



**PRIVATE LAW LIBRARIANS  
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SPECIAL INTEREST SECTION**



# **PLLIP-SIS EXECUTIVE BOARD MEETING**

## **JANUARY 13, 2022**

### **MINUTES**

#### **CALL TO ORDER**

Meeting commenced at 4:05 p.m. Eastern

#### **ATTENDANCE**

Marcia Burris, Chair  
Christine Sellers Sullivan, Vice-Chair  
Clarence Robertson, Treasurer  
Andre Davison, Member-at-Large

#### **APPROVAL OF THE MINUTES**

Minutes of Board's meeting on 12/09/2021 are unanimously approved.

#### **TREASURER'S REPORT**

Balance: \$88,897.83

#### **ANNUAL MEETING – SIS EVENTS**

The Board favors holding a virtual business meeting in 2022. Date to be determined.

The Board will submit a sponsorship request for a thank-you event for PLLIP volunteers at the AALL Annual Meeting.

#### **PLLIP-SIS SPONSORED PROGRAM PROPOSALS FOR ANNUAL MEETING**

The Board discussed the AMPC programs and will deliver recommendations to the Education Committee.

#### **COMMITTEES**

**DIVERSITY SUMMIT**



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Andre provided a status update regarding planning, speakers, and sponsorship. Speaker panel will be set soon. Communities page has been established on AALL.

**GRANTS – NEW AALL ON-DEMAND COURSE – STRATEGIC THINKING**

The Board voted and approved to amend the previously approved five grants so that they can be applied towards any of the AALL self-paced courses.

**BYLAWS COMMITTEE**

The committee will hold a 30 minute webinar and meeting for PLLIP leaders in April or May, after new committee chairs are appointed and officers are elected. The focus is on the Bylaws and Handbook contents, how they can help direct action, and what should be known.

**NOMINATIONS COMMITTEE**

The committee is kicking off nomination and election season the week of 1/17/2022 with a goal to hold elections in early April.

**SURVEY MONKEY ACCOUNT**

Motion to upgrade account unanimously approved via Board email vote on 1/10/2022.

Account (username: [pllipboard@gmail.com](mailto:pllipboard@gmail.com)) upgraded to Advantage Annual plan.

- Managed by PLLIP Secretary
- Paid by CC (reimbursement for personal CC usage to Secretary)
- \$384/annual
- Allows multiple question-type functionality, two devices, result export, and unlimited survey responses

Diversity Summit Committee requested a Survey Monkey seat. Communications Committee may be asked to take over administration of the account or Secretary will help assign the two account devices.

**ADJOURN**

Meeting adjourned at 5:15p.m. Eastern.