



**PRIVATE LAW LIBRARIANS
& INFORMATION PROFESSIONALS
SPECIAL INTEREST SECTION**



PLLIP-SIS EXECUTIVE BOARD MEETING MAY 15, 2020 MINUTES

CALL TO ORDER:

The meeting was called to order at 1:04pm Pacific time.

ATTENDANCE:

The following were in attendance:

- Saskia Mehlhorn, Chair
- Chris Laut, Vice-Chair/Chair-Elect
- Diana Koppang, Past Chair
- Cynthia Brown, Secretary
- Leanna Simon, Treasurer
- Jeremy Sullivan, At-Large
- Caren Luckie, At-Large

APPROVAL OF APRIL MEETING MINUTES

Chris Laut made a motion to approve the April minutes. Caren Luckie seconded the motion. A vote was taken and the minutes were unanimously approved.

TREASURER'S REPORT:

Leanna presented the Treasurer's report to the Board.

COMMITTEE REPORTS:

Awards Committee – Work completed for 2020.

Bylaws Committee – No update.

Communications Committee – The Committee would like an update from Grants and Summit to allow them to update the PLLIP website. The Board advised that we need to wait until we know more information about the annual meeting. In the interim, the committee can put a placeholder on both the websites. Information will be provided as soon as possible.



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Education Committee – Upcoming presentations include a CI presentation about adding graphics, an ADR program, an international mergers and acquisitions programs as part of the Corporate Practice series, and a Venture Capital program.

Grants Committee – Waiting on further information regarding the Annual Meeting and Summit.

Membership Committee – The Committee is working on a new communication plan following the changes to the Annual Meeting and Summit. The Committee is also considering publishing names of new members.

Nominations – Work completed for 2020.

Small and Medium Library Group – No report.

Summit – The Committee has sent out a survey to gather pertinent information. Each subcommittee is working with the speakers to plan an interactive virtual event.

ADDITIONAL BUSINESS:

- COVID-19
 - The Board discussed the PLLIP annual business meeting. The meeting will be held virtually, and the Board is working on a date, time, and format.
- Any Other Business
 - Next board meeting will be held on May 29th at 1pm Pacific
 - The Board discussed inviting the incoming Board members to a meeting prior to the annual business meeting.

ADJOURN:

Having no other open business, Caren Luckie motioned to adjourn. Chris Laut seconded. The motion was unanimously approved. The meeting adjourned at 1:48p.m. Pacific time.