

Minutes of the OBS-SIS Executive Board Meeting
(Incoming/Outgoing)
Sunday, July 17, 2016, Chicago, IL

Present: Marjorie Crawford, Chair; Jennifer Noga, Vice-Chair/Chair-Elect; Karen Selden, Past Chair; Melanie Cornell, Secretary/Treasurer; Jackie Magagnosc, Member-at-Large; Barbara Ginzburg, outgoing Member-at-Large; Patricia Alwayay, incoming Member-at-Large; Jason LeMay, OCLC Committee Chair.

Call to order/welcome

OBS Chair Marjorie Crawford called the meeting to order at 7:30 pm. Face-to-face introductions were shared.

Moment of Silence in the Memory of Vice-Chair/Chair Elect Calmer Chattoo

"In recognition of the contribution of Calmer Chattoo I don't need to say more so I would like to just pause for a moment for reflection." [MINUTE OF REFLECTION] "This is a perfect segway for us now to go into our work that calmer was so passionate about and was looking forward to this coming year."

Approval of 2015 Board Minutes

The Minutes from 2015 were accepted with one amendment to correct a misspelled first name (to change "Jacki" to "Jackie") in paragraph 4.

OFFICER REPORTS

Education Committee (2016 Chicago) – Marjorie Crawford, Chair

I will tell you that I followed Karen's leadership. I can't say thank you enough for Karen's leadership. The outcome of the work of the Education Committee was due to in large part Karen jumping into the process without life support, populating with ideas for the 2016 annual meeting based on conversations we had with the membership, with TS, and the outcome of the committee meeting of the Education Committee. I would like to acknowledge the members of the committee: Karen Selden, Georgia Briscoe, Stephanie Edwards, Kathy Faust, Ruth Funabiki, Allison Jones, Caitlyn Lam, Gypsy Moody, Katrina Piechnik, Patricia Sayre-McCoy, Christina Tarr, and Calmer Chattoo. The programs accepted I believe this year represents the highest number for OBS in a number of years and it certainly represents a welcome outcome after hearing SIS Council's Stefanie Pearlman's feedback to the SIS Council that there are individuals within our membership which are hurt at this time personally by their programs not having been accepted, so there are individuals discontented with AALL. While the OBS Education Committee would have loved to have seen more of our program proposals moved forward, we are certainly in an advantageous position to start off at the beginning of the conference with a workshop. I'm going to just pause and let Karen interject for a minute and update and inform us of yesterday's outcome.

Workshop at the beginning of the conference – Karen Selden

The Linked Data and BIBFRAME in Action: From Theory to Practice workshop worked really well, with 3 really strong speakers. 42 people signed up; a minimum of 30 were needed. Jackie Magagnosc encouraged reaching out to Illinois' bigger universities and public libraries to get this workshop on their lists and that worked. Four or five people who were none-AALL members came. One wanted to do exactly what Denver Public is doing so wanted to meet with the speaker from Denver Public Library, Rachel Fewell, and is taking training this Fall from its Library of Congress speaker, Paul Frank. Jackie Magagnosc and I sent lots of emails, which worked in the case of the BIBFRAME.

Next year we'll be starting earlier. I heard from one of the other team leaders that SIS's which want to financially sponsor a program will be asked for at least two different proposals to help offset weaker program proposals.

Education Committee (continued) – Marjorie Crawford, Chair

One reason why I believe we had so many programs selected by the committee for the programming tracks this year is because we collaborated with Computing Services SIS, our standing partnership Technical Services SIS, Digitation and Education Technology SIS (used to be Micrographics), and then we had, with Computing Services, four SIS's moving forward a program. Looking ahead, I'd like to bring synergy in one project where we bring together one representative from all of the SIS's to move a program idea forward. I was told by a user services librarian that our bibliographic tools are not being used because the user services librarians are not equipped to demonstrate their value to use them in providing services to users. As we move ahead we have to educate and so I welcome each member of the executive, each past member of the executive team, joining the Education Committee and developing a program that reaches across SIS's. The delivery of legal services involves every SIS ultimately to finance.

I had an opportunity to float this idea by several individuals at the council meeting and in talking about OBS what had done that was innovative it turned out we were the only SIS there who reported collaboration with 3 other SIS's. The complaint from SIS chairs and incoming chairs is that their programs had not been selected and so the facilitator talked about the need for SIS's to collaborate in moving forward goals, objectives.

