

Legal Bibliography
Law 5030, Fall 2012, CRN #81598
Austin Martin Williams

Goals: This class will provide students with an introduction to legal research skills that are needed throughout the practice of law. Through participation in this class, which includes reading assigned materials and the completion of research assignments, you will gain familiarity with legal authorities, research tools and strategies. You will be using both print and electronic resources.

Location & Time: UL 652 on **Fridays, 10:30-11:20 AM**. The class runs from August 17, 2012 until November 2, 2012.

Webpage: Course materials are available on Westlaw TWEN. Enroll in the web course prior to the first class session.

Required Text:

- SUSAN T. PHILLIPS & NANCY P. JOHNSON, LEGAL RESEARCH EXERCISES FOLLOWING THE BLUEBOOK: A UNIFORM SYSTEM OF CITATION (11th ed. 2011).
- THE BLUEBOOK: A UNIFORM SYSTEM OF CITATION (Columbia Law Review Ass'n et al. eds., 19th ed. 2010).

CALI: Relevant Computer Assisted Legal Instruction (CALI) exercises are listed in the syllabus. These exercises may be helpful as you are studying during the course or as a review for the final exam. Links to CALI are available on the library home page. The student authorization code: **GEOSTAstu82** (case sensitive)

Grading: To sit for the final exam, you must satisfactorily complete all legal bibliography assignments, quizzes, trainings, and tours. The final exam makes up 100% of your final grade.

Assignment Policy: Assignments are due at the beginning of class. Research exercises may be completed individually or in groups of no more than two students. Students working as a group must hand in only one copy of the assignment, including both group members' names, and both group members will receive the same grade for the assignment. You will use The Bluebook to format citations for your answers. Assignments can be typed or handwritten, however handwriting must be legible and in blue or black ink. Answers will be marked incorrect if the grader cannot read your handwriting. You must receive a 72 or higher to receive credit on an assignment. If you fail to complete an assignment, turn in an assignment late, or receive less than a 72, you will be required to complete additional exercises and/or CALI lessons. Assignments will be given at the end of class.

Attendance Policy: Attendance is mandatory for all class sessions, including the library tour and the orientation training sessions. It is your responsibility to sign the attendance sheet each class session. Please contact me during the first few weeks of the semester to let me know if your religious observance will preclude you from attending a class session.

Office Hours: I encourage students to stop by my office to ask questions about the topics covered in class or in the assignments. In my absence, please consult with other librarians at the Law Library. My office is located in Room 103, behind the Reference Desk.

Honor Code: Your conduct in this class is governed by the GSU College of Law Honor Code and the University Code of Conduct. Any alleged violation of these Codes will be reported to the appropriate authorities.

Class Schedule

Topics	Coverage	Tasks
<p>Introduction</p> <p>August 17, 2012</p>	<p>Syllabus</p> <p>Introduction to Legal Research</p> <p>Information Literacy</p> <p>Terms and Connectors</p>	<p>Readings: (1) Syllabus, (2) Introduction to Legal Bibliography, and (3) Online Searching</p> <p>DUE:</p> <ol style="list-style-type: none"> 1. Attend library tour (orientation) 2. Register for LexisNexis, Westlaw, Bloomberg Law, and CALI 3. Enroll in Legal Bibliography on Westlaw TWEN 4. Complete 1L Fall Semester Survey
<p>Statutory Law</p> <p>August 24, 2012</p>	<p>Slip Laws</p> <p>Session Laws</p> <p>Codes</p> <p>Legislative History</p>	<p>Readings: Statutes Materials</p> <p>DUE: Introduction Assignment</p> <p><u>Optional:</u></p> <p>CALI: Forms of Federal Statutory Publication</p> <p>CALI: Intro to State and Federal Statutes</p> <p>CALI: Codification</p> <p>CALI: Finding Statutes</p> <p>CALI: Updating Federal and State Statutes</p>
<p>Case Law</p> <p>August 31, 2012</p>	<p>Slip Opinions</p> <p>Advance Sheets</p> <p>Reporters</p> <p>Published vs. Unpublished</p>	<p>Readings: Case Materials</p> <p>DUE: Statutes Assignments</p> <p><u>Optional:</u></p> <p>CALI: Anatomy of a Case</p>
<p>Digests</p> <p>September 7, 2012</p>	<p>Topics and Headnotes</p> <p>Key Number System</p>	<p>Readings: Digest Materials</p> <p>DUE: Cases Assignments</p> <p><u>Optional:</u></p> <p>CALI: How to Find Case Law Using the Digests</p>
<p>Administrative Law</p> <p>September 14, 2012</p>	<p>Federal Register</p> <p>Code of Federal Regulations</p> <p>List of Sections Affected</p> <p>Other Administrative Materials</p>	<p>Readings: Administrative Law Materials</p> <p>DUE: Digest Assignments</p> <p><u>Optional:</u></p> <p>CALI: Rulemaking: Federal Register & CFR</p>
<p>Citators</p> <p>September 21, 2012</p>	<p>Shepard's</p> <p>KeyCite</p> <p>BCite</p>	<p>Readings: Citators Materials</p> <p>DUE: Administrative Law Assignments</p> <p><u>Optional:</u></p> <p>CALI: Updating/Validating Case Law Using Citators</p> <p>CALI: Using Citators As Finding Tools</p>

Topics	Coverage	Tasks
Secondary Sources September 28, 2012	Legal Encyclopedias Law Reviews & Journals American Law Reports	Readings: (1) Secondary & (2) ALR Materials DUE: Citators Assignments <u>Optional:</u> CALI: American Law Reports CALI: Introduction to Secondary Resources CALI: Legal Encyclopedias
Practice Materials October 5, 2012	Treatises Forms Rules	Readings: Practice Materials DUE: Secondary Sources & ALR Assignments <u>Optional:</u> CALI: Mastering Looseleaf Services
Online Resources October 12, 2012	Fastcase, Casemaker, LoisLaw HeinOnline, BNA, CCH, ProQuest, Free Resources	Readings: None DUE: Internet Legal Resources – Free Resources (CALI Lesson)
Georgia Materials October 19, 2012	Cases Statutes Administrative Municipal Codes Secondary Sources Practice Materials	Readings: Georgia Materials DUE: None <u>Optional:</u> CALI: Georgia Legal Research – Primary Source Materials CALI: Georgia Legal Research – Secondary Source Materials
Review October 26, 2012	Entire Semester	Readings: None DUE: Georgia Assignments
Final Exam November 2, 2012	Students will need to have a Fall 2012 Exam ID to take the exam. Exam IDs are online at https://gsulaw.gsu.edu/registrar/examnums/law/index.pl If you have problems getting an Exam ID, please contact the registrar.	