1. **Call to Order/Welcome/Introductions**

   **In attendance:** Jennifer Noga (Chair), Jackie Magagnosc (Vice-Chair), Patty Alvayay (Member at Large), Jason LeMay (Member at Large), Marjorie Crawford (Past Chair), Kevin Carey (Secretary/Treasurer)

   Jennifer Noga called the meeting to order at 11:01 a.m. EST

2. **Approval of Minutes**

   October 2017 Executive Board meeting minutes – Jason LeMay moved to approve the minutes, Patty seconded: the motion passed.

3. **Officer Reports**

   **Treasurer/Secretary:** Kevin Carey
   - Brief discussion: should all executive board meetings (not just the July incoming/outgoing board meeting) be posted on the site? Board agreed that they should. Patty moved to update the Procedures Manual to post all board meeting minutes on OBS site, Jason seconded: the motion passed. Minutes for all executive board meetings will be posted on the OBS site going forward.
   - Reported on full 9/30/17 SIS statement, with ending balance of $5,024.35.
   - Received notice of cost of shared expenses to be reimbursed to TS-SIS for 2017 Hot Topic session at Annual Meeting: total cost to OBS was $667.13, expected to be reflected in subsequent statement.
   - Waiting on slate of candidates for election from Nominating Committee.

   **Vice-Chair:** Jackie Magagnosc
   - AMPC update: draft schedule includes a MarcEdit workshop; Jason’s OpenRefine group proposal was accepted; systems migration proposal was not approved so it was moved to a Hot Topic slot.

   **Members-at-Large**
   - Patricia Alvayay – happy to coordinate dine-arounds in Baltimore and set up Google invites again.
   - Jason LeMay – no report.

   **Chair:** Jennifer Noga
   - Reported on SIS Council Chairs meeting: there was some movement on the issue of representatives. AALL has formed special committee (“ALA Liaisons Review Special Committee”) to examine AALL support for reps. There is a link on AALL site to this special committee, including its charge and members.
- “Body of Knowledge” initiative is a professional development blueprint for core domains and competencies for AALL members, was recently completed and is now available on AALL site.
- There have been changes to how AALL web pages are updated, which were communicated in the fall. There is now an intermediary step so that SIS webmasters forward change requests to Chris Siwa who will make the changes to the site. There will be some standardization of appearance and organization of SIS sites, related to moving to a new content management system.

4. Committee Reports

Jennifer reported for Education Committee – 2 programs officially accepted: *Manipulating Data with OpenRefine*, shepherded by Jason and sponsored by OBS; and *APIs: What They Are and How to Use Them*, sponsored and paid for by AALL. There were four good proposals, but having two accepted is a good outcome. The systems changing proposal, put forward by Jessica Pasquale, will be shifted into a Hot Topic slot instead. Expenses should be pretty low for 2018 annual meeting. Barbara Szalkowski shared reviews of Scott Carlson’s Linked Data programs from Austin, which were very positive.

Jason reported on Special Committee on Repositioning (members Marijah Sroczynski, John Vosmek, Barbara Szalkowski, Liz Manriquez) – the committee looked into this history of OBS and concluded that the heavy emphasis on bibliographic utilities may be dating us and impacting ability to draw new membership: people may not realize we include systems for example. Committee members came up with a list of primary topics: library systems, e-resources, metadata. This SIS bridges the gap between public and technical services, helping each side understand what the other is talking about. Committee provided recommendations to update OBS description and mission, to more closely align with those topics. Committee recommends including the broader AALL community for discussion of possible re-naming.

5. New Business

Repositioning OBS
- Jennifer led brief discussion of Special Committee recommendations for revised description and mission. Recommendations will be put in a Google document for ongoing revision and discussion, to be reviewed at next board meeting.

Conference VIP
- There will be two speakers for the API program who are not AALL members: Lora Woodford and Bo Adams. Board agrees to pursue those two speakers as potential VIPs.

6. Adjournment

Meeting adjourned at 11:58 a.m. EST