



**PRIVATE LAW LIBRARIANS
& INFORMATION PROFESSIONALS
SPECIAL INTEREST SECTION**



PLLIP-SIS EXECUTIVE BOARD MEETING NOVEMBER 22, 2019 MINUTES

CALL TO ORDER:

The meeting was called to order at 11:35 am Pacific time.

ATTENDANCE:

The following were in attendance:

- Saskia Mehlhorn, Chair
- Chris Laut, Vice-Chair/Chair-Elect
- Diana Koppang, Past Chair
- Cynthia Brown, Secretary
- Leanna Simon, Treasurer
- Caren Luckie, At-Large

Absent:

- Jeremy Sullivan, At-Large

APPROVAL OF OCTOBER MEETING MINUTES:

Diana Koppang made a motion to approve the October minutes. Caren Luckie seconded the motion, and the minutes were approved.

TREASURER'S REPORT:

Leanna presented the treasurer's report to the Board. Leanna will be preparing a report of grants funded over the past 6 months to present to the full membership by the end of the year.

COMMITTEE REPORTS:

Awards Committee – The Committee asked the Board to review the category of awards for 2019-2020. The Board did not have any changes to the category, but will remind the Committee that each category need not be awarded, if there is a lack of adequate candidates. The Committee will begin the nominations process in January.



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Communication – The Resource Guides sub-group met and discussed how to publish the guides both in print and electronically. A vendor was suggested, but the committee will be checking with AALL to discuss sponsorship procedures. The Committee discussed the need to archive previous editions of the guides for better access and consistency when editing needs arise.

Grants – The Board will remind the Committee to ensure that grant recipients will be required to both attend the annual business meeting, and submit a write-up of their experience for publication in *On Firmer Ground* or a similar publication.

Membership – The Committee has requested assistance in getting additional volunteers and training from the Board. Chris, the Board liaison, will meet with and assist the Committee. Ideas were discussed for recruiting new members to PLLIP.

Nominations – Slates for each open position have been selected and calls to all candidates have been made.

Summit – The committee is working on the themes and format, and will have an interim meeting in December to keep momentum going. Subcommittees are now fully staffed.

ADDITIONAL BUSINESS:

The Law Librarianship as a Career Guidance Review Special Committee was discussed. Diana provided an update on the three subcommittees.

The 2020 Annual Meeting planning matrix was discussed. Meetings are being coordinated.

The idea of comparison guides were discussed. The Board will explore the possibility of supporting these types of guides.

The Board also discussed putting materials created for the AALL membership behind a firewall.

ADJOURN:

Having no other open business, Chris Laut motioned to adjourn. Caren Luckie seconded. The



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motion was unanimously approved. The meeting adjourned at 12:29 p.m. Pacific time.