



LIBRARY SYSTEMS & RESOURCE DISCOVERY SPECIAL INTEREST SECTION

LSRD-SIS 2022 Executive Board Meeting Minutes

November 16th at 2:00 p.m. EST via Zoom

1. Call to Order/Welcome

In attendance: Keiko Okuhara (Chair), Becky Bearden (Vice Chair), Larissa Sullivant (Past Chair), Chris Todd (Secretary/Treasurer), Keelan Weber (Member at Large), Rachel Evans (Member at Large), Kevin Carey (Web Advisory Committee Chair).

Keiko calls the meeting to order at 2:09 pm EST.

2. Approval of Minutes

Draft minutes for the Sept. 23rd meeting were distributed prior to today's meeting. No corrections or additions are requested by the board, they are approved as written.

3. Officer reports

Secretary/Treasurer: As of our last financial statement on 9/30/22, LSRD's account balance is \$5,966. Our YTD revenue is \$2,300 and our YTD expenses are \$2,194. Chris confirmed with Jessie Tam that LSRD has \$500 available to contribute to the FROG grant, the board approves this contribution.

Members at large: Keelan reports that she met with Keiko, Chris, and Becky in October to work on the LSRD Areas of Practice Libguide. Keelan is seeking feedback on the project and urges board members to select areas practice areas where they could offer guidance. Keelan intends to send a draft of the site to LSRD members shortly.

Past Chair: Larissa has been in communication with Yolanda Jones, chair of the Black Law Librarians Special Interest Section. Larissa reports that they open to receiving our donation. The board approves this action, our annual \$300 donation in support of Black Lives Matter will be directed to the BLL-SIS.

Chair: Keiko announces a leadership change, Rachel will be stepping back to Member at Large, and Becky will assume the role of Vice Chair. Keiko sincerely thanks Rachel for her ongoing contributions and recognizes Becky for her willingness to support LSRD as Vice Chair. Keiko mentions a recently published OCLC report on reparative justice in cataloging, she intends to organize a webinar on this topic for Feb 14th. This event will be a presentation followed by panel discussion. Panelists will include the author of the aforementioned report, representatives from indigenous groups, and a discussion moderator. Keiko also notes that we should start soliciting candidates for the LSRD elections in 2023. Any interested candidates or nominations should be directed to Jessica Pasquale.

Web Advisory Committee – Kevin, Keiko, and Becky met earlier this month to work on updating the LSRD procedures manual. As always, any updates to the LSRD site can be sent to Kevin.

Local System Committee – Keiko wants to broaden the charge of this committee to include institutional repositories as well as ILS. She intends to expand the Local Systems Committee website to give the group a landing page and increase communication with interested LSRD members. The board explores ways this website expansion could intersect with the Areas of Practice guide. Kevin notes that the Local Systems Committee has an outdated webpage that could be updated to meet these goals. Keiko agreed that the website needed to be updated. Larissa suggested that SirsiDynix be added to the ILS list.

4. Old Business

Areas of Practice – Keiko acknowledges Keelan’s work on this evolving project. The board asks for a brief introduction/statement of purpose and to link back to the LSRD main page.

Membership Survey – In preparation for our upcoming membership survey, Becky and Keiko have reviewed the most recent survey (under the OBS name). The group will update these questions and share them with the board before distribution to the LSRD membership. This survey will include new questions to gauge membership interest in shorter and terminal ways to volunteer with LSRD.

Handbook Update – Keiko reports on the ongoing updates to the LSRD handbook (referred to on the LSRD site as both “Handbook” and “Procedures Manual”). Keiko

shares a draft of the updated document with the group for feedback, she will seek board approval of these updates at the next meeting. Kevin notes that changes to LSRD procedures do not need a vote, but changes to the Bylaws would require a vote. Keiko notes that Articles 4, 6, and 7 are in need of revision.

5. New Business

Conference planning – Keiko notes that the Local Systems Committee generally reserves a room for a meeting at the conference. Last year this meeting was done informally in the exhibit hall to reduce costs. Becky notes that meeting in a public space can interfere with communication and urges for a meeting room. Larissa recalls that LSRD also met in an informal space at the DC conference the year before, also to avoid a room fee. Keiko says we will work towards getting a room for the 2023, Larissa notes that rooms may be available at the hotel at a lower rate than at the conference site.

ALA Cataloging Liaison Fund – In the OBS days, this board committed to donating \$300 annually to the ALA Cataloging Liaison Fund. These contributions have been on hold due to pandemic related cancelations and reduced travel. Kevin urges us to reestablish this practice, which the board approves.

6. Adjournment

Keiko calls for adjournment at 3:12pm, he board's next meeting will be Friday December 9th at 2pm EST.

Respectfully submitted:

Chris Todd, LSRD Secretary/Treasurer, 2021-2023