

RIPS-SIS EXECUTIVE BOARD MEETING

DATE: September 8, 2025

TO: ALL-SIS Members

FROM: RIPS-Sis Executive Board

RE: September Board Meeting

In Attendance: Sara, Emily, Theresa, Sara, Olivia, Julia, Heather.

NEW BUSINESS

1. Approval of the minutes for last month's meeting

- Motion to approve the minutes
- Emily moves, Heather seconds, vote is unanimous to approve