

**2017 LISP Annual Business Meeting  
Austin, Texas**

Attendance:

Nicole Dyszlewski, David McFadden, Catherine Palsgraaf, Jessica Almeida, Sara Galligan, Andrew Prur (BNA, sponsor representative), Stefanie Pearlman, Catherine McGuire, Pauline Afuso, Joan Bellistri, Heather Simmons, Alisha Hennen, Luis Acosta, Artie Berns

Nicole called the meeting to order.

a. Introductions

All in attendance introduced themselves.

b. Thank yous

Nicole thanked all in attendance, all sponsors, and all volunteers during the year. Andrew from BNA delivered short comments and expressed BNA's support for LISP.

1. Presidents Message (Nicole)

a. Website content review & re-branding

Nicole thanked Pam Crawford, especially, for her work as our webmaster. Pam has agreed to stay on in this position and was most helpful during the AALL re-branding process. A small team of volunteers led by Brian Huffman evaluated our website and made recommendations about content and Pam made their recommendations a reality. Also, Heather Simmons was the LISP representative to the taxonomy project which was done in anticipation of the new AALL Knowledge Center.

b. Twitter

This year we (especially, Brian and Jessica Almeida) started a twitter account for LISP. To submit something cool or noteworthy your library is doing and to have us tweet about it, see <https://www.aallnet.org/sis/lisp/> Also, please follow the account!

c. Blog (history and future)

Throughout the year (for the 2nd year in a row), we have worked to make headway on the blog project. As a carryover from the previous year, our first step was to establish if AALL has a blog and if we should write for it INSTEAD of creating our own. We were most interested in the Spectrum blog as they had initially approached us for a relationship. This year the Spectrum blog was discontinued and so we had to decide how to move forward. Nicole contacted leaders of other SISs and a few were interested in considering a joint blog with us. As such, Heather will be moving forward with this idea in the coming year.

d. UPOL (next year?)

For update, see education committee report below

e. Survey to members

We sent out a survey (See attached for results) and began to use it to change the way in which we approach communications. In the upcoming year we will need to further review it and see how we can use the information to make changes to our communications strategy. (Thank you to Artie for his help on this!)

f. Membership generally

This year we reviewed our membership data to try and track trends. We are mainly doing this to further inform our work and choices. (Thank you to Sara for her help on this!) See attached for information.

g. Manual & timeline

Leslie wrote the start of an official LISP handbook/timeline/manual for LISP leadership and we will be continuing to improve this and adjust it as we go through the year. It will be posted on our site. (Thank you Leslie!)

h. Online business meeting

Building on last year's idea to implement an online business meeting, leadership felt unable to go forward with the online meeting without specifically amending the bylaws to permit this. The bylaws vote (information attached) will be held later in the meeting. If it passes, leadership will renew the push to explore online annual meetings for LISP.

i. Annual meeting programming

After a brief discussion, Nicole made a motion, which was seconded, to formalize the LISP process for selecting LSIP-sponsored annual meeting programs. This motion passed unanimously. As such, LISP's current trial practice of selecting local speakers and having the education committee curate content is accepted as our new procedure going forward.

j. White Paper SIS

Members of LISP in collaboration with members of RIPS are working on two white papers for publication, one on self-care for law librarians and the other on open educational resources. LISP also sponsored a poster session on the self-care project so please stop by the exhibit hall and view it.

2. Bylaws (David & Luis)

The committee, made up of David and Luis, submitted a report (see attached) and the motion was made, accepted, and passed unanimously to accept the bylaws changes as recommended. (see attached)

3. Toolkit update (Heather)

Heather and Leslie gave a brief update on the toolkit project. Because of changes to AALL policy, all toolkit authors will need to submit a copyright assignment or copyright license for use for this project. They have begun work on obtaining these and will continue through the year.

4. Education Update (Catherine)

Chair: Catherine McGuire

Members: Pauline Afuso  
Cynthia Condit  
Christine Mathias  
Rebecca Sherman

Ex-Officio: Nicole Dyszlewski

## Accomplishments

### AALL Annual Meeting Program

The Education Committee developed proposals for two programs for AALL 2017, per AMPC program requirements.

Proposal 1: Legal Information or Legal Advice: Putting the Line in Focus AMPC declined this proposal.

Proposal 2: Texas-Sized Access to Justice: A Conversation with Trish McAllister AMPC accepted this proposal.

Nicole and Rebecca planned the program, with Catherine acting as official coordinator. The program is number 18, scheduled for Tuesday, July 18, 2:30 p.m. to 3:30 p.m. in ACC-Room 18AB.

### Five-Day Online Discussion

Continuing a culture of collaboration, the Committee again worked with GLL-SIS, RIPS-SIS and SR-SIS to produce a five-day online discussion via AALL's My Communities. This year's topic centered on Critical Conversations about Social Justice. The discussion took place the week of May 22-26, 2017, with the daily discussion topics listed below. A summary of the discussion will be posted to the LISP website.

Day 1: Law Library Inclusiveness

Day 2: Unconscious Bias & Microaggressions Day 3: Law Library's Role in Social Discourse Day 4: Critical Thinking about Sources of Information Day 5: Stereotyping in Law Libraries

### Website Content

In conjunction with the efforts of the LISP website revision group, the Education Committee proposed that a tab for Education be added to the website, to include and incorporate materials created through AALL Conference programs, web programs, online discussions etc.

### Web-Based Program

The Committee began structuring a web-based program on legal information vs. legal advice (UPL).

Several options for web programming were reviewed. While this goal was not met, the groundwork has been laid so that, hopefully, a program will run in the 2017-2018 year.

### Marketing

A stated goal of the Committee at the July 2016 business meeting was to elevate the profile of LISP through some kind of marketing effort. Two focus areas of the Committee could use marketing: the Public Libraries Toolkit (focus on reaching public library staff), and the educational materials on the LISP website (law library staff). This remains a goal for the upcoming year.

### 5. New Business (Nicole)

Nicole and the entire EB thanked Leslie for her amazing service. Nicole presented her with a small token of appreciation.

Nicole also thanked all volunteers who worked on various projects throughout the year.

### 6. Transfer of Leadership (Heather)

Nicole transferred the fictional gavel to Heather. Heather gave introductory remarks and set the plan for the year ahead. Her focus will be access to justice and she has already met with Artie to begin planning.

Heather adjourned the meeting.