

PLLIP-SIS Executive Board Meeting
February 21, 2018
Minutes

The meeting began at 3:04 p.m. Central time. The following were in attendance:

Elaine Egan, Chair
Diana Koppang, Vice-Chair/Chair Elect
Julie Pabarja, Treasurer
Mary Ann Wacker, Secretary
Cameron Gowan, Past Chair

Absent:

Janet Peros, At Large
Michelle Tolley, At Large

The minutes of the January 30, 2018 Executive Board meeting were approved.

Elaine read the names of the possible candidates on PLLIP slate of officers prepared by the Nominations Committee. The group is almost set. Elaine will check on the status of one of the possible candidates for Vice-Chair.

The Board discussed PLLIP's communication efforts and some metrics for On Firmer Ground and Twitter. Tweets are being sent out by Bill Kamper and Scott Bailey at present.

We decided to try and send out a short questionnaire to members to post on OFG. Bill Kamper created a template for the questions that we can use to ask PLLIP members. Mary Ann will work on this.

The questions include:

- **What is your role at your law firm?** This is a description of the role you personally play as a leader in your firm.
- **What do you believe is the value you and your team bring to your firm?** This is your chance to really define the value you believe makes a difference.
- **What has been the biggest single change you have seen in the industry? And what changes do you see ahead?** I'm sure this will address tech or other issues but I think this should focus on the law firm and address challenges and issues that the C-suite can relate to over-all.
- **What role will knowledge management professionals play going forward?** A broad and positive redefining of how you see KM addressing the challenges and being indispensable now and in the future.

Diana made a motion and Mary Ann seconded to spend \$48/year for a Wordpress subscription for On Firmer Ground that has no advertisements.

Mary Ann is working on updating the procedures manual and there was a short discussion on changing/updating some of the sections.

The Board discussed possible members to nominate for four PLLIP awards.

We noticed there have not been as many webinars presented by the Education Committee as in previous years. We decided to invite the Chairs to our next Board meeting to let us know their plans. We will also invite the Chairs of the Summit to the April Board meeting, and we plan on having another Town Hall meeting in May.

Julie presented the Treasurer's report.

The meeting adjourned at 4:01 pm Central time.