

OBS-SIS 2018
EXECUTIVE BOARD MEETING - MINUTES
November 9th at 11 am EST via Telephone Conference
Minutes submitted by Kevin Carey

1. Call to Order/Welcome/Introductions

In attendance: Jackie Magagnosc (Chair), Jessica Pasquale (Vice Chair), Jennifer Noga (Past Chair), Jason LeMay (Member at Large), Barbara Szalkowski (Member at Large), Kevin Carey (Secretary/Treasurer).

Jackie called the meeting to order at 11:04 a.m. EST.

2. Approval of Previous Executive Board Minutes

June 2018 Outgoing/Incoming Executive Board meeting minutes: Jason moved to approve the minutes as submitted; Barbara seconded: the motion passed.

3. Officer reports

- Members at Large: no reports.
- Vice Chair: no report.
- Chair: Jackie reported that the appointments of liaisons to CC:DA, MAC, and Cat/Class were approved by the AALL Board, along with the creation of a dedicated fund to support them. The AMPC leaders are meeting in Chicago now, so we should have some news on program proposals soon. OBS VIP discussion is on hold until we know what is approved.
- Secretary/Treasurer: Kevin provided an update on the September 2018 statement, which was just received and lists a final balance on 9/30/18 of \$3,351.78, including all expected conference expenses and reimbursements. The free-membership drawing winner, Hannah Hartshorn, had her OBS membership applied.

4. Old Business

- Nominating Committee: Jackie stated that we need to fill the Nominating Committee, including appointing a chair. Previous tradition involves the past chair running this committee, but Marjorie was not available last year, so Georgia Briscoe took over. Jennifer will chair and reach out to Marjorie and newer members to fill committee for this year.

5. New Business

- Website review: Jackie sent out a list of missing/outdated items from the OBS site; we need to work with Barbara Ginzburg and the Web Advisory Committee to review the website and propose changes. Kevin and Barbara Szalkowski both volunteered to reach out on behalf of the Board to Barbara Ginzburg, and Jackie will reach out to Chris Siwa to apprise him of the upcoming review. Tentative plan is to report back in mid-January.
- Procedures Manual review: Jackie sent out a Google Doc with marked-up comments, to have everyone on the Board review the Procedures Manual over the next 1-2 weeks and add comments by the first week of December. Then we can plan to review the comments at a subsequent Board meeting: Jackie will send out a Doodle poll to schedule that meeting.
- Mission re-focus: Jackie said that we need to re-establish a special committee to work on the mission re-focus and re-branding of OBS, to follow up on the previous committee work to update the OBS “Object.” We could tie in the question of re-naming with the Biennial Survey, as more than half of previous survey respondents said our section name “sort of” conveys the nature of their work. This could be a key discussion point during the Business Meeting, as we will have the results of the survey, and that will be a good opportunity for the membership to talk about it, so we should really advertise that discussion before the meeting. We could reach out to other sections which have re-branded to see how they have communicated that with their membership. (Question: if we use the survey to determine committee volunteer interest, how do we recruit to fill committees in non-survey years? There is no formal mechanism currently in place, so the incoming Chair tends to just ask around.) It turns out we do not actually need to appoint a new special committee after all, as the “Object” involved updating the Bylaws which required a vote by the membership, so for now Jessica can just focus on the survey, including the re-naming question. We also need to update the “Welcome statement” on the OBS website to reflect the revisions.

6. Adjournment

The meeting was adjourned at 11:55 am. EST.