

RIPS – SIS 2017 Business Meeting – June 2017 – Virtual Webinar

- I. Welcome - Chair Katie Crandall welcomed members to the first RIPS Virtual Business meeting. Crandall reminded members that the meeting was held virtual by request of the membership, the recording will be available to all registered attendees, and there will be a survey after the meeting.
- II. Approval of the minutes of the 2016 Business Meeting in Chicago, IL – the minutes were approved by a majority of members attending the virtual meeting.
- III. Announcements
 - a. AALL Annual Conference Events (Austin, TX)
 - i. Saturday July 15, 2017
 1. Dine-Around Dinners with TS/OBS/RIPS/CS Special Interest Sections, TBA (hosted by incoming Chair Alyson Drake; incoming Member-at-Large Paul Gatz, and incoming Secretary/Treasurer Katie Hanschke)
 - ii. Sunday July 16, 2017
 1. RIPS-SIS sponsored program: Understanding the Human Element in Search Algorithms: 11:30-12:30pm ACC-Room 17AB
 2. RIPS-SIS Patron Services Roundtable: 12:45–1:45pm Hilton-Room 415A
 3. RIPS-SIS Legal Research Competencies Roundtable: 5:15-6:15pm Hilton-Room 415A
 - iii. Monday July 17, 2017
 1. Meet & Greet: 4:00-5:00pm ACC-Room 14
 2. RIPS-SIS Research Instruction Roundtable: 5:00-6:00pm Hilton-Room 415A
 - iv. Send information on other programs presented by RIPS members to Emily Lawson at ewoolard@central.uh.edu
 - b. Penguin Raffle - Alexis Fetzer provided information on the Penguin raffle:
 - i. All attendees of today's business meeting and the Meet & Greet on Monday July 17th will be entered to win the stuffed penguin.
 - ii. Winner will be chosen at the Meet & Greet.
- IV. Approval of the RIPS Bylaws
 - a. New bylaws were distributed electronically prior to meeting
 - b. Members approved the new RIPS bylaws by a majority.
- V. Committee Reports – Detailed committee reports were distributed with the meeting notice and are available [online](#).
 - a. RIPS Board Projects
 - i. Bylaws – the Board worked on updating the bylaws. Crandall thanked the Board for working on the bylaws and Alyson Drake for compiling and editing the final copy for voting.
 - ii. Website Review Taskforce – Alyson Drake discussed the website review taskforce, and the Board's approval of recommendations to change the RIPS website. The webmasters will be moving forward during the summer to implement changes.
 - iii. AALL Knowledge Center – Emily Lawson reported on the status of the revamping of the AALL Knowledge Center. The project is intended to make the content

created by all SISs accessible to all AALL members through a repository. Currently a taxonomy for describing the work of the SISs is being created and will be ready by September 2017.

- b. Secretary Treasurer's Report presented by Chair Crandall on behalf of the Secretary/Treasurer, Amy Taylor noting that the current balance is approximately \$1,000 higher than the same time last year.
- c. Grants Committee Report presented by Chair Crandall on behalf of Marin Dell noting that a total of \$4,000 was awarded and congratulating the recipients.
- d. Legal Research Teach-in Committee Report presented by Ashley Ahlbrand discussed the two concurrent project this year: the current Teach-In Kit and the digitization of the kits that were created only in print. Both projects will be on the website before the annual meeting. Ahlbrand is seeking assistance in locating a copy of the original Teach-in Kit created in 1993. Anyone with a copy should reach out to her. The plan for next year is to brainstorm how to increase contributions to the kits and to make the online materials easier to search. Ahlbrand thanked her committee, her co-chair Becka Rich, and webmaster Maribel Nash.
- e. RIPS Law Librarian Blog Report presented by Jamie Baker noted that 2016 had the highest readership ever and 2017 is on track to surpass those numbers. Ten bloggers will contribute next year, four returning and six new. The blog has been submitted for inclusion in the ABA Blawg Directory and Baker hopes the blog will be selected for an ABA Top 100 Blawg in the near future. Baker thanked all contributing bloggers for a successful 2016-2016 year.
- f. Patron Services Committee Report presented by Genevieve Tung commended her committee for a nice year. The committee has been working like a think tank and creating materials for publication including a white paper on open access and a forthcoming publication (published by AALL) on mental health, mindfulness, and self-care in law libraries. An ILL toolkit was created and will be published on the Patron Services page of the RIPS-SIS website. The Patron Services Committee participated in the "Five Topics in Five Days" online conversation on "Critical Conversations in Social Justice". Annual meeting activities include posters and a roundtable. Tung thanked all committee members for their contributions this year and looks forward to another year.
- g. Program Committee Report presented by Alyson Drake noted that the committee reviewed nine proposals by eight RIPS members. Two proposals were submitted to AMPC for RIPS sponsorship. Susan Nevelow Mart's program, "Understanding the Human Element in Search Algorithms: Implications for Legal Research and Collection Development" was selected for sponsorship. Other programs by RIPS members were ultimately selected by AMPC for inclusion. One poster, submitted for review and feedback, was selected for inclusion at the annual meeting's poster sessions. Drake thank committee members for their hard work and their quick start on committee work in the early fall.
- h. Public Relations & Recruitment Committee Report presented by Alexis Fetzer noted the work of her co-chair, Patrick Parsons, and the committee members on creating a Twitter account, the stuffed penguin giveaway, the CONELL Table staffing, promotional giveaways, and the new poster for the Annual Conference Activity Hall. Fetzer noted

