Oregon did a project to standardize the format for the toolkits to make it as easy as possible to update them. Catherine McGuire stated we have lots of relationships with public libraries.

Possible name change or “Access to Justice” Incorporation – There was a discussion of the LISP name change proposal which was defeated in a vote a few years ago, and the new possibility of incorporating “access to justice” principle into a different name for the section. Participants discussed name change fatigue following the recent association-wide vote on a name change for AALL, plus the uncertain benefits of a modification of the LISP name. It was decided to shelve the idea for now.

Joint LISP/GLL Committee on Pro Bono Partnerships – Leslie Greenwood stated that it appears our partnership with GLL has stagnated and asked: “Do we want to take ownership or sever the partnership?” She pointed out the brainstorming done by a committee headed by Sara Galligan during the past year that presented various alternatives. There was a discussion about pro bono activities and working with attorneys. Catherine McGuire stated it appears GLL’s priority is A2J within the scope of the courts and LISP’s focus is pro bono partnerships.

The question was asked what AALL is doing about A2J. Nicole Dyszlewski asked members what they want. Catherine McGuire stated she believes LISP’s mission should be focused more on public library partnerships, including training of public library reference staff and other partnerships.

Catherine expressed concern that the Legal Services Corporation has a special advisory committee which is working with consultants who are librarians but not law librarians. Catherine stated her belief in the need for law librarians to be at the table. (*merge with below 2 paragraphs*)The committee is reviewing tools, resources, and platforms. There was a discussion of the ALA Web Junction platform, the LawHelp websites and the Austin Conference in 2010. There was another discussion about SRLN and the possibility of a pre-conference day at ALA.

Janine Liebert mentioned the Lawyer in the Library program that would take place at 2 pm that afternoon.

There was a discussion about what is the best way to continue. Nicole Dyszlewski proposed posting a message to the membership. Heather Simmons stated she feels like the group is losing focus and asked what makes LISP different. Leslie Greenwood stated members might want to work on their own partnerships with attorneys, with LISP shifting its focus to work with public libraries. Brian Huffman recommended that we communicate whatever direction we took with GLL.

6. **“Passing the Gavel” (Leslie Greenwood and Nicole Dyszlewski)**

Nicole Dyszlewski thanked Leslie Greenwood for her service. She stated that she wants to focus on member engagement this year and suggested a survey of membership. Nicole also stated that she would like to dovetail with Heather Simmons’ ideas on A2J.

Nicole mentioned that last year LISP talked with *Spectrum* about contributing a blog post. A year has been spent working on it hasn’t happened yet. Heather Simmons volunteered to work on the *Spectrum* blog this year.

Nicole Dyszlewski expressed the need to find out how the toolkits are being used.

Nicole Dyszlewski stated her belief that LISP needs a planning manual for the executive board. Leslie Greenwood has volunteered to draft a manual.

Nicole Dyszlewski suggested having the business meeting as a recorded webinar prior to the annual meeting, stating that the ALL SIS was able to do this which freed up time at the breakfast. This is a technical challenge and it is too expensive to do through AALL. Other SISs, however, have made use of the technology available from the members' schools.

Brian Huffman suggested applying for a grant to do have the business meeting as a recorded webinar. Heather Simons and Nicole Dyszlewski will work on this grant.

There was discussion on the need to focus on collaboration with other SISs

SR-SIS has a white paper on mental illness which should be of interest to LISP.

7. The meeting was adjourned at 8:35 a.m.

Respectfully submitted,



Christine Timko
LISP 2015/2016 Secretary/Treasurer
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