

RIPS Virtual Business Meeting – Agenda

June 13, 2019, 1:00-2:00 PM CDT

- I. Welcome (A. Ahlbrand)
- II. Approval of 2018 Business Meeting Minutes (A. Ahlbrand)
 - a. Minutes were approved.
- III. Executive Board Reports
 - a. Secretary/Treasurer’s Report (A. Ahlbrand, o/b/o Katie Hanschke)
 - i. Treasurers’ report, current through Mar. 31, 2019, was attached as a handout.
 - ii. We took in revenue via dues and registrations for the Teaching the Teachers conference held in May. Revenues exceeded expenses.
 - b. Membership Task Force Update (A. Ahlbrand)
 - i. The Membership Task Force was formed in furtherance of the strategic plan approved last year. The goal was to understand how diverse RIPS’ membership is and to ensure that we are creating programming and events that support the variety of members in the SIS.
 - ii. The first step was to analyze historical diversity using prior years’ membership lists; AALL had membership data from 2014 to 2018. Full data will be included in the RIPS annual report, released after the annual meeting.
 - iii. Analysis of this recent data indicates that RIPS membership peaked in 2014, but then showed a steep drop (across all membership types) in 2015. The current trend, from 2016 to the present, is positive.
 - iv. Law firm librarian membership declined particularly in 2015, but has begun to rebound.
 - v. Next steps: the Task Force plans to begin working on a survey for current membership; affiliations, expectations, preferences, etc.
- IV. Committee Reports
 - a. Grants (W. Curtis)
 - i. The committee selected two awards recipients for the AALL Management Institute (\$1,000 total).
 - ii. Because RIPS was a co-sponsor of the Teaching the Teachers Conference, the executive board asked the committee to also award one attendee grant for \$500.
 - iii. The committee also made four grants to RIPS applicants to attend AALL annual meeting (\$4,000 total).

- iv. For a second year, the committee also reviewed nominations for the RIPS publication and service awards; the winners will be announced at the RIPS Meet and Greet at the Annual Meeting.
- b. Legal Research Competency (T. Tarves)
 - i. The committee has organized a panel presentation to be held at the annual meeting, “Assessing Legal Research Competency Bridging the Gap between Law School and Practice”; panelists from Academic, Government, Law Firm, and Court libraries will speak. This program is happening on July 15 at 3:00 PM.
 - ii. The committee will also host a round table on giving feedback to students.
 - iii. The committee led a “Five Conversations in 5 Days” on MyCommunities in January 2019.
 - iv. The committee is continuing to work on a website on information and documents gathered by committee over time; they may put out a call for submissions in the future.
 - v. They are also working on a webinar offering a deep dive on assessment, planned for Fall 2019.
- c. Legal Research Teach-In (G. Mathapo)
 - i. This year there were 15 contributors to the Legal Research Teach-In Kit, including one from a federal court library, generously offering a total of 29 submissions.
 - ii. There were lots of contributions this year for Advanced Legal Research topics, as well as 2-3 resources focused on CLE requirements.
 - iii. Topics covered this year include Fastcase, litigation analytics, statistical sources. A valuable resource!
 - iv. The committee aims to post everything within the next two weeks.
- d. Nominations (R. Gordon)
 - i. 3 positions to fill on exec board this year: Vice Chair/Chair Elect; Secretary/Treasurer; and Member at Large.
 - ii. Nominees for the Vice Chair position: Taryn Marks and Becky Mattson
 - iii. Nominees for the Secretary/Treasurer position: Clanitra Stewart NejdI and Amy Lipford
 - iv. Nominees for the Member at Large position: Zanada Joyner and Heidi Heller.
 - v. The election was held from 2/8 through 3/3; 181 members cast ballots
 - vi. Incoming board members are Taryn Marks, Clanitra Stewart NejdI, and Zanada Joyner. Thanks to all the candidates for running!
- e. Online Training (S. Megerman)
 - i. Assisted with one webinar this year, *Change your Syllabus, Change your Life*, offered in April 2019.

