

PLLIP-SIS Executive Board Meeting
 July 16, 2019
 Minutes

The meeting began at 7:29 a.m. Eastern time.

The following were in attendance:

- Saskia Mehlhorn, Chair
- Chris Laut, Vice-Chair/Chair-Elect
- Cynthia Brown, Secretary
- Jeremy Sullivan, At-Large
- Caren Luckie, At-Large

Absent:

- Diana Koppang, Past Chair
- Leanna Simon, Treasurer

The Treasurer’s report was presented at the annual meeting on July 14th.

2018-2019 committee liaison assignments were made; see attached list. Liaisons were asked to reach out to their committee assignments.

The annual meeting was discussed and feedback was gathered for best practices. It was proposed that the Grants committee add a requirement for grant recipients to attend the meeting, as well as write an article to be published on On Firmer Ground. The Board would like to ask Fastcase – as the sponsor of the lunch - to utilize Erin Pagie, the library relations manager, to provide the brief comments at the annual meeting. It was proposed that the head table be moved off of the stage. It was also noted that 10 extra meals should be ordered to account for last-minute changes.

Having no other open business, the meeting adjourned at 7:51 am Eastern time.

Committee	Board Liaison	Chairs	Contact information
Awards	Diana	Karen Oesterle Carla Evans	koesterle@nyli.org CEvans@proskauer.com
Bylaws	Caren	Johanna Bizub Janice Henderson	jbizub@prudential.com jehenderson@wlrk.com

Communications	Cynthia	Andrea Guldalian Robyn McAllen Julie Jones	AKGuldalian@duanemorris.com Robyn.McAllen@dechert.com juliejones@JonesDay.com
Education and Professional Development	Leanna Saskia	Lindsey Carpino Denise Pagh	lcarpino@sidley.com dpagh@orrick.com
Education for the Annual Meeting	Saskia	Alina Kelly Shari Berkowitz Duff	aak@msk.com sberkowitzduff@jonesday.com
Grants	Chris	Elaine Knecht	eknecht@barclaydamon.com
Membership	Chris	Marie Calvaruso Magalie Desince	mcalvaruso@harrisbeach.com mdesince@whitecase.com
Nominations	Jeremy	Susana Camargo-Pohl Julie Pabarja	scamargo-pohl@debevoise.com Julie.Pabarja@lw.com
Summit	Cynthia	Christine Sellers Sullivan	ChSellers@littler.com