The facilitator said there are 4000 members in AALL; OBS head count is at 237 members. Last OBS headcount was about 200, but we're talking about a drop from 300. OBS has been reaching out to newer members to AALL; the fact that we've gone up from 200 says something. Free membership used to come with being an AALL member and renewing. I shared information with prospective members to entice them to become members of OBS so they could take on committee assignments and the willingness to pay out of pocket for an additional SIS does not enter into the decision making process. Employers have cut back and are only paying for two, and that makes it very difficult for smaller SIS's like the OBS. I'm not sure how we will think about and recommend to the executive board of AALL a change. The facilitator said that's not important in the larger strategic plan of this organization and that we ought to be reaching across SIS's to work together, so I thought expanding on an idea that everyone thought yesterday was novel, bringing in one person from the three other SIS's to work on program proposals.

Treasurer/Secretary – Melanie Cornell

The OBS-SIS net meeting expenses for 2015 were \$1598.39. The membership fees received over the 2015-16 year totaled to \$2255.00. We started this year with a balance of \$4827.07. Over the year we spent \$3002.89 and received \$3659.50, ending with \$5483.68 as of June 30th. Our 2016 election ran March 3-16 using AALL's voting software. 25.1 % of members voted, the results were shared with the executive board on March 17th.

Members-at-Large – Barbara Ginzburg (2014-2016), Jackie Magagnosc (2015-2017)

Barbara Ginzburg

If you went to the reception last night you may have seen our bulletin board. The buttons around the edges were a last minute thought, so I'm going to put up a sign that please take a button when it opens in the morning. There are more buttons and puzzle balls from previously. I wonder whether the exhibit hall is smaller this year; I don't know what prompted the poster session versus SIS tables. [Karen Selden, "It costs less money, so it will probably continue in the future."] We didn't have a whole lot of people other than the board. Our mission was up there. I took the poster content from last year and just displayed it a little differently. Tomorrow we can hand out some buttons at the OCLC Update. I took some photos to put up on the web site. My goal was trying to connect the people. If they see a person maybe they can

stop and talk to us. [Marjorie Crawford, "Is there anyone in our circle who would tweet about the poster to the rest of the membership? Only about 15% of the AALL membership attends the annual meeting, and 900 members of AALL refuse to join an SIS."

Jackie Magagnosc

The alphabet reception seemed to be very successful; well attended and we did not run out of food. The catering menu was a challenge and the expenses were breathtaking. Hopefully there will not be more expenses because we have the money from Innovative and we have to kick in a couple hundred dollars from our budget, but the unknown was part is we had to provide \$500 business for the bar. If people didn't pick up \$500 worth we were going to have to pick up the difference, divided amongst the SIS's. The way they set up the bar, we had to go buy the ticket and then go get the drink. We got really good feedback on food.

Chair – Marjorie Crawford

I got a phone call from headquarters because the number of cups of coffee beverages I ordered didn't match with my seating request. I asked for 50 chairs for the OCLC update and the hotel management went to AALL and said, "This coordinator ordered 50 chairs but only coffee for 30 people; there's a discrepancy here."

2016 CONELL – Patricia Alwayay

CONELL went great. I got a bunch of people, newbies, who want to join OBS, so I gave them the information. Three separate law firm librarians came up to me and said when we get away from print we're going to try to buy a rudimentary ILS and then we want to try to upload the vendor only records and they asked me for a recommendation. I gave them my card and said I would talk to everyone and I also told them to join the OBS. I didn't know what ILS to offer a law firm. One person had a little ILS but they didn't know what it was. The vendor said they would provide them with some records. I asked them if it was in MARC and they didn't know, and I didn't know what to tell them. One said they'd never cataloged in their life, didn't actually go to library school and just fell into being law librarian there, asked where to learn to catalog, and "what's OCLC?"

[Marjorie Crawford, "I'm hearing a need to educate/equip here. Whether we take one of our round tables/meeting slots like we did in Philadelphia for local systems and specifically turn it into an outcome that educates private law librarians in how to select an ILS, a work product that leads to a web site. Years ago OBS had a web site for ILS vendors and every law library was represented by their ILS vendor at that web site so it connected people so that anyone who was looking to change ILS's or bring up an ILS could go and see which law libraries were already using that system and there was a contact there for that ILS. That page was hosted on BU's web site and when BU changed platforms it got lost because I was a local systems chair when this happened. I went to our BU contact and I was given this explanation, but there is a need now. Every law library is in one of three phases of migration. They are thinking about migration, they are in the process of migrating, or they are cleaning up."]

[Board members collectively, "It's also useful to know which libraries had whatever system and migrated from that particular system to a particular other system. Some law libraries have their own systems. Which libraries have their own? Which have merged? Some used to have their own and are merging or did merge and what issues came up with that?"]

