

**OBS-SIS 2018**  
**EXECUTIVE BOARD MEETING - MINUTES**  
**(Outgoing and Incoming)**

June 29th at 11 am EST via Telephone Conference

**1. Call to Order/Welcome/Introductions**

**In attendance:** Jennifer Noga (outgoing Chair), Jackie Magagnosc (Vice-Chair), Jason LeMay (Member at Large), Patty Alwayay (outgoing Member at Large), Marjorie Crawford (outgoing Past Chair), Kevin Carey (Secretary/Treasurer), Jessica Pasquale (incoming Vice-Chair), Barbara Szalkowski (incoming Member at Large)

Jennifer called the meeting to order at 11:03 a.m. EST.

**2. Approval of Previous Executive Board Minutes**

May 2018 Executive Board meeting minutes, with minor spelling/grammatical corrections – Jessica moved to approve, Barbara seconded: motion passed.

**3. Officer Reports**

Member at Large: Jason reported on the OBS poster for Annual Meeting, which is just about done; will go with the 4-foot poster, to be printed and brought to the meeting by Jackie. Jason will be standing at the poster board in exhibit hall during the four scheduled breaks, others are welcome to join when they are available.

Vice Chair: Jackie reported that we needed to re-appoint our Webmaster (Barbara Ginzburg) and TSSL Editorial Board representative (Sara Campbell), both of whom have agreed to continue in those roles. Jackie also reported on SIS Council committee on funding the liaisons for upcoming year and to establish a dedicated fund similar in structure to Marla Schwartz grant fund. The committee requested that the SIS's help to fund the liaisons for the upcoming year: OBS as a smaller SIS was requested to provide \$50.00. Jason moved to approve the funding, Barbara seconded: motion passed.

Chair: Jennifer reported that our bylaws changes needed to go through AALL bylaws committee before membership vote; Jennifer did submit to AALL and received approval, so that will be on the agenda on the OBS Business Meeting in Baltimore.

Secretary/Treasurer: Kevin reported on March and May statements from AALL. OBS had a statement balance of \$4,567.22 at the end of March. The most recent statement was just received this morning, but appears to be correct with an ending balance of \$5,537.22, after the deposit of \$970.00 in dues. The returned unused funds from the FROG grant recipient should be reflected in the subsequent statement.

**4. New Business**

Planning for Baltimore activities:

- Buttons/ribbons: Patty will arrange to send these to Jennifer to use at CONELL and then at the OBS poster, which Jennifer will also set up.
- Dine-arounds: Jason will post the info on the OBS list.
- OBS Events list/brochure: Jennifer will distribute the brochure of OBS events on OBS list and print color copies for the Annual Meeting.
- VIP: Lora Woodford has agreed to be OBS VIP in Baltimore; she will join the dine-around and other OBS events. Marjorie suggested that Lora also be at the OBS poster during one exhibit hall break.
- Jennifer asked for agenda items for the Business Meeting: Jackie suggested that we explain the liaison funding support situation, and try to get some non-board members to work on reviewing the Procedures Manual.

## **5. Adjournment**

Barbara moved to adjourn, Patty seconded: motion passed. Meeting was adjourned at 11:33 a.m. EST.