



PRIVATE LAW LIBRARIANS
& INFORMATION PROFESSIONALS
SPECIAL INTEREST SECTION



PLLIP-SIS EXECUTIVE BOARD MEETING NOVEMBER 11, 2021 MINUTES

CALL TO ORDER

Meeting commenced at 4:06 p.m. EST

ATTENDANCE

Marcia Burris, Chair
Christine Sellers Sullivan, Vice-Chair
Andre Davison, Member-at-Large
Ramon Barajas, Member-at-Large
Chris Laut, Past Chair

APPROVAL OF THE MINUTES

Minutes of Board's meeting on 10/14/2021 are unanimously approved with corrections.

TREASURER'S REPORT

Balance: \$88,897.93

PLLIP-SIS HANDBOOK AND BY-LAWS

The board agreed to Secretary's proposed changes to incorporate updated Bylaws, update Bylaws Committee section, and add Speaker Mentoring Committee section to Handbook.

The board recommended the following changes.

- Add **Diversity Summit Committee** to PLLIP Website
 - Chair: Mary Abigail Dos Santos
 - Co-Chair: Christina McKennerney
 - Board liaisons – Andre Davison and Chris Laut
- Add **Diversity Summit Committee** to Standing Committees section of the Handbook (*New Section III.K.*)



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Blurb (for handbook & website):

The PLLIP Diversity Summit, first held in 2021, aims to raise awareness of systemic racism and give a voice to the experiences of diverse SIS members; and teach us how to build our Diversity and Inclusion Skills as an SIS. The Diversity Summit Committee works collaboratively with the Black Law Librarians SIS (BLL-SIS) and other interested partners to develop the Summit and other content related to Diversity, Equity, and Inclusion.

- **Update the Handbook Introduction & History (Section I)** to reflect new Speaker Mentoring standing committee and other changes for clarity. Updated section attached.

Note: The Strategic Directions Committee is not a standing committee and is convened as needed, so not included in the standing committees list – it is already on the website as a currently active committee and that is sufficient.

COMMITTEES AND CAUSES

COMMUNICATIONS COMMITTEE

Treasurer signed up for Canva Pro which allows up to 5 team members. The cost is \$119.00 annually/\$9.99 monthly which will be billed December 11th on his personal credit card. He will add members from the communications committee to the account.

DIVERSITY SUMMIT COMMITTEE

Appointed Chris Laut and Andre Davison as board liaisons.

EDUCATION COMMITTEE

Held Best Practices in Patent Searching program on October 29th. More programs on the calendar for 2022.

GRANTS COMMITTEE

4 CI Foundations Registration Grants in the amount of \$349 awarded to: Theresa Greco - HBR Consulting, Christina Mckennerney - Liberty Mutual, Jessica Fields - Miller Johnson, Lorelle Anderson - Nelson Mullins.

Discussed potentially funding grants for the AALL course: "Introduction to Law Library Budgets" and tabled until the full committee can meet.

Discussed whether to plan ahead and vote in advance on any upcoming grants opportunities for the



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remainder of the membership year and concluded that we can't vote until the costs for each event are announced by AALL.

INTELLECTUAL PROPERTY CAUCUS

IP Caucus Roundtable being held November 19th. Currently discussing plans for IP Caucus breakfast for AALL Conference in Denver.

ANY OTHER BUSINESS

ADJOURN

The meeting adjourned at 5:02pm EST.