



PRIVATE LAW LIBRARIANS
& INFORMATION PROFESSIONALS
SPECIAL INTEREST SECTION



PLLIP-SIS EXECUTIVE BOARD MEETING

APRIL 14, 2023

MINUTES

CALL TO ORDER

Meeting commenced at 3:04 p.m. Eastern.

ATTENDANCE

Christine Sellers Sullivan, Chair
Christina Sims, Vice Chair
Marcia Burris, Past Chair
Juli Stahl, Secretary
Clarence Robertson, Treasurer
Alexis Branham, Member-at-Large

APPROVAL OF THE MINUTES

Minutes of the Board's meeting on March 10th - Alexis Branham moved to approve the minutes, Christina Sims seconded the motion, the minutes were unanimously approved.

TREASURER'S REPORT

No additional info from HQ

ANNUAL MEETING

1. PLLIP Business Lunch – Charge \$25/ ticket and PLLIP pay the balance Juli Stahl moved Alexis Branham seconded – unanimous (and Ramon in absentia)
2. Christine Sellers Sullivan contacted HQ to let them know the PLLIP luncheon will now be a ticketed event
3. IP Breakfast cancelled due to lack of sponsor

COMMITTEE UPDATES

1. Nominations
 - a. Report from Marcia – list is shaping up for final list by next Friday



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2. Awards –

AWARD	FINAL VOTE
Advocate of the Year	Lindsey Carpino
Best Blogger of the Year	Emily Moog
Distinguished Librarian	Holly Riccio
Emerging Leader	There were 2 nominations but after reviewing the submissions and the qualifications, we determined neither candidate met the criteria of service to PLLIP. Both candidate are active in their local chapters. We propose a change to the criteria and possibly a change in the name of the award. I'll send something to you before Friday. The Awards Committee meets tomorrow.
Hall of Fame	Michael Bernier & Gayle Lynn-Nelson
Vendor/Outside Champion	Mark Torchiana

Discussed changing some of the criteria for the Emerging Leader award. Rather than go with the proposed change

4) to read: have made significant contributions to PLLIP and/or their local chapter organization
the board is recommending combining 4 & 5

4) have made significant contributions to PLLIP and their organization

5) show outstanding potential for continued service and leadership within PLLIP and the profession

Christina Sims moved, Marcia Burris seconded, board voted unanimously to remove the Annual Meeting Grant from the Advocate of the Year award.

3. Summit – No voting on finances beyond raising the registration price for the Summit.

Discussed numbers below –



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Here are the numbers for Summit:

Costs

i. Financials @ 150 people

1. Incoming = \$53,750

a. Sponsors = \$20,000

b. Registration = 150 people @ \$225 = \$33,750

2. Outgoing = \$45,502

a. Keynote = \$18,000

b. Workshop = \$7,000

c. Breakfast = \$7,700

i. Breakfast = \$39 per person @ 150 people = \$5,850

1. Total = \$7,700

a. \$5,850 (breakfast) + \$994.50
(service charge) + \$468 (admin
charge) + \$409 (sales tax)

d. Lunch = \$11,880

i. Lunch = \$60 per person @ 150 people = \$9,000

1. Total = \$11,880

a. \$9,000 (lunch) + \$1530 (service
charge) + \$720 (admin charge) +
\$630 (sales tax)

e. Break = \$2,772

i. Break = \$14 per person @ 150 people = \$2100

1. Total = \$2,772

a. \$2100 (break) + \$357 (service
charge) + \$168 (admin charge) +
\$147 (sales tax)

4. Strategic Directions

a. Christine Sims Moved to approve 2023-25 Juli Stahl Seconded the motion and it passed unanimously.

5. Grants is moving along and ready to announce those which will be awarded shortly.

6. CI Caucus met and are doing a webinar in May.



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7. Speaker Mentoring committee getting ready to do a survey and will be using Jot.

TECHNOLOGY LICENSES

1. CanvaPro – AALL seat – when the license comes up for renewal we move to the AALL license and designate a person (committee to be determined) in 2024

ANY OTHER BUSINESS

ADJOURN

Alexis Branham move Christina Sims second the motion and it passed unanimously.
Meeting adjourned at 3:52 p.m. EDT.

INTERIM BOARD ACTIONS

April 26, 2023 – Marcia Burris moved to approve up to \$1,000 for PLLIP awards, the motion was seconded by Ramon Barajas, and the motion carried.