



CS-SIS COMPUTING SERVICES SPECIAL INTEREST SECTION

CS-SIS Annual Breakfast & Business Meeting

July 16, 2019, 7:00-8:15 am

Busboys and Poets, Washington DC

Minutes:

1. Tawnya Plumb called the meeting to order. Outgoing board thanked and incoming board introduced.
2. Thanks to Gavelytics for breakfast sponsorship.
3. Ken moved to approve last year's minutes and the motion passed by voice vote
4. Chair's report
 - a. Noted goals of implementing virtual meeting
5. Vice-chair's report
 - a. Goals of continuing travel grant to ABA Techshow – this year's recipient was Monica Sharum – and publicizing and increasing awareness of blog;
 - b. Virtual meeting
 - c. Potential name changes to be discussed
 - d. Callout for joining committees
6. Treasurer's Report
 - a. Handout distributed. Typo: at the bottom of page, 2018 should be 2019
 - b. Meeting AV costs have been very high; there have been none this year for this reason.
 - c. Meeting off-site has saved us money; virtual meeting will save us more.
7. Committee Reports
 - a. Adaptive Technologies
 - i. Done some consulting this year
 - ii. Website will be moving to new home
 - b. Annual Meeting Program Planning
 - i. Cool Tools with 9 presenters
 - ii. Three roundtables
 - c. Education
 - i. Gathered Cool Tools videos to post on blog
 - ii. Survey assessing educational needs and wants of the CS membership drafted; will be finalized and disseminated after this meeting
 - d. Blog
 - i. Thanking Committee members and post writers
 - e. Grants and Awards
 - i. ABA TECHSHOW Travel Grant: Monica Sharum
 - ii. Newer Law Librarian: Kenton Brice
 - iii. Experienced Law Librarian: Mari Cheney
 - iv. Kenneth J. Hirsh :Roger Skalbeck
 - f. Job Descriptions Database
 - i. Ken Hirsh moved to terminate the committee. Seconded.
 - ii. Discussion:

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1. There have been expressions of interest in the database and SEALL is intending to do a similar thing.
 2. We've been trying to get it started/maintain it for years; if there are people willing to take up the task, great, but are there?
 3. Ken amends his motion (second consented): Make sure that the data we have is preserved permanently, and call for volunteers to take on the responsibility of bringing a proposal for the database's future not later than next year's meeting.
 - a. Motion passed.
 4. Agreement that the data has value.
 5. Suggestion: explore partnerships with other SISEs. SEALL has a committee working on this and ALA does something similar.
 6. AALL should provide hosting free of charge – for this and other projects. Could be a council of chairs proposal to AALL.
- g. Nominations
- i. Elected: Amanda, Shay, Eli. Thanks to committee and all who agreed to run.
- h. Recruitment
- i. Table at CONELL; Flyering about grants, member programs, Cool Tools
 - ii. Handouts with links to our sites
 - iii. Poster
 - iv. Observed some confusion about what exactly SIS is
 - v. Survey or study of needs and interests of members could be helpful
- i. Strategic Planning
- i. Handout on tables presenting proposed new strategic plan, based on responses to member survey
 - ii. The Board unanimously supports this proposed plan and has had some initial conversations with DET-SIS and the Teaching Legal Technology Caucus about collaboration as set out in the plan.
 - iii. The committee received a round of applause.
 - iv. Motion to approve proposed strategic plan. Seconded. Approved by voice vote.
8. New Business
- a. Bylaws
 - i. Proposed amendment: Article 4, Section 3 to read "A quorum shall consist of the members present at the meeting or remotely participating in a virtual meeting."

1. Substitute amendment: Remove “A virtual meeting.”
 2. Move to accept, seconded, approved by voice vote.
- ii. Proposed amendment: Article VIII, Section 1; change “annual meeting” to general business meeting.” Section 2, insert “general business” before meeting.
 1. Move to accept, seconded, approved by voice vote.
9. Ken is thanked for all his service to the SIS and is presented with a gold microphone for future karaoke endeavors.
10. Mari is thanked for her service to the board.
11. Incoming board members are introduced.
12. Darla unilaterally adjourns the meeting.