

Minutes of the OBS-SIS Executive Board Meeting (Incoming)  
Tuesday, July 26, 2011, Philadelphia, PA

Present: Betty Roeske, Chair; Christina Tarr, Vice-Chair/Chair-Elect; Marjorie Crawford, Member-at-Large; Kathy Faust, Past-President; Barbara Szalkowski, Secretary/Treasurer

1. OBS Chair Betty Roeske called the meeting to order at 4:17 pm.
2. Old Business. There was no old business.
3. Reports

*Secretary/Treasurer's Report.* Barbara Szalkowski reported that the materials from the OBS-SIS activities table in the Exhibit Hall were boxed up and shipped to Karen Nuckolls and that Julia Jaet from Marquette won the Amazon gift card.

*Members-at-Large Reports.* The CS/OBS/RIPS/TS Joint Reception was briefly discussed.

*Vice-Chair's Report.* Betty Roeske led a discussion whether to use Survey Monkey through AALL or just an informal email for next year's survey. Decision was made to use Survey Monkey again and the survey will go out @January 2012. Christina will see that the Survey Monkey is set up so that a member can only take the survey once and also so that a reminder will only go to those who haven't responded. Christina will check with Tim Knight on getting a volunteer form on the OBS website.

*2011 Education Committee Report.* The rooms assigned for all the meetings and programs seemed to be pretty close to the size needed to accommodate those attending.

*CONNELL.* Kathy Faust attended.

*Committee Reports.* Betty reported that she has appointed Chairs for all the Committees. The names of volunteers for each Committee have been sent to each Chair. Betty will send a list of the Committees and members to Barbara.

#### 4. New Business.

*Archiving candidate statements.* The outgoing OBS-SIS Board decided that only candidate statements would be archived, not the biographies. Barbara will contact Karen Selden and get the list of candidates that she has statements for and then contact the candidates to get permission to post the statements on the OBS-SIS website. Barbara will then contact Tim Knight about getting the Candidate Statement archive set up on the website.

*Committee Liaisons.* Betty proposed that Members-at-Large will liaise with the Committee Chairs in the event that Betty is not available due to work responsibilities. Betty will divide the Committees between Marjorie and Karen Nuckolls and let them know and also will communicate with the Committee Chairs.

*Boston Meeting Refreshments.* Refreshments for 7am and noon-time meetings were discussed – fruit/danish/coffee for 7am meetings and cookies/drinks for noon-time meetings. May 15 is the deadline for food orders. Betty will pursue through AALL next year during the conference preparation process.

*2012 Education Committee Meeting.* 1 program proposal has already been submitted. Some other proposals brought to the meeting were:

Lingo Bingo – game show – acronyms meanings

Some VIP suggestions were made, Karen Selden is looking into whether any of those suggested would be interested.

FRSAD-RDA subjects

Security in the Cloud

Vendor showcase – RDA plans

*AALL Registration Form.* In the Open Forum, the Annual Meeting Registration Form was brought up. The form is under review and it is possible that the SIS programs will be included on the form.

The meeting was adjourned at approximately 5:15 pm.

Respectfully submitted:

Barbara Szalkowski, Secretary/Treasurer, 2011-2013

August 22, 2011