



**LSRD-SIS  
2023 Annual Business Meeting Minutes  
July 28th at 2:00 p.m. via Zoom**

**1. Call to Order/Welcome**

In attendance: Keiko Okuhara (Chair), Becky Bearden (Vice Chair), Larissa Sullivant (Past Chair), Chris Todd (Secretary/Treasurer), Keelan Weber (Member-at-Large), and the assembled members of LSRD-SIS.

Keiko calls the meeting to order at 2:03 p.m. EST. She provides some general housekeeping rules for the virtual business meeting and welcomes the membership.

**2. Approval of Minutes**

Draft minutes for the 2022 LSRD Annual Business meeting were distributed via the My Communities discussion group prior to the meeting. The minutes are approved with no additional changes requested by the board or membership.

**3. Officer Reports**

**a. Secretary/Treasurer: Chris Todd**

Chris states that since last year's meeting minutes were just approved, he will get those finalized and uploaded to the LSRD-SIS webpage. He announces that we will be voting on the revised draft of the bylaws later in the meeting. For the vote to pass, more than 50% of attendees must be in favor of it. Chris shares that the LSRD Executive Board election ran from April 3-April 17, 2023, returning 61 ballots (up from last year) and yielding the following results:

- **Vice chair/Chair-Elect:** Joe Cera (2023-2026)
- **Incoming Secretary/Treasurer:** Dani Elder (2023-2025)

Chris welcomes them to Board. He then reports that our treasury is in good standing. The fiscal year started with \$6061 and ended with \$5996. This year's expenses totaled \$1966 including contributions to the BLL-SIS of AALL, ALA Cataloging Liaison Fund, expenses related to the 2022 Conference in Denver, CO, raffle prizes for survey participants, and the gift for the outgoing chair.

Keiko shares plaque she was given for serving on the board and thanked the membership for her opportunity to serve the SIS and hopes others will do the same in the future.

**b. Vice Chair: Becky Bearden**

Becky reports that she attended monthly board meetings, supported fellow board members, and has been learning from Keiko. She created, conducted, and summarized the 2023 biennial membership survey, participated in the Education Committee, and has been helping prepare for LSRD's presence at the 2023 AALL Annual meeting in Boston, MA.

**c. Member-at-Large: Keelan Weber**

Keelan worked on transitioning the LSRD Areas of Interest LibGuide to the LSRD-SIS webpage to make it more accessible. It was renamed from Areas of Expertise to Areas of Interest in hopes of building more community rather than appearing as a place of authority. Keelan shared the current product and summarized its purpose.

Keiko suggested that in the future LSRD can find a way to create groups to talk about topics within the Areas of Interest and Keelan also suggested potentially finding a place where people who want to learn more about a specific area can express that interest.

**d. Past Chair:** Larissa Sullivant

Larissa highlights her work on the LSRD Education committee where her proposed program was approved and will be a hot topic program at the 2023 AALL Annual Meeting. It is a joint LSRD-SIS and TS-SIS program called “COUNTERintuitive: Discussing the Lack of Standardization in Vendor-Supplied Usage Statistics.”

**e. Chair:** Keiko Okuhara

Keiko states that her full report will be on the website, so she won't go into all the details. During her leadership the past year, the board worked on the division of our SIS's Object to broaden the scope of the tasks covered by our SIS. They also drafted the proposed amendment to the bylaws to clarify membership of the board members and their duties and tasks. She also shared that they have been working on some website updates that are forthcoming. She asks that anything that appears incorrect or outdated please be reported to the Web Advisory Committee. Keiko acknowledges the accomplishment of moving the Areas of Interest page to the LSRD-SIS website. She summarized that the biennial membership survey targeted to assess membership needs, solicit more volunteers, and encourage more membership involvement. Keiko is contacting more volunteers, which will result in more committee members for the upcoming year. Next, Keiko shares that since 2021, LSRD had committed to making a perpetual donation to the AALL George A. Straight scholarship fund, however because of its overwhelming financial support, LSRD decided to donate to the BLL-SIS instead, as suggested by the scholarship committee. During Keiko's time chairing the education committee, they worked on 2023 AALL annual meeting programming and 2 program proposals were accepted; “Batch Please: Leveraging Batch Record Loading for Integrated Library System Improvements and Enhancing Resource Discovery” and “Discovering Diversity Through Linked Data.” She also organized hosting a VIP program on Folio at the conference. Keiko thanked the Education Committee members for their contributions. Keiko also highlights the OCLC Committee's webinar “OCLC: Reimagine Descriptive Workflows: A Community-informed Agenda for Reparative and Inclusive Descriptive Practice” in coordination with the Native Peoples Law Caucus in Feb. 2023, coordinated by Christopher Thomas. Keiko then thanks all the board members for their support and assistance over the past year.

**4. Committee Chair Reports**

**a. TSLC:** Sara Campbell  
Not present

**b. FROG Committee:** Jessie Tam

Jessie received one grant application during the past year and FROG awarded a \$1000 grant to Alex Zhang, Research Professor of Law and Associate Dean at the Duke University Law School, for her project: “Empirical Assessment of Law Library Collection Using a Semi-supervised Machine Learning Model.” The funds were used for research assistants. The FROG Committee also continued to promote the grants through the AALL My Communities lists for TS-SIS, LSRD-SIS, and the Member Open Forum lists, as well as within TSLC.

