

Minutes of the OBS-SIS Executive Board Meeting (Outgoing)

Sunday, July 24, 2011, Philadelphia, PA

Present: Virginia Bryant, Kathy Faust, Karen Nuckolls, Keiko Okuhara, Betty Roeske, Karen Selden, Barbara Szalkowski

OBS Chair Kathy Faust called the meeting to order at 4:15 pm.

Treasurer's Report:

Secretary/Treasurer Karen Selden gave the Treasurer's report. Karen summarized the written OBS-SIS Financial Report that she handed out to Board Members (and which is appended to these minutes). The OBS account balance as of May 31, 2011 is \$7,451.57. The total 2010 Annual Meeting expenses were \$2,722.10.

Members-at-Large Reports:

Member-at-Large Karen Nuckolls reported on the **CS/OBS/RIPS/TS Joint Reception**. The Joint Reception, which took place on Saturday evening at Maggiano's Little Italy restaurant, was well-attended and guests appeared to enjoy both the venue and the food. The food was plentiful and the service very prompt and friendly. Committee member Katrina Piechnik (representing TS-SIS) is credited with finding a wonderful venue, which helped make the 2011 reception less expensive than the 2010 reception, which took place in one of the official conference hotels.

Member-at-Large Keiko Okuhara reported on the **OBS Activities Area Table**. The paperback book exchange continues to be a popular enticement to the table, and the 500 mini flashlights on key chains with the OBS name on them gained positive feedback. In addition, Keiko provided candy from Hawaii (also very popular), a list of OBS-sponsored programs and meetings, and copies of the updated OBS brochure. OBS also continues the tradition of raffling off a \$25 gift card from Amazon.com. The drawing will be held at 1:45pm on Tuesday afternoon. Member-at-Large Karen Nuckolls will organize the table in 2012.

The Board also thanked Keiko for serving as the liaison between the OBS Board and AALL Headquarters for the update of the OBS brochure during the fall of 2010. This was a detailed and time-consuming project, but the result is a one page color brochure that looks attractive and contains updated information about OBS.

Vice-Chair's Report:

Betty Roeske reported that only 37 members responded to the 2011 OBS member survey. Strategies for increasing participation in the survey included creating a form on the website or just sending an informal

e-mail to the OBS list, rather than creating a traditional Survey Monkey survey. Betty will consult with incoming Vice-Chair Chris Tarr about the 2012 survey.

2011 Education Committee Report:

Committee Chair Kathy Faust reported that the 2011 Education Committee sponsored or co-sponsored 7 program proposals, and that the Annual Meeting Program Committee (AMPC) selected 3 of those. The chosen programs were:

A-3: Library in the Clouds: Cloud Computing and Its Impact on Library Services

G-1: Library Operations and the Evolution of the ILS: Backfield in Motion?

I-1: RDA Test: Law Catalogers' Perspectives (co-sponsored with TS-SIS)

In addition, OBS self-sponsored 2 programs. The first was Richard Jost's well-received "Emerging Technologies and the Library Manager" on Sunday afternoon, which attracted 50 to 60 audience members. The second is the Hot Topic presentation by OBS VIP Steven Bell ("The Public-Technical-Systems Connection: For a Great Library Experience, It Really Matters") on Monday at noon.

2012 Education Committee Report:

Betty Roeske reported as Chair of the 2012 Education Committee. The committee will meet at 7am on Tuesday morning to work on current ideas and entertain new ones. Ellen McGrath has some ideas to share with the committee. Betty attended the AMPC briefing, and says that Darcy Kirk would like more interactive programs if possible, rather than panels of "talking heads." The theme for the 2012 Annual Meeting is "Learn Connect Grow," and the deadline for proposals is September 15, 2011. The AMPC will continue using program tracks, based on AALL's Competencies of Law Librarianship, to categorize programs. Discussion ensued about getting feedback on non-AMPC OBS-sponsored programs. AALL charges \$80 per program survey for non-AMPC programs. The Board decided to solicit feedback for these sorts of programs via the OBS list rather than pay \$80 to use AALL's canned electronic surveys.

CONELL:

Kathy represented OBS at the CONELL Marketplace. She handed out the new OBS brochures as well as some of the mini flashlights on key chains with the OBS name on them that were ordered as promotional giveaways for the OBS Activities table. Kathy suggests that next year lists of OBS-sponsored meetings and programs also be made available at the table as handouts.

