PROPOSE

The Speaker Mentoring Committee supports aspiring PLLIP speakers in proposing, preparing, and presenting AALL annual meeting and other programs. The committee pairs seasoned and highly experienced presenters with newer voices within PLLIP membership who would benefit from mentorship in the area of presenting and professional speaking. In addition, the committee develops programming and resources which will benefit all interested AALL members in developing this essential professional skill.

COMMITTEE ROLE

- Review and match mentor/mentee within two weeks after application has been received
- Provide resources (i.e. Toolkit)
- Schedule follow-up within two weeks of match to ensure relationship has begun
- Schedule follow-up within six weeks to make sure everything is going well
- Provide evaluations to determine participant satisfaction and program success
- Keep statistics and publish findings for the PLLIP group
- Archive findings and communications in our AALL My Community group

MENTOR ROLE

- Set goals with mentee
- Set guidelines such as: during first contact, establish how to communicate and how often, and understand what needs to be accomplished and the time frame
- Keep an open mind to new ideas
- Share resources and explore options
- Ask questions and take the time to understand what your mentee needs
- Guide mentees to make their own decisions
- Celebrate achievements!
MENTEE ROLE

- Set goals with mentor. Important for your mentor to understand why you need a mentor and what you want out of the experience
- Set guidelines such as: during first contact establish how to communication and how often; and understand what needs to be accomplished and the time frame
- Keep an open mind to new ideas
- Get out of your comfort zone. Get ready to think, and talk about, things that may be scary
- Celebrate achievements!

TOUCHPOINTS

- The mentee/mentor shall introduce themselves to each other, either by phone call/video chat, in-person or email message during the first two weeks of assignment
- The mentor shall send a communications to the PLLIP Committee that they contacted their mentee
- After four weeks, the PLLIP Committee will contact the Mentors and Mentees as a “how’s it going” follow-up
- Mentor shall contact the committee after completion of assignment
- Committee shall send out survey/evaluations within two weeks of assignment completion.
- Survey results will not be shared between mentors and mentees, so that both parties feel free to express their opinions.

ACCOUNTABILITY

At the two week and six week checks, in there will be an opportunity for a “no fault” early termination of the mentoring relationship. A short survey will be sent to the parties to determine what didn’t work. The end-of-program survey will also include opportunities for evaluations. The committee will archive all surveys so that future relationships can benefit from the experience. The end-of-program survey will also include opportunities for evaluations.