

## **RIPS-SIS Executive Board Meeting Agenda**

**August 4, 2025 12pm ET**

**In Attendance: Heather, Emily, Sara, Julia**

**Vote to approve the meeting minutes of July 14:**

- We believe we have a quorum as 4 out of 6 of us are in attendance
- All four in attendance approve the minutes – minutes are approved

### **New Business**

#### **AALL check-in**

- RIPS Social went well! We had perhaps 50 people in attendance (but many more had RSVP'd, but still a healthy amount of people)
- Really beautiful space and catering, the atmosphere was great.
- Maybe next year we can work with other SIS groups to split the costs and improve attendance. RIPS has one of the largest membership groups, so other SIS's might want to work with us to throw a larger even than they can on their own.
- CONELL table
  - Portland seemed to be smaller than in the past
  - Stickers seemed popular at CONELL, there weren't any stickers left at the poster session.

#### **Goals for RIPS this year**

- Having the liaisons more involved in the committees
- Maybe the liaison can come to the first or second meeting of a committee and explain what we do, what we can offer etc. Two prongs – first part is the training, what the board can and cannot do, and second, here are examples of when you should definitely reach out to us.
- Timeline to make happen the merging of committees.
- Emily volunteering to perhaps have some welcome meeting for new RIPS members, it seems like most of our members are early or mid-career.
- Continuing to ensure that RIPS is responding to need to evolve as the world changes. Keep interest and engagement going and remain relevant.
- Creating a DEI specific position on the board? Strategic Plan draft from 2023 Goal 4. But adding this position to the board would require a lot of amendments. It would be an elected position, so we'd need to create a description and role and

take in nominations etc. We would want to work closely with the DEI committee on this.

### **Chair/Vice-Chair Training - thoughts on format, delivery method, topics?**

- Vast majority of people that are Chair/Vice Chair have rsvp'd that they can make it.
- Maybe make it more structured this year and have it be more formal training.
- Tell Chairs/Vice Chairs about the liaison to the board and ideally that the liaison should be invited to the first or second meeting of the committee to discuss what the board can and cannot do, and here are examples of when you should definitely reach out to us.
- Maybe we also have a liaison meeting with their committees in the early Spring (January/February) to tell the committees what the board has been up to, what other committees have been doing etc.
- If the liaison is more involved in the committee – we can help shepherd those proposals for things like AALL events. We can help make connections with AALL and other committees, sort through red tape, what is possible and what isn't possible.
- **2 things to emphasize in the training** – we want to take on the creation of an elected DEI Board position this year, that the nominations committee would recruit and vote on next year. And second, increase the level of involvement and support that liaisons provide to committees.

### **Other items/ideas for this year:**

- At the RIPS Social, got to chatting about how nice it was to see everyone. So, what if once a month after our meetings, we tack on an extra half hour for folks to touch base as a social time.
- Ideas of more social things and create some space for folks to see each other outside of AALL. Maybe every other month, or once a quarter, we have a structured hangout. Or virtual cool tools or knowledge sharing. Maybe like a Lightning Talk session where folks can sign up to give 10-minute lightning talks with various people presenting on work they are doing. This is more for committee work perhaps (such as Mentorship and Outreach), but we could tell all the committees we want these quarterly meetings, and that various committees can volunteer to run one and run the programming for one.

### **Committee Liaison assignments** - full lists and assignments are available [here](#)

- DEI - Olivia

- Grants - Theresa
- Legal Research Teach-In Kit - Emily
- Mentorship and Outreach - Julia
- Nominations - Sara
- Patron Services - Theresa
- Program - Emily (also chair)
- PR - Olivia
- Research Skills & Instruction - Julia
- Scholarship - Heather
- Teach-In Kit Taskforce - Heather
- RIPS Law Librarian Blog – Sara

**Changes to Liaison Assignments:**

- Julia will be liaison for Mentorship and Outreach and DEI (and no longer liaison for Research and Skills)
- Olivia will change from DEI to Research Skills & Instruction