



**PRIVATE LAW LIBRARIANS  
& INFORMATION PROFESSIONALS  
SPECIAL INTEREST SECTION**



## **PLLIP-SIS EXECUTIVE BOARD MEETING**

**MAY 6, 2021**

### **MINUTES**

#### **CALL TO ORDER**

Meeting commenced at 4:36 p.m. Eastern

#### **ATTENDANCE**

Chris Laut, Chair  
Marcia Burris, Vice-Chair  
Allison Reeve Davis, Secretary  
Leanna Simon, Treasurer  
Caren Luckie, Member-at-Large  
Cynthia Brown, PLLIP Summit co-Chair  
Christine Sellers Sullivan, elected Vice-Chair  
Ramon Barajas, elected Member-at-Large

#### **WELCOME ELECTED 2021-2023 BOARD MEMBERS**

#### **APPROVAL OF THE MINUTES**

Minutes of Board's meeting on 4/1/2021 are unanimously approved.

#### **TREASURER'S REPORT**

Balance: \$78,760.33

#### **PLLIP SUMMIT**

Date: Friday, July 16<sup>th</sup>

Sponsorships and Summit Platform

- Zoom, provided by AALL
- Zoom limits attendees to 300
- Sponsors: Lexis, Westlaw, Fastcase, and Bloomberg

Fee: \$25 and waiver for anyone out of work due to exigent circumstances

- Grants Committee will process attendance fees
- Chair of Grants Committee will process waivers

Title: Hindsight is 2021: Responding to Chaos and Change

Speakers

- Keynote: April Rinne, former practicing attorney, founder of Change Navigator
- Fireside chat Q&A: David Lat, founder of Above the Law
- Workshop: Brie Leung, change management consultant
- 2 breakout sessions, attendees can choose topics

Registration opens 5/15, pending keynote contract

## **PLLIP PROCEDURES MANUAL**

Updated procedures on website

New list of past officers on website

## **CALL FOR VOLUNTEERS**

PLLIP Strategic Plan Committee

All Committees and Caucuses

Announce rosters at the Business Meeting

Send survey after Chair commitments confirmed

## **ANNUAL REPORT FOR AALLNET**

Deadline June 30<sup>th</sup>

- Board members, share initiatives/goals accomplished with Chair by 5/21

## **COMMITTEES, CAUCUSES, AND EVENTS**

### **GRANTS COMMITTEE**

Sent membership communication to apply for Annual Meeting grants

### **AWARDS COMMITTEE**

Board approved \$400 expenditure for awards via email on 4/7/2021

### **BYLAWS COMMITTEE**

Board charge:

- Update Bylaws Article IV, Section 4. Request update to reflect the Nominating Committee may be

composed of 3-6 members and that the Nominating Committee Chairperson will be designated by the Chair of the Executive Committee.

Committee suggestions:

- *Following is the text for the Art. X per your instructions:* There shall be a nominating committee appointed by the Executive Committee consisting of three to six (3-6) members, none of whom shall be a member of the Executive Committee or a candidate for office at the succeeding election. Each member of the committee shall serve a term of one year. The Chairperson of the Nominations Committee shall be proposed by the Chair of the Executive Committee and approved by the Executive Committee.
- *There was concern with the language. The Chair/Executive Board will now be responsible for finding both the Nominations' Committee members and the Chair. One Committee member suggests the following text:* There shall be a nominating committee consisting of three to six members, none of whom shall be a member of the Executive Committee or a candidate for office at the succeeding election. Each member of the committee shall serve a term of one year The Chairperson of the Nominations Committee shall be proposed by the Chair of the Executive Committee and approved by the Executive Committee. The Chairperson of the Nominations Committee shall appoint the members of the Nominations Committee.

Board unanimously approved to put option one before membership as proposed Bylaws amendment

## **EDUCATION FOR THE ANNUAL MEETING COMMITTEE**

New initiative discussed: Mentorship program for AALL Annual Meeting submissions and presentation development. Mentoring roles should be separate from regular committee roles, to avoid conflict in having assisted with the proposals and having to choose the submissions elevated.

Discussed ideas and next steps

- Identifying members to solicit interested in the role
- Whether mentors fit in this Committee or Membership Committee or other
- Host a proposal writing workshop
- Should the Education for the Annual Meeting Committee consult with membership on program topics of interest?

This initiative will be included in the next Strategic Directives and upcoming call for volunteers.

## **COMMUNICATIONS COMMITTEE**

Looking for PLLIP Picks from Board to publish in On Firmer Ground.

## **PLLIP-SIS ANNUAL MEETING**

Chair sending poll for preferred dates to Board.

**ADJOURN**

Meeting adjourned at 5:53 p.m. Eastern.