



**PRIVATE LAW LIBRARIANS
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PLLIP-SIS EXECUTIVE BOARD MEETING MARCH 16, 2020 MINUTES

CALL TO ORDER:

The meeting was called to order at 12:04pm Pacific time.

ATTENDANCE:

The following were in attendance:

- Saskia Mehlhorn, Chair
- Chris Laut, Vice-Chair/Chair-Elect
- Diana Koppang, Past Chair
- Cynthia Brown, Secretary
- Leanna Simon, Treasurer
- Jeremy Sullivan, At-Large
- Caren Luckie, At-Large

APPROVAL OF FEBRUARY MEETING MINUTES

The February minutes were not available for review, they will be voted on at the April meeting or via email.

TREASURER'S REPORT:

Leanna presented the treasurer's report to the Board.

COMMITTEE REPORTS:

Awards Committee – Voting is complete and awards will be announced shortly.

Bylaws Committee - Committee met on 2/14/2020. They plan to review and edit the articles as needed. The Committee asked if there is fee for adding a bylaw question to the electronic ballot. The Board liaison will report back that there is no additional fee, and bylaws questions can be added to the annual election ballot.

Communications Committee – The Committee is looking for a new volunteer for member



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news.

Education Committee – The Committee is creating a folder for recorded webinars for the website.

Grants Committee – No update.

Membership committee – New members and co-chairs have been identified.

Nominations – Elections are set to start on April 1st and are scheduled to end on April 17th. The Board will watch the voting to determine if an extension is needed due to the COVID-19 crisis.

Small and Medium Library Group – No report.

Summit – The Keynote speaker has been chosen and will be announced shortly.

ADDITIONAL BUSINESS:

There was a discussion regarding board members serving as co-chairs of committees. The by-laws will be reviewed and Saskia will report to the Board.

COVID-19: There was a discussion of the current crisis caused by COVID-19. The Board recommended an extension for grant applications and will discuss that extension with the committee. The annual election may be extended to allow all members to vote, to account for members who are not working remotely. The Board will also prepare for the possibility of an online annual meeting if an in person meeting is not possible at the AALL Annual Meeting 2020.

ADJOURN:

Having no other open business, Chris motioned to adjourn. Jeremy seconded. The motion was unanimously approved. The meeting adjourned at 12:54p.m. Pacific time.