



PRIVATE LAW LIBRARIANS
& INFORMATION PROFESSIONALS
SPECIAL INTEREST SECTION



PLLIP-SIS EXECUTIVE BOARD MEETING OCTOBER 14, 2022 MINUTES

CALL TO ORDER

Meeting commenced at 3:02 pm

ATTENDANCE

Christine Sellers Sullivan, Chair

Christina McKennerney, Vice Chair

Marcia Burris, Immediate Past Chair

Juli Stahl, Secretary

Ramon Barajas, Member-at-Large

By-laws Committee members: Janice Henderson, Johanna Bizub, and Patricia Barbone

Committee Chairs: Megan Kelleher, Janet McKinney, Emily Florio, Ronda Fisch, Abby Dos Santos, Chris Laut, Ana Toft-Nielson, Scott Bailey, Mark Gediman, Julie Jones, Courtney Keaton, Marie Calvaruso, Mary Jenkins, Robyn Broughton, Shari Berkowitz Duff, Leanna Simon.

BYLAWS PRESENTATION TO BOARD AND COMMITTEE CHAIRS – THIS WAS RECORDED

Johanna Bizub presented a program dealing with PLLIP Bylaws and their amendments to the bylaws. Patricia Barbone added a reminder at the end for the Committee Chairs to be sure to examine their section. Covered why and how and who makes changes are made and the involvement of the parent organization. In addition, the presentation covered how and why the procedures manual applies to the committees and board and if there need to be changes if things do not appear to be working. Changes are due in April of each year; although changes can be suggested earlier. Reminders go out in February to the committee chairs.

APPROVAL OF THE MINUTES

Minutes of the Board's meeting on are unanimously approved as amended. Christina McKennerney moved to approve, Ramon Barajas seconded. Minutes were approved unanimously.



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TREASURER'S REPORT

No report was made – Clarence Robertson was absent.

AALL UPDATES

1. AALL Mentor Program – ask from Anna Vandekerchove – need more private firm mentors
Result was that more private firm mentors signed up.
2. Strategic Thinking for Law Librarians self-paced course – ask from Cynthia Brown
Asked to promote. Wanted to check about grant availability before promoting. Discussion on what was provided previously. Marcia Burris moved to allot 10 grants for self-paced courses, ChristinA McKennerney seconded the motion. It carried unanimously.

PLLIP ZOOM SUBSCRIPTION -

- See feedback from committee chairs as circulated by Christine Sellers Sullivan.
- Uncertain if AALL would handle registration if collecting money, we would handle if free and remains to be resolved for an event the PLLIP charges for attendance.
- Discussion took place going over options for using Zoom licenses and how many would be needed, how it would be administered. General discussion thoughts were that simple committee meetings of small numbers of people would not need access to the PLLIP license – only for large group meetings. Administration options covered possibly assigning to committee chairs or assigning to board members for use with the committees they are assigned as liaisons.
- Motion by Juli Stahl to acquire a 10 user Business User Zoom license which will be further discussed at the next board meeting to determine how the licensed will be administered and allotted to committees. The motion was seconded by Marcia Burris, carrying unanimously.
- Discussion on how the Zoom license will be provided to the Ed & Professional development Committee.

COMMITTEE UPDATES

Summit – Christine Sellers Sullivan - HQ confused that it is called co-chairs and want to change the designation. Current is chair and co-chair. The change will be made in the Procedures Manual to read chair and vice-chair.



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Diversity Summit – Christina McKennerney

- Interested in Zoom subscription.
- Thinking of multiple events, want to have an event Feb 24th with several subsequent. Another in February and the in March. Thought to slim down the 24th down in the future. Motion by Ramon Barajas and seconded by Christina McKennerney to approve Diversity Summit February 24th with subsequent meetings in February and March. Carried unanimously.
- Funding – requested \$5,000 with a credit line of \$5,000. Discussion took place. Last year approved \$5,000 up front and seed money of \$4,500. Marcia Burris moved the board approve the initial \$5,000 request, review the budget, and entertain additional needs, if they arise, later. Christina McKennerney seconded and the motion carried.
- Christine Sellers Sullivan to ask for accounting for last two Diversity Summits and last two PLLIP summits to place in Google Drive for future reference.

Speaker / Mentor/Mentee – Marcia Burris

- Have a few more mentees than mentors. Marcia called to the board’s attention to consider volunteering.

Communications Committee - Marcia Burris

- Worked PLLIP Resource Guides – updated the CI Resource Guide has been circulating and needs to be approved. Ramon has a copy and will circulate to the board for action between meetings.

ANY OTHER BUSINESS

None

ADJOURN

Christina McKennerney moved to adjourn, Ramon Barajas seconded, motion carried unanimously. Meeting adjourned at 4:18 p.m. EDT.

EXTRA ORDINARY BOARD BUSINESS

On Monday, October 10, 2022, the board was presented, via email, with two programs to be approved for PLLIP sponsorship to the 2023 Annual Meeting by the Education for the Annual Meeting Committee. Sponsorships were required to be sent to the Annual Meeting Program Committee by midnight (Pacific) October 11, prior to the October board meeting. Board members



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present for the vote were Christine Sellers Sullivan, Christina McKenney, Juli Stahl, Alexis Branham, and Marcia Burris . Email to Ramon Barajas and Clarence Roberts responded with an out of office message.

The programs proposed for sponsorship were:

- Patent Storytelling – Creating Relatable Narratives Out of Big Data
- Real Wrold APIs – Who is Using Them and What are They Doing With Them.

Alexis Branham moved that the two programs be approved for sponsorship, Juli Stahl seconded the motion. The motion carried unanimously by those digitally present.