[Marjorie Crawford, "Yesterday I was talking to someone who said 'I could use a program by the OBS on migration. My library is migrating in 6 months. That's not enough time.' Their library is merging with the university library system so their library is not driving the bus. In addition, they said 'I didn't know which questions I should be asking. I didn't know which task to prepare in anticipation of completing the profile and now that it's happening, it's chaos.' I said when AALL met in Seattle we had a local systems program with the ORBIS and we put it on again the following year. That is a program we need to have readily

available at this ILS web site so we can lessen the pain for those who are in phase 1, 2 or 3 of migration. It's just a matter of connecting us closer in this profession so that no everyone is reinventing the wheel."]

COMMITTEE REPORTS

Local Systems Committee

Patricia Alvayay, Member

I don't think we have representatives here for OBS. The meeting is Tuesday morning. The tables are set up by ILS. It would be nice to have some direction so that when people come in they will know that table 1 has been reserved for X ILS so that when people actually enter the room they'll be able to join the group.

OBS TSLI Editorial Board

Representatives -- Marijah Sroczyński (2014-2016), Caitlyn Lam (2015-2017)

[Marjorie Crawford] I'm so happy to report that Sarah Campbell was absolutely enthusiastic and she will now replace our rep who will be stepping down at the end of this meeting. Michael Maben had his meeting yesterday with the editorial board and Sarah joined that group. She was honored to be asked to serve as our rep. Sarah was an individual who contributed as an author recently to the TSLI. I found that connection extremely helpful when making that appointment. If you're able to identify a contribution that is needed and marry it to someone of your membership who is already doing it, it's low-hanging fruit and not a burden for that person to take on the responsibility and that's also one of the recommendations coming out of yesterday's solution training, to give people what they would love to do, do not call them a volunteer, do not use the word volunteer. The survey results show that people hate being asked to do anything with the word volunteer being used. They only want to be asked face-to-face after they've been welcomed into the group and so that will go into my agenda for the coming year, to make sure that our web site includes a welcome and then a piece of chocolate, something sweet and a telephone call was the most popular way of connecting, personalizing. People said in the survey they did not want an email. They do not want to be virtually contacted.

NEW BUSINESS

Updating Mission Statement

Marjorie Crawford, Chair

Our mission statement determines where we are headed. It is time to rethink for the coming year where we are headed as an SIS. It is also time to update us with teaching plan, procedures manual (I think dated 2009), to look at the committee charges of the standing committees since Tim Knight is stepping down as Chair of the Web Advisory Committee. That is his official title under committees, however somewhere along the way I learned that he was our web master. I think there's a need to just look at how web work is done today. Is it done best with a web master? Does the web master have to be a member of the OBS committee or could we reach out to a CS member? I'm planting a question because we have evolved; the web has evolved to web 4.0 certainly; web 5.0 is our destination and so as the web becomes the platform for us to educate, not just OBS members, but AALL membership and the public, because now every private/public entity is required to serve the public first in the USA, before its membership. That was brought out at the leadership meeting in Philadelphia. With this imposed requirement, do we in our SIS want to look at a collaborative effort? RIPS was singled out in AALL as having a web site that meets today's standard for an SIS web site. So, this is just to put us in the frame of mind of thinking as Tim has said that he would continue to serve until we find his replacement. In crafting the job description, the charge for the new person, I think this is an opportune time for us to explore the addition/deletion. There is a committee; I'm not sure how the committee has functioned with Tim's leadership and I will certainly reach out to him and ask for his wisdom and I will ask him if he's willing to put some of it in writing so I'll be able to share it with the executive team and going forward. It is work that is done by the committees that represent the OBS, with the web advisory committee taking the lead in connecting,

educating, advocating that is for us the face of the OBS. So, I would like to, with Jennifer's leadership, take on our mission statement and the mission statement will be mirrored by our web presence. [Board members collectively, "As far as teaming with other SISs, we might want to see if there is any codification/bylaws that precludes having the CS person shared."] Yesterday that was mentioned as a barrier that prevented SIS's from working collaboratively on projects so we can call this a project even if the CS person only informs us of current best practices, looking over our shoulders, guiding us.

Shipping of OBS

Marjorie Crawford, Chair

Each of us should look inside box; no need to ship what is no longer valuable.

Adjournment

Marjorie Crawford, Chair

I would like to thank our current board, the incoming board, thank Barbara [Ginzburg] officially for her [2014-2016] services to the OBS. And, just for the executive board, thank you.

The meeting was adjourned at 8:46 pm.

Respectfully submitted:

Melanie Cornell, Secretary/Treasurer, 2015-2017