RIPS-SIS Executive Board Meeting Agenda  
September 22, 2021

Zoom link:  
https://psu.zoom.us/j/98809413770?pwd=aWgjWU8zV0JwSFNYZTJ3QlYveFZqZz09

In attendance: Becky, Taryn, Jenna, Nicole, Malikah and Matt

A. New Business
   a. 5 Conversations in 5 days for October-
      i. Nicole said perhaps legal research competencies and Jenna said Research Instruction. We can do it the end of October, beginning of November. Parameters: Topic for each day, moderator and AALL RIPS my communities
   b. Taryn: ALL-SIS JEDI committee collab.
      i. Acronym stands for Justice Equity Diversity and Inclusion. Taryn would be our liaison, to be a source of information between the two groups.

B. Continuing Business
   a. Any upcoming committee programming?
      i. Malikah’s idea: raffle mugs at webinars/programming
         1. Scholarship committee has upcoming programs on slate, but no details planned yet. Committees overseen by Jenna, Nicole and Malikah do not have any programs or webinars upcoming.
         2. Giveaway for 5 convos in 5 days to promote interaction. Everyone who comments gets entered into the raffle. State “chance to win a mug” and decide after participation how many mugs to raffle.
   b. Open floor
      i. The treasury reports come out quarterly. Jenna has not processed any reimbursements the past month.

C. Committee Updates
   a. Grants Committee (Jenna)
      i. No updates, haven’t met before this meeting. Becky suggested checking in with Paul regarding the upcoming leadership academy.
   b. Legal Research Competencies (Nicole)
      i. the committee is interested in teaming up with the teach-in kit. One member wanted to access the backend of the teach-in portal and Nicole asked if she can put that member and the teach-in member together. Asked about a “sourcebook” but there was no update on that and uncertainty as to who was working on that. Suggested to check with Ashley about the sourcebook.
   c. Legal Research Teach-In (Taryn)
      i. Announced the publication of last year’s teach in kit. The first meeting to plan for this year’s kit was on Monday.
   d. Membership and Outreach (Becky)
      i. First meeting was last week. Explained concerns from firm librarians for teach-in kit, have teach-in kit be more inclusive for different library types. Discussed setting up new members with others in the committee but don’t
know how to get names of new members from AALL. Would like AALL to be more transparent regarding membership. Taryn is waiting to hear back from AALL regarding quarterly emails with new member updates.

e. Nominations (Malikah)
   i. Wanted clarification on what nominations are happening this year.
      Malikah told them one member at large and one vice-chair position available. They had their first meeting on Sept. 2.

f. Online Training (Matt)
   i. Committee contact is in Baton Rouge and is trying to set up a meeting time.

g. Patron Services (Malikah)
   i. The contact is out of office right now.

h. Program Committee (Matt)
   i. First meeting was last week. Brainstormed what to do before call for proposals goes out. Discussed a database to get people involved with each other. *How to make an effective proposal* doesn’t have a timeline yet. Becky would like to know when the timeline is confirmed so it can be publicized.

i. Public Relations & Recruitment (Nicole)
   i. Question about any more RIPS swag other than mug. Working on changing the charge (ie Twitter to social media.) when final version is ready it will be sent along.

j. Research Instruction (Jenna)
   During our Research Instruction committee meeting they discussed doing the usual text and article reviews that the committee has historically undertaken. We also discussed developing new projects to meet our charge including synopses and reviews of online legal research programs including vendor certifications, law school certification programs, and new and updated CALI programs.

k. Scholarship (Taryn)
   i. Created 3 subcommittees- one to promote RIPS scholarship, one is webinar writing event, and the last is profiles post and promote my communities.

l. DEI Taskforce (Taryn)
   i. Got responses from 2 charges that were sent out, Taryn is working on compiling the responses. First meeting is Oct. 4