**c. Membership Committee:** Larissa Sullivant

Larissa reports that this is the newest committee in our SIS having been created in 2022 and so far, it has had just one member. Last month, another member joined, so Larissa is excited to work together on building membership through this committee.

**d. OCLC Committee:** Christopher Thomas

Chris reports that this has also been committee of one but that he also has a new member joining. They are gearing up for a webinar in August 2023 about using Google Analytics with Worldshare Discovery. He has been doing the regular committee activities, which include writing the OCLC

column in TSLL and general announcements on My Communities lists. (Keiko had already mentioned the February 2023 OCLC webinar in the Chair report).

e. **Education Committee:** Becky Bearden

Becky assumed chair role of Education committee in January 2023 after Keiko had been chair for the previous six months (Keiko mentioned the activities during her time in the Chair report). Becky has been working on upcoming programming. She will be the introductory speaker and moderator for her program, “Batch Please: Leveraging Batch Record Loading for Integrated Library System Improvements and Enhancing Resource Discovery” at AALL and will follow up with several interactive webinars. This program and the future webinars are a collaborative effort and feature several LSRD-SIS and TS-SIS members. Becky also stated that the SIS got some great feedback in the biennial membership survey on other programming ideas to follow up on in the future.

f. **Nominating Committee:** Jessica Pasquale

Jessica has been serving as chair of the Nominating Committee for three years now and is stepping down. Lauren Seney will be taking over for 2023-2024 academic year. The SIS had a great slate of candidates this past year.

g. **Web Advisory Committee:** Kevin Carey

Kevin has been on the committee for several years and has been chairing for the last two years. He has worked with LSRD-SIS content providers and Chris Siwa at AALL headquarters to keeping the website accurate and up to date, and get the Website of the month updated on the website regularly. They have also kept Committee assignments current and added monthly Executive board meeting minutes to the website as they’ve become available. They also worked on updating areas of interest page as needed. Kevin thanked Keelan Weber and Ismael Gullon for their assistance.

h. **Local Systems Committee:** Keiko Okuhara

Keiko reports that at AALL 2022 members met casually at the conference in the exhibit hall for an informal Local Systems discussion. Then the Local Systems Committee met virtually in August 2022, and then February 2023 with system specific breakout rooms. There is a Local Systems Roundtable scheduled at the 2023 AALL annual meeting in Boston.

Keiko concludes by thanking all committee members and chairs and encouraged more members to volunteer in the future.

5. **Voting on the Proposed Amendment to the Bylaws**

Keiko would like to move on the vote. Chris says there are approximately 30 attendees present on the Zoom and that we need at least 50% to vote in favor of the change for it to pass. Keiko and Chris shared the revised language, which was circulated prior to the meeting. Those in favor gave a verbal aye, and then Keiko put up a poll, where 96% are in favor, and 4% abstain. The motion passes. Chris will get it finalized and updated on the website. The vote is concluded.

6. **Recognition of Outgoing Officers and Committee Chairs**

Keiko thanks each of the following for their service to the SIS:

- Past Chair: Larissa Sullivant
- Secretary/Treasurer: Chris Todd
- Nominating Committee Chair: Jessica Pasquale
- Web Advisory Committee Chair: Kevin Carey

7. **Introduction of 2023-2024 Board**

Keiko announces the transfer of roles on the board. Becky Bearden will take over as Chair. Joe Cera will be incoming Vice Chair/Chair Elect, Dani Elder will be Secretary/Treasurer. Keelan Weber will serve one final year as Member-at- Large, and Bee Bornheimer is the incoming Member-at-large. Keiko is past chair.

Committee chairs will be:

- OCLC Committee: Christopher Thomas
- Education Committee: Becky Bearden
- Nominating Committee: Lauren Seney
- Membership Committee: Larissa Sullivan
- Web Advisory Committee: Chi Song & Christy Smith
- Local Systems Committee: Keiko Okuhara
- FROG Committee: Jessie Tam
- LSRD FROG Reps: Corinne Jacox & Elaine Kong

## **8. Final Remarks by Incoming Chair**

Becky thanks everyone and is looking forward to working with the SIS executive board, committees, and members. She is excited for the planned webinars for the upcoming year and says to stay tuned for details. She hopes to utilize the programming suggestions from the survey. She wants to continue to see outstanding executive board matters through. Her goal this coming year is to maintain and support the SIS and get the word out about our expanded scope. Becky encourages membership to be active in the community. Please contact Becky with any comments or suggestions.

## **9. New Business**

- Keiko - Looking forward to working with everyone. Shared meeting dates/times for LSRD related meetings at AALL 2023 in Boston and upcoming webinars.
- Pat McCoy announces her retirement.
- Keiko will pass the ceremonial “LSRD-SIS” embroidered hat to Becky at AALL in Boston.
- Kate Peck, the ALA MAC representative states that there have been funding concerns in past. This meeting should be virtual going forward so there will be less of a strain on resources to fund the other representatives.

## **10. Adjournment**

Keiko makes a motion to adjourn at 2:45 pm EST, and the motion carries. LSRD-SIS will have its next Annual Business Meeting in June 2023.

*Respectfully submitted:*  
*Rebecca Bearden, LSRD Chair, 2023-2024*