



**PRIVATE LAW LIBRARIANS
& INFORMATION PROFESSIONALS
SPECIAL INTEREST SECTION**



PLLIP-SIS EXECUTIVE BOARD MEETING FEBRUARY 10, 2022 MINUTES

CALL TO ORDER

Meeting commenced at 4:05 p.m. Eastern.

ATTENDANCE

Marcia Burris, Chair
Christine Sellers Sullivan, Vice-Chair
Allison Reeve Davis, Secretary
Clarence Robertson, Treasurer
Andre Davison, Member-at-Large

APPROVAL OF THE MINUTES

Minutes of Board's meeting on 1/13/2022 are unanimously approved with minor edits.

TREASURER'S REPORT

Balance: \$88,897.83 with expenses and grants still pending.

- \$7,500 for Diversity Summit Keynote speaker
- \$2,000 Leverage 2 Lead Diversity Summit workshop

Still auditing October through December statements.

ANNUAL MEETING – SIS EVENTS

Awaiting AALL headquarters approval of vendor sponsorship for in-person PLLIP-SIS volunteer appreciation event for committee members. The Board discussed potential dates.

Discussed virtual business meeting dates of 7/25 or 7/26 in the afternoon.

Boarded voted by email on 2/3/2022 to unanimously approve to hold the PLLIP-SIS Summit on 6/24/2022. Date confirmed by AALL headquarters



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COMMITTEES

DIVERSITY SUMMIT

Panel and schedule finalized. Registration deadline extended to 2/18/2022.

GRANTS

One Diversity Summit grant awarded. The Board will ask the committee to recirculate availability notice.

Upcoming grant opportunities:

- CI Strategies in May, \$795
- Annual Meeting, \$695
- CONELL, fee TBD
- PLLIP-SIS Summit, fee TBD

Board votes tabled until more information on registration costs is received.

STRATEGIC DIRECTIONS

Preparing to launch PLLIP members survey week of 2/14/2022 with 2-3 weeks to collect responses.

Working on Mission Statement language.

COMMUNICATIONS

PLLIP Resources Guides. Many are out of date. Chair will reassign these to the Committee with minimal updates at least including the name of SIS and tag line.

ELECTIONS COMMITTEE

Identifying candidates and will hold elections in April.

EDUCATION COMMITTEE

Planning webinars.

MEMBERSHIP COMMITTEE

Fine-tuning emails welcoming new members.

Strategizing how to identify members to recruit to PLLIP.



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RIPS-SIS SCHOLARSHIP COMMITTEE

Working on cross-SIS initiative to update profiles on MyCommunities to include more scholarly-focused terms and willingness to collaborate. Board may ask PLLIP Communications Committee to assist.

SURVEY MONKEY ACCOUNT

Secretary to memorialize procedures for assigning devices and payment.

ADJOURN

Meeting adjourned at 5:11 p.m. Eastern.