

## RIPS STRATEGIC PLAN: 2010-2012

### MISSION STATEMENT

The Research Instruction and Patron Services Special Interest Section (RIPS), a SIS of the American Association of Law Libraries (AALL), serves as a member driven forum for librarians in all law library types within AALL. RIPS is governed by a member populated and elected Executive Board made up of Past chair, chair, vice chair/chair elect, Secretary/treasurer, and Members-at- Large. RIPS supports and serves its membership by providing services and education on the topics of reference, instruction, research, interlibrary loan, access, circulation, acquisitions. RIPS aids the professional development of its membership by organizing educational events, providing some financial assistance to attend events and providing both online and in person venues for discussion and collaboration, and producing publications.

### VISION STATEMENT

The RIPS SIS is a thriving entity with a large membership who have the opportunity to participate in a wide-array of RIPS activities; service on diverse committees, authorship of blog posts: either as a featured or one time only blogger, Briefs in Law Librarianship, Teach-In Kit series, and collaboration, with the purpose of devising and sharing solutions on core issues in library services.

### Charge to the Board:

The RIPS Executive Board is charged with implementing this strategic plan. The Chair will lead the implementation and will assign committees, members and/or appoint task forces to carry out these goals. RIPS's resources and committee structure will be aligned to meet the aims of this strategic plan.

### GOAL #1

RIPS CREATES A VARIETY OF PUBLICATION AND PROFESSIONAL DEVELOPMENT OPPORTUNITIES FOR LIBRARIANS

#### Strategy #1

Develop and clarify the Committee organization scheme and promote member participation in committee activities

#### Action Item #1

Review RIPS committee charges and rewrite them, if necessary, to provide specific direction for committee activities (Chair with Executive Board and Committee Chairs)

#### Action Item #2

Establish new RIPS committees or task force when necessary to support and execute the goals of the executive board and membership.

#### Action Item #3

Encourage AALL members and CONELL attendees who show an interest in RIPS to join Committees by solicitation at the Business Meeting, online discussion list, RIPS Blog, and collaboration projects with other organizations in AALL (Chair and Public Relations, Recruitment Committee Chair, and Blog Committee Chair)

#### Action Item #4

Create a master document following each Annual Meeting for distribution to the Executive Board and Committees mapping out committee tasks and projects, with timelines for the upcoming year (Chair)

### Strategy#2

Provide Support for and Encourage Participation in Long-Term RIPS Activities

#### Action Item #1

Review and record the RIPS-SIS history by recognizing the value and gathering the knowledge from the SIS's long term members.

#### Action Item #2

Assist the editor of the Briefs in Law Librarianship Series in recruiting authors, providing "support staff", and ensuring a high survey return rate (Chair with Executive Board)

#### Action Item #3

Create a timeline of all RIPS activities throughout an average year (chair, Executive board, committee chairs)

#### Action Item #4

Provide support to the Teach-In committee to achieve a broader submission rate and to promote their annual event (Chair ,Blog Committee Chair, and Teach in Kit Committee)

### Strategy #3

Encourage members to suggest new projects and initiatives relevant to their professional work life

#### Action Item #1

Solicit members at the business meeting and via online venues to suggest projects they are interested in spearheading or would find professionally valuable (Chair and Vice Chair)

#### Action Item #2

Enlist attendees of the Program Committee meeting to pursue their program ideas as potential task force projects, report on them in the blog or web page, and solicit collaboration with other AALL chapters, caucuses, or SIS's on projects and events that may address topics of interest for us and them (Vice Chair and Program Committee Chair, if distinct)

#### Action Item #3

Further develop the explore the use of the RIPS Blog as a tool for communication to the RIPS membership

#### Action Item #4

Creation of an Innovation committee charged with developing new RIPS ventures and nurturing ventures in their beginning stages

## GOAL #2

RIPS HAS AN ACTIVE, INVOLVED AND DIVERSE MEMBERSHIP THAT SERVE AS LEADERS IN THE SIS AND IN AALL AS A WHOLE

Strategy #1

Increase RIPS visibility within AALL to encourage membership by all librarians

Action Item #1

Supply news for the SIS News Column on the AALL Website to alert nonmembers of our activities (Chair and Public Relations and Recruitment Committee Chair)

Action Item #2

Promote all RIPS Annual Meeting events and programs to current section members and other AALL members via the online venues and the Annual Meeting blog and newspaper (Chair, Program Committee Chair, and Blog Editor)

Action Item #3

Creation of new RIPS scholarships and promotion of scholarship winners that recognizes the diverse range of librarians in its membership (Chair, Executive Board, Scholarship Committee Chair, a Blog Committee Chair)

Strategy #2

Increase leadership and participation by members who work in non-academic law libraries

Action Item#1

Identify opportunities for cooperation and partnership with other Special Interest Sections around areas of RIPS interest, especially the Private Law Libraries SIS and the State, Court and County SIS (Liaisons selected by the Executive Board)

Action Item #2

Strive for at least one non-academic candidate for the Executive Board and strive for several non-academic committee chairs (Nominations Committee Chair and Vice Chair, respectively)

### GOAL #3

RIPS EMPLOYS A VARIETY OF SUCCESSFUL TOOLS TO COMMUNICATE WITH ITS MEMBERS AND TO PROMOTE ITS CONTRIBUTIONS AND ACTIVITIES TO OTHERS

#### Strategy #1

Examine primary communications tools for members and consider more effective ways they can promote and support RIPS activities

##### Action Item #1

Revise and update the RIPS brochure (Vice Chair, Executive Board, and PR Committee Chair)

##### Action Item #2

Strive to recruit a new and diverse panel of featured bloggers each year, who blog on topics of interest to our membership (Chair and Blog Committee)

##### Action Item #3

Continue to develop the content of the web page by adding content that reflects the output of committees and task forces and publicizes the ongoing activities of the SIS (Executive Board and Web Page Committee Chair)

##### Action Item #5

Promote RIPS activities and projects to AALL members by posting occasional releases to the Council of Chapter Presidents and the Council of SIS Chairs online discussion lists (Chair)

#### Strategy #2

Promote the work of the Programs Committee in facilitating the approval of educational programs relevant to members

##### Action Item #1

Continue to generate strong attendance at the Programs Committee meeting and support the work of the committee in facilitating the approval of member proposals following the annual meeting. (Vice Chair and Program Committee Chair, if distinct)

Action Item #2

Consider supporting program proposals that were rejected by the AMPC but are of interest of the RIPS members as unofficial programs to run concurrently with AALL educational programs at RIPS SIS' expense (Program Committee Chair and Executive Board)

Action Item #3

Continue to run Roundtables (moderated discussion groups) on topics of interest to members at the Annual Meeting (Chair, Patron Services Committee Chair, and Research Instruction Committee Chair)

GOAL # 4

RIPS IS AWARE SOME INDIVIDUALS AND ORGANIZATIONS ARE LESS FORTUNATE

Strategy #1

Provide support for organizations "giving Back"

Action Item #1

Annually, locate several support penguin programs and allow the members to vote on which to provide financial assistance to that year (Executive Board)

Action Item #2

Annually, support the efforts of the SR-SIS by providing a financial donation to the Community Service Project in the AALL Conference city (Executive Board)

Strategy #2

Encourage members to volunteer

Action Item #1

Highlight one volunteer opportunity in the united states each months though the RIPS Blog

Action Item #2

Promote the volunteer activities of RIPS member by requesting images of them at work and creating a volunteer collage page accessible through the Rips Website