

PLLIP-SIS Executive Board Meeting
September 11, 2019
Minutes

The meeting began at 12:03pm Pacific time.

The following were in attendance:

- Saskia Mehlhorn, Chair
- Chris Laut, Vice-Chair/Chair-Elect
- Diana Koppang, Past Chair
- Cynthia Brown, Secretary
- Leanna Simon, Treasurer
- Jeremy Sullivan, At-Large
- Caren Luckie, At-Large

The minutes of the August 15th, 2019 Executive Board meeting were presented for approval. Two edits were requested: correcting the spelling of Caren's name and correcting the name of the AALL committee to "Law Librarianship as a Career Guidance Review Special Committee". Caren moved to approve the minutes with the two noted edits. Chris seconded, and the minutes were approved, as edited. The vote was . unanimous

Leanna Simon presented the Treasurer's report to the Board. Leanna is awaiting the third quarter report from AALL.

Committee updates were presented:

- By-Laws committee will be meeting on September 26th
- Communications – Cynthia will discuss at the next meeting. Saskia will also talk to the committee about how to post updates.
- Education and Professional Development – Leanna reported on an upcoming survey for a corporate research education project. The committee is looking to put on a series of 3-4 programs in the early spring. The survey will assist the committee in choosing topics.
- Education for the Annual Meeting – Diana reported on the connection between this committee and the AMPC, and planning for submissions. The Board should all advertise the help available for PLLIP members wanting to submit an AMP program. Diana explained the process and shared pro tips for submission.

- Grants – the Board has announced four \$1,000 grants for the Competitive Intelligence conference in Chicago. These funds were approved in the July minutes. The Board will contact chapters to assist with advertising.
- Membership – Chris has been in contact with the committee. They are setting the date for their first meeting of the year.
- Nominations – Jeremy reported that the committee plans to have a meeting in the fall.
- Summit – Cynthia reported that the committee planning has started with the co-chairs, with an official first meeting occurring in the fall.

Diana reported on the Law Librarianship as a Career Guidance Review Special Committee. There are five main topics:

- Gathering information on job postings
- Gathering information on library schools
- Understanding curriculum design
- Evaluating the materials that AALL currently utilizes to describe legal librarianship
- Creating an “Educator Group” in “My Communities”

ALM – AALL LegalTech programs

- AALL has been asked to provide three programs for Legal Week in New York in early February 2020.
- Diana and Jeremy will be presenting their analytics program from AALL.
- Saskia will present on firm Knowledge Management programs, specifically how the firm can create a revenue path by offering their services to the mid-sized corporate law departments.
- Cynthia will lead a panel on Chatbots and exploring RPA options.

With no other open business, Chris Laut made a motion to adjourn. Caren Luckie seconded the motion, and the vote was unanimous. The meeting adjourned at 12:56 p.m. Pacific time.