

PLLIP-SIS Executive Board Meeting
August 16, 2017
Minutes

The meeting began at 2:04 p.m. CST. The following were in attendance:

Elaine Egan, Chair

Diana Koppang, Vice-Chair/Chair Elect

Julie Pabarja, Treasurer

Mary Ann Wacker, Secretary

Janet Peros and Michelle Tolley, At Large

Cameron Gowan, Past Chair

The minutes of the July 16, 2017 Executive Board meeting were approved.

Elaine asked the Board to reach out to their Committee liaisons and let them know there will be quarterly call-in meetings that require their attendance. She will also find out if Alicia Pappas has chosen her co-chair for the Summit.

Elaine asked Mary Ann to look into deadlines for each Committee.

The Board then discussed funds for grants given out to members throughout the year, as well as the various workshops and conferences available. Elaine suggested we increase the number of grants for the PLLIP Summit, and add a grant to attend the Ark conference. Cameron made a motion that we award six grants of \$200 each to attend the Summit, and Diana seconded. This was approved by the Board. Cameron also made a motion that we increase the funding for Leadership Academy grants to \$2250 and Mary Ann seconded. This was also approved by the Board.

Michelle spoke with Linda-Jean Schneider and Kevin Miles, Co-Chairs of the Web Site Committee. They are looking for additional members to join this Committee. AALL is moving to a new platform for the PLLIP web site, and there was some discussion on what information we need to have available to members on our site. We decided to increase the use of the features available through the My Communities system, and ask Chris Siwa from AALL to give a tutorial to the Board and Committee Chairs on using this tool at the next quarterly meeting. The My Communities site can be used to make information more readily available to members.

The Board also discussed ways to increase volunteering among PLLIP members. The web site enhancement should help, we agreed it would be helpful to have a button on the site for volunteer information. There was also some discussion on sending a Survey Monkey e-mail to members. It was also agreed there should be someone at the Annual Business meeting taking down names of anyone interested in volunteering.

Diana spoke about pro bono opportunities and ways PLLIP members may be of assistance. Diana told us about CALL's efforts to partner with the Chicago Bar Foundation. We could provide assistance or give advice on finding information and recommend free resources - Diana was concerned if we were put in a situation to do the research instead of providing advice, and this could be tricky. Also, we rely on fee-

based databases for research, while others may not have access. Elaine and Diana have scheduled a meeting with Kate Hagen to discuss this initiative.

Elaine gave us an update on the activities of the Elevation Task Force. She said Bill Kamper is doing a great job, we are working to promote contributions to On Firmer Ground, and June Leibert had a meeting with Rod Hughes - who places articles in the legal press.

Julie gave a Treasurer's Report and said all was well.

Diana wanted to encourage all members to respond to the Salary Survey.

Cameron asked if PLLIP could implement initiatives for diversity and inclusion.

The meeting adjourned at 3:22 pm CST.