Committee Reports

Local Systems: Kathy Faust reported for Marjorie Crawford, who replaced Caitlyn Robinson as Local Systems Committee Chair just prior to the 2011 Annual Meeting. Kathy and Marjorie attended the User Group meetings at noon on Sunday to see how well attended and useful they were. This year AALL

reserved a large ballroom for the meetings, and this arrangement was too noisy and distracting. In the future, OBS will insist on smaller, separate rooms for these meetings. Participants attended 3 of the 4 groups that were offered: Aleph; Sirsi/Dynix; and Voyager. Kathy reports that Marjorie has enthusiastically embraced her role as the new chair, so Kathy feels the User Group meetings will continue to serve a valuable function.

OCLC: Incoming Chair Karen Selden (who replaces Yuxin Li of the University of Houston Law Library) led a discussion about restructuring the traditional OCLC Roundtable and Update sessions at the Annual Meeting. The Board liked the idea of combining these 2 sessions into one session, and rebranding it as a "Users Group." The OBS Board would also like OCLC to pay for the room rental for this new User Group format. The suggested time for this new OCLC User Group meeting was during lunchtime on the Monday of the Annual Meeting, since there are no obvious OBS conflicts at that time in the Annual Meeting matrix.

TSLL: Editor Virginia Bryant reported that *TSLL* published four issues, all on time, during the past year. The *TSLL* Board revised the *TSLL* structure and policy documents since the last Annual Meeting. Currently Virginia needs a Management columnist and a co-editor for the PLL column. In addition, Cindy May's position at the University of Wisconsin is changing, which prompts Virginia to find someone who is willing to "intern" or "apprentice" with Cindy to take over her duties as Associate Editor. Webmaster Martin Wisneski hopes to create a separate *TSLL* webpage, rather than continue to use the current page, which is linked to the TS-SIS website.

Discussion Topics

New Signs: Kathy Faust reported that AALL printed 3 new signs for OBS: 1 for a specific program, and 2 that can be reused each year: OBS Hot Topic Sign and OCLC meeting sign (needed to be updated to remove the reference to RLIN).

Archiving OBS Candidate Biographies and Statements: Karen Selden led a discussion about the need for guidance for OBS candidates when writing biographies and candidate statements. Because the OBS election is now administered using AALL's balloting software, candidate statements and biographies are not archived as examples for subsequent candidates. For the last 2 elections, candidates have consistently asked for examples, and Karen has referred them to the special election issue of the online ALL-SIS Newsletter for examples of biographies and candidate statements. *TSLL* does not publish a special "Election Issue," and Virginia pointed out that *TSLL* would not print biographies due to privacy concerns. The Board decided to archive only OBS candidate statements on the OBS website, with each candidate's permission. Incoming Secretary/Treasurer Barbara Szalkowski will contact the 2011 candidates to gain their permission to post their statements in this new archive and ask OBS Webmaster F. Tim Knight to set up a section of the OBS website for the archive.

The meeting was adjourned at approximately 5:15 pm.

OBS Board Meeting (Outgoing)

July 24, 2011, Page 5

2010 Annual Meeting Expense Offsets:

Innovative Interfaces, Inc.'s contribution for 2010 Alphabet Soup
Reception (received 1/6/10) \$ 1,375.00

TOTAL 2010 ANNUAL MEETING EXPENSES: \$ 2,722.10

2010 Expenses Not Yet Recorded

3 Nights of Housing for 2010 OBS VIP Janet Swan Hill \$ 754.56
Half of 2010 ALA Meeting Expenses for AALL MARBI
Representative George Prager (shared with TS-SIS) \$ 269.35

TOTAL: \$ 1,023.91

Income (5/1/10 to 5/31/11):

2010-2011 Dues (311 members @ \$7.50 each) \$ 2,332.50
2011-2012 Dues (as of 5/31/11) (5 members @ 7.50 each) \$ 37.50

TOTAL: \$ 2,370.00

2011 Annual Meeting Expenses

Deposit for 2011 Alphabet Soup Reception (OBS portion;
shared equally with CS, RIPS & TS) \$ 537.50

Actual 2011 Expenses Not Yet Recorded:

New Event Signs for Display at AALL Annual Meetings
4 @ \$ 24.74 each \$ 98.96
Gift Card for OBS Activities Table raffle \$ 25.00
500 Mini Flashlight Giveaways for OBS Activities Table \$ 337.78
Shipping Supplies for OBS Activities Table \$ 19.02
Honoraria \$ 108.90

TOTAL: \$ 589.66

Estimated 2011 Expenses Not Yet Recorded:

Candy, shipping, misc. approx. \$ 50
Possible TS/OBS Research Grant approx. \$500
OBS-sponsored or co-sponsored non-AMPC programs unknown
(depends upon A/V & room reservation costs of the venue)