



**PRIVATE LAW LIBRARIANS
& INFORMATION PROFESSIONALS
SPECIAL INTEREST SECTION**



PLLIP-SIS EXECUTIVE BOARD MEETING JANUARY 7, 2021 MINUTES

CALL TO ORDER

Meeting commenced at 4:36 p.m. Eastern

ATTENDANCE

Chris Laut, Chair
Allison Reeve Davis, Secretary
Leanna Simon, Treasurer
Caren Luckie, Member-at-Large
Andre Davison, Member-at-Large
Saskia Mehlhorn, Past Chair

APPROVAL OF THE MINUTES

Minutes of Board's meeting on 12/4/2020 are unanimously approved.

TREASURER'S REPORT

Balance: \$78,760.33

COMMITTEES, CAUCUSES, AND EVENTS

PLLIP EDUCATION FOR AMPC COMMITTEE

Sponsored programs not yet announced nor selected by AALL AMPC.

BYLAWS COMMITTEE

Changes related to quorum and special meetings approved by Board.

Committee has requested to review PLLIP Procedures Manual. See further discussion below.



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DE&I SUMMIT

Committee has received questions about what constitutes a caucus for who qualifies for waived registration.

Will use PLLIP Survey Monkey Account to survey attendees for Roundtable Topics to help identify speakers. See discussion under New Business: Survey Monkey.

NOMINATIONS COMMITTEE

Slate presented to the Board.

Committee charged with preparing questions to the candidates based on those used by AALL reflecting PLLIP interests.

Secretary will prepare for duties related to communications with membership and election procedures.

AWARDS COMMITTEE

Committee is working on:

- Combining Advocate of the Year and Service to the Profession into one award.
- Interpretation of 'active and in good standing.'

CAUCUSES

Competitive Intelligence Caucus

- Submitted five programs to AMPC and awaiting acceptance.
- Planning webinar series of webinars starting February of at least three, possibly including any AMPC submitted programs not accepted for the Annual Meeting

Intellectual Property Caucus

- Meeting in January 2021 and looking at programs for this year.

Knowledge Management Caucus

- Submitted one program to AMPC.

Records & Conflict Management

- Holding meetings with no news to report



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PLLIP PROCEDURES MANUAL

Awards criteria will be finalized when that committee has made final changes to the awards.

Education Committee and AMPC

- Procedures drafted.

Board Review

- Deadline for review and any additional changes 1/21
- Secretary will create clean draft and distribute to Chairs for review of their committee sections

Bylaws Committee will review full document as well.

ANNUAL MEETING

Board discussed format and content of annual Business Meeting and luncheon.

NEW BUSINESS

Survey Monkey

- Account transferring to Secretary, Allison Reeve Davis

Strategic Plan update

- Board will review current plan before next month's meeting
- Board will form committee for review and update. Saskia Mehlhorn and Andre Davison lead.

ADJOURN

Meeting adjourned at 6:00 p.m. Eastern