- ii. The committee had also wanted to put on its own program on creating webinars, exploring the pros and cons of different options and best practices. They are hoping this is something they can take on for next year.
- f. Patron Services (K. Moore)
 - i. The committee led a “Five conversations in five days” discussion on My Communities in October 2018, focused on diversity and inclusion, in conjunction with LISP-SIS, SR-SIS, BCAALL, and the AALL Diversity & Inclusion committee.
 - ii. The committee is planning a MyCommunities discussion on wellness on 6/24.
 - iii. A committee subgroup, led by Nicole Dyszlewski, is working on a student worker whitepaper.
- g. Program (G. Tung)
 - i. The committee received 12 great submissions for RIPS sponsorship.
 - ii. Of the two finalists, the AMPC selected “Building Strategic Partnerships: Using Outreach Between Academic, Government, and Law Firm Libraries to Maximize Value,” which will be offered on Tuesday, July 16, at 8:30 AM.
 - iii. Several of the other program proposals we looked at were ultimately selected by the AMPC, so there will be a lot of great RIPS-member-backed content at this year’s annual meeting.
 - iv. The committee encourages everyone to participate for 2020: using IdeaScale, submitting proposal ideas for feedback, and seeking RIPS sponsorship.
 - v. Thanks to Malikah Hall for serving as Vice-Chair.
- h. Public Relations & Recruitment (K. Brown)
 - i. The committee shared a spreadsheet of PR action items, almost all of which are completed!
 - ii. New things launched from the strategic plan: highlighting RIPS diversity. This task was broken out into subgroups to allow committee membership to take ownership.
 - iii. There will be great representation of RIPS at CONELL and in the annual meeting exhibit hall.
 - iv. The committee will be live tweeting at the official RIPS-sponsored programs and others. Should be a nice social media presence!
 - v. The committee has also launched a new series on Facebook and Twitter, Questions with Puron, where he poses questions to the membership. Averaging about two a month.
 - vi. Katie will be leading the AMPC committee next year!
- i. Research Instruction (T. Marks)

- i. The committee posted 17 book reviews this year! And has started a new project, expanding their reach to articles on research instruction. They are working on creating a process for finding, reviewing, and sharing info about articles.
 - ii. The committee also led a great “Five Conversations in Five Days” discussion in March of 2019.
 - j. Scholarship (A. Ahlbrand o/b/o H. Joy)
 - i. This is a brand new committee! The first task was to create a new committee charge, which was approved by the executive board.
 - ii. The committee encourages scholarship by RIPS members, publicizes members’ scholarship, and serve as a publication resource.
 - iii. The committee is leading a new roundtable at this year’s annual meeting.
 - iv. They have also started work building writing group communities for RIPS members, based in MyCommunities.
- V. Blog Report (A. Ahlbrand o/b/o J. Baker)
 - a. The blog finished strong with the most views since it started in 2010!
 - b. In May, Jamie put out a call for new contributing bloggers; six will continue from the previous year, and the goal is to have no fewer than 10, with librarians from all sectors.
 - c. Application deadline closed on 6/7; working on rounding out the roster.
 - d. Malukah Hall will become Lead Editor after annual meeting
 - e. RIPS blog posts are getting a boost from Know It AALL and social media sharing.
- VI. Teaching the Teachers Conference Report (L. Ax-Fultz)
 - a. Cassie DuBay has a great blog post about this on the RIPS blog today. [Ed.-- <https://ripslawlibrarian.wordpress.com/2019/06/13/teaching-the-teachers-or-taylor-swift/>]
 - b. The conference was held on May 30 and 31 at the Georgia State College of Law in Atlanta, featuring twelve sessions.
 - c. The goal was to provide a foundation in teaching techniques by law librarians for law librarians in a peer to peer learning environment. Many of the speakers were RIPS members.
 - d. Organizers had a great response to call for proposals—maybe triple the number of proposals that could be accepted!
 - e. Registration was limited to 40 people in order to enhance learning and keep costs low. (\$95 for the session)
 - f. Sponsorship from Georgia State, Penn State, ALL_SIS, and RIPS.
 - g. Conference materials will be posted to Penn state conference website [Ed.-- <https://elibrary.law.psu.edu/tttconference/2019/>]
- VII. Welcome Incoming Executive Board Members (A. Ahlbrand)
- VIII. Farewell and Thanks to Outgoing Executive Board Members, Alyson Drake, Paul Gatz, and Karen Skinner. (A. Ahlbrand)

- IX. Farewell and Thanks to Outgoing Committee Chairs and Blog Editors (A. Ahlbrand)
- X. Welcome to Incoming Committee Chairs and Blog Editor (A. Ahlbrand)
- XI. RIPS-SIS Events and Programming at 2019 Annual Meeting (A. Ahlbrand)
 - a. Will be advertised via the Blog, MyCommunities, and Social Media.
- XII. Conclusion