LSRD-SIS 2022
Annual Business Meeting

July 28th at 2:00 p.m. via Zoom

In attendance: Larissa Sullivant (Chair), Keiko Okuhara (Vice Chair), Kevin Carey (Past Chair), Chris Todd (Secretary/Treasurer), Keelan Weber (Member-at-Large), Rachel Evans (Member-at-Large), and the assembled members of LSRD-SIS.

1. Call to Order/Welcome

Larissa calls the meeting to order at 2:08 p.m. and welcomes the membership, announcing that we have sufficient quorum to open the meeting.

2. Approval of Minutes

Draft minutes for the 2021 LSRD Annual Business meeting were distributed via the My Communities discussion group. These are approved with no additional changes requested by the board or membership.

3. Officer Reports

Chair: Larissa begins with an introduction of the 2022 LSRD-SIS board members and committee chairs. She outlines the new LSRD Membership Committee, assigned to “recruit new members, retain existing members, encourage diversity, and raise awareness about the importance of diversity throughout the SIS.” The Chair applauds the large impact of our small SIS, particularly as we have coordinated two programs for the 2022 AALL conference in Denver. Additionally, the Local Systems Committee has organized a series of roundtable discussions to encourage dialogue between conferences. She reminds the membership that LSRD has committed to an annual donation in support of Black Lives Matter; this year the SIS made a $300 donation to the AALL George A. Strait Minority Scholarship.
Our SIS membership currently stands at 241. This includes 33 new members gained in the past year, a significant increase given the small size of our section. Despite these gains, LSRD continues to struggle with low membership involvement and difficulty in differentiating ourselves from other AALL sections. Larissa recognizes the sustaining efforts of a core group of LSRD members.

**Vice Chair:** Keiko Okuhara reports on the proposed merger with the AALL Law Repositories Caucus. While the merger was not approved by the caucus members, she points out that there are many options for future collaboration between the two groups. Keiko recommends expanding our focus to include a greater emphasis on non-ILS databases and non-MARC metadata. She asks the membership to contribute ideas for this expansion of our scope.

**Secretary/Treasurer:** Chris Todd reports that our balance stands at $5,471. In this fiscal year we have received $1,060 in dues revenue and spent $1,079 on SIS-related expenses. Our primary expenses for the year include the OCLC WorldShare training session at last year's virtual conference, our recurring $300 donation to the AALL George A. Strait Minority scholarship fund, recognition gifts for the outgoing Chair, and LSRD promotional material for the conference in Denver.

The LSRD Executive Board election ran from May 5th to May 19th, returning 46 ballots and yielding the following results:

- **Vice Chair/Chair Elect:** Rachel Evans, University of Georgia, 2022-2025
- **Member-at-Large:** Keelan Weber, University of Nebraska, 2022-2024
- **Member-at-Large:** Becky Bearden, Boston University, 2022-2024

**Members-at-Large:** Keelan Weber joins the group by phone to introduce a report co-authored with Rachel Evans. This year, the Members-at-Large collaborated on LSRD branded buttons and promotional material that will be available at the annual meeting in Denver. Rachel and Keelan also organized a raffle to further drive interest in our recruitment table. Keelan is working on the LSRD Areas of Practice Libguide to encourage greater collaboration and informal mentorship throughout the SIS. She will be sharing a draft of this project with the membership soon.

**Past Chair:** Kevin Carey has participated in the board’s meetings and decision making throughout the year. His knowledge of the SIS and AALL has been crucial when advising the board on LSRD bylaws and procedures.

4. **Committee Reports**

**FROG Committee:** Jessie Tam reports on the committee’s work to promote the FROG grant via social media, online discussion, and the Technical Services Law Librarian. The committee received no new applications for the grant this past year. Jessie
encourages the membership to submit research proposals and spread the word about FROG.

Local Systems Committee: Keiko reports on Local Systems Committee events over the past year. The July 2021 Roundtable meeting attracted 41 attendees and recent session on normalization rules was attended by 26 participants. Keiko announces that the 2022 Local System Roundtable Meeting will be held in two sections: one in person at the conference followed by an online meeting at a later date.

OCLC Committee: Christopher Thomas reports on the outreach work of the committee via the OCLC Update column in the Technical Services Law Librarian and the LSRD discussion group. The committee will not be hosting an OCLC session at the annual meeting, but Christopher hopes this tradition will return for future meetings.

Nominating Committee: Jessica Pasquale organized and promoted the slate of candidates for this year’s executive board election.

Technical Services Law Librarian: Larissa reads a report provided by Editor Sara Campbell via email. Sara outlines the challenges facing the publication and the increased need for volunteer columnists. Despite these challenges, TSLL was issued on schedule in 2021/2022 and remains available on the AALL website and HeinOnline.

Web Advisory Committee: Kevin Carey reports on the committee’s work to keep the LSRD site updated and current. Along with members Keelan Weber and Ismael Gullon, the committee has focused on website improvements such as reviewing the procedure manual and updating committee pages. Kevin thanks Keiko for her ongoing contribution of the Website of the Month.

Discussion with Membership: Larissa opens the meeting to questions regarding the officer and committee chair reports. LSRD Member Pat Sayre-McCoy urges the group to consider donating to the newly formed Black Law Libraries SIS (BLL-SIS). Kevin notes some financial restrictions may inhibit this; the membership discusses the logistics of this donation.

5. New Business

Future of SIS: Larissa notes the need of LSRD to recruit new members, volunteers, and officers. All of which has been increasingly difficult in recent years. Despite these hardships, the distinct focus of the SIS remains important within the AALL ecosystem. Barbara Szalkowski notes the recent rebranding from OBS to LSRD was done with the longevity of the section in mind. Barbara acknowledges that many librarians are stretched thin, and often with limited resources for professional volunteering. Pat urges
the group to use webinars to promote ongoing contact with members. Rachel notes collaboration with Law Repositories Caucus should continue despite the non-merger. The officers share plans to staff the LSRD table at CONELL as part of the broader recruitment effort.

6. **Recognition of Outgoing Officers and Committee Chairs**

   Past Chair Kevin Carey is departing the board this year. Larissa thanks him for his input and contributions to the executive board and SIS. Kevin thanks the board and assembled membership.

7. **Introduction of 2022-2023 Board and “Passing the Hat”**

   Larissa announces the transfer of roles on the board. Keiko Okuhara will take over as Chair, Rachel Evans will be Vice Chair, and Keelan Weber will remain Member-at-Large. Larissa introduces new Member-at-Large Becky Bearden from the Boston University School of Law.

   At the conclusion of the meeting Larissa invokes a longstanding LSRD tradition, by offering Keiko the ceremonial “LSRD-SIS” embordered hat. Keiko graciously accepts her new role as chair.

8. **Adjournment**

   Larissa calls for adjournment at 3:12 pm, the motion carries. LSRD-SIS will have its next Annual Business Meeting will be in June 2023.

Respectfully submitted:

Chris Todd, LSRD Secretary/Treasurer, 2021-2023