that the reusable background for the poster and the four posters (black and white – to be colored in by attendees at the conference) were purchased for less than \$100. Fetzter thanked all CONELL volunteers and committee members.

- i. Research Instruction Committee Report presented by Heather Joy thanked her co-chair Karin Johnsrud and committee members in working on several projects. The textbooks review committee has a template and is working with the webmaster, Maribel Nash, to post the reviews on the website and determine if there is a better platform for the reviews. The survey subcommittee is working on finding a way to collect information on teaching technology tools to create a sharable report. The research roundtable will be held on Monday, July 17th at 5:00 pm.
 - j. Legal Research Competencies Report presented by Becky Mattson summarized that the committee is working on compiling content on legal research competencies assessment, for publication on the RIPS website. The committee is still accepting submissions. In addition, the committee is compiling articles and other information on the following topics: Best practices in assessments, measuring and tracking competencies, qualitative and quantitative assessment, rubrics, bibliography for assessment, and research resources. There is a Legal Research Competencies Roundtable on Sunday, July 16th at 5:15.
 - k. Online Training Committee Report presented by Sarah Mauldin noted the committee's struggle to find its way under the new charge which combined the Online Member Training Committee and the Distance Education Committee. Any suggestions, ideas or volunteers are welcome.
 - l. Nominations Committee Report presented by Robin Schard noted the high quality of candidates. Schard thanked the committee members and those members willing to be nominated. Submit names of individuals who you believe are good candidates to serve RIPS.
- VI. Welcome to New Board Members & Acknowledgment of Board Member Service
- a. Chair Crandall welcomed the following incoming board members:
 - i. Vice Chair/Chair Elect – Ashley Ahlbrand
 - ii. Secretary/Treasurer – Katie Hanschke
 - iii. Member-at-Large – Paul Gatz
 - b. Chair Crandall acknowledged the service of the following outgoing board members:
 - i. Secretary/Treasurer – Amy Taylor
 - ii. Member-at-Large – Emily Lawson
 - iii. Immediate Past Chair – Laura Ax-Fultz
- VII. Chair Crandall welcomed new committee chairs and acknowledged the service of the following committee Chairs:
- a. Grants Committee:
 - i. Outgoing Chair: Marin Dell
 - ii. Incoming Chair: Amy Lipford
 - iii. Incoming Vice Chair: Katy Badeaux
 - b. Legal Research Teach In Kit:
 - i. Outgoing Co-Chairs: Ashley Ahlbrand & Becka Rich
 - ii. Incoming Chair: Cynthia Condit

- iii. Incoming Vice Chair: Gail Mathapo
- c. Nominations:
 - i. Continuing as chair: Robin Schard
 - ii. Incoming Vice Chair: Rachel Gordon
- d. Patron Services:
 - i. Continuing as chair: Genevieve Tung
 - ii. Incoming Vice Chair: Kristen Moore
- e. Program:
 - i. Outgoing Chair: Alyson Drake
 - ii. Incoming Chair: Ashley Ahlbrand
- f. Public Relations & Recruitment:
 - i. Outgoing Co-Chairs: Alexis Fetzer & Patrick Parsons
 - ii. Incoming Chair: Abby Deese
 - iii. Incoming Vice Chair: Katie Brown
- g. Research Instruction:
 - i. Outgoing Co-Chair: Karin Johnsrud
 - ii. Continuing as Chair: Heather Joy
 - iii. Incoming Vice Chair: Taryn Marks
- h. Legal Research Competency:
 - i. Continuing as Co-Chairs: Becky Mattson & Kerry Lohmeier
 - ii. Incoming Vice Chair: Theresa Tarves
- i. Online Training:
 - i. Outgoing Co-Chair: Sarah Maudlin
 - ii. Continuing as Chair: Shannon Roddy
- j. RIPS Law Librarian Blog
 - i. Continuing as Editor: Jamie Baker
- k. RIPS Webmasters:
 - i. Continuing: Maribel Nash
 - ii. Incoming: Khelani Clay

VII. Questions for the Board and Closing

- a. Questions –
 - a. No questions were presented.
 - b. If questions arise, please contact the board. Contact information is available on the RIPS website.
- b. With a motion to adjourn, Chair Crandall closed the first ever virtual RIPS Business Meeting. “See you Austin!”