

**OBS-SIS 2019**  
**EXECUTIVE BOARD MEETING – MINUTES**

April 25 at 10 a.m. EDT via Telephone Conference  
Minutes submitted by Kevin Carey

**1. Call to Order/Welcome/Introductions**

**In attendance:** Jackie Magagnosc (Chair), Jessica Pasquale (Vice-Chair), Jennifer Noga (Past Chair), Jason LeMay (Member-at-Large), Barbara Szalkowski (Member-at-Large), Kevin Carey (Secretary/Treasurer).

Jackie called the meeting to order at 10:02 a.m. EDT.

**2. Approval of minutes – March 22, 2019 Board meeting**

- Barbara moved to approve, Jason seconded, and the motion passed: the minutes are approved.

**3. OBS election results**

- Barbara reported that 47 ballots were cast, a little under 25% of the OBS membership. Kevin will notify the elected candidates today, and then Jackie will report the results to AALL HQ, SIS Council chair, TSSL editor, and announce on the OBS-SIS discussion list.
- Barbara reported on the Candidate Archive list on the OBS page: Kevin will request permission from this year's candidates and send any recent candidate statements to Barbara Ginzburg to post on OBS site. The Board also agreed to cap the listing at five years and remove or archive older candidate statements.

**4. OCLC Committee chair and future of OCLC Committee**

- Since current chair Gypsy Moody is leaving law librarianship, we need a new chair for the OCLC Committee: Jackie will look for a volunteer via the committee's email list, and Jessica also has the list of volunteers from the member survey if needed.

**5. Annual Meeting planning**

- Hot Topic – planning update: Jackie will consult with Marjorie Crawford about including a representative from Rutgers for the panel discussion of their migration from Koha to Alma.
- VIP follow up: Jackie proposed that there be no OBS VIP for 2019 Annual meeting, due to no obvious local candidates and associated costs; the Board agreed. Jennifer reported that OBS will cover travel costs for presenter Emily Dust Nimsakont, which project to be about \$650.
- Poster – content, printing costs: Jackie reported that the available display space in the exhibition hall is 4 by 8 feet, and the current poster design is 48 by 42 inches, at a

projected printing cost of \$32. Jason will work up the final design with any recommended grammatical updates. The current OBS brochure is out of date and will need to be revised pending the outcome of the re-focusing effort and possible re-naming of the section. We can also provide a space for member suggestions, particularly regarding a new section name, to be included in the Business Meeting discussion.

- Dine-arounds: Jackie will share the contact information from the other SIS representatives with Barbara, in order to coordinate the planning for that event.
- CONELL marketplace/schedule: Jackie will be at the CONELL Marketplace meeting tables on Saturday morning, with any available Board members also welcome to come.

#### **6. Other scheduling**

- OCLC Update webinar: Jackie asked whether we should schedule this webinar before the annual meeting, and whether we should use AALL or OCLC webinar license. Jackie will follow up with Meryl Cinnamon at OCLC to use their license, and to schedule the webinar in the second half of June.
- Outgoing/Incoming Board meeting – last year was 6/29/18: Jackie will send out a poll to schedule this year’s meeting in the last week of June or first week of July.

#### **7. OBS Procedures Manual**

- Jackie will incorporate the suggested changes and give the Board one more chance to review the shared document and comment on any outstanding questions. Jackie will then update the document as recommended by Chris Siwa, and then we can share it with the incoming board.

#### **8. Adjournment**

- Meeting was adjourned at 10:57 a.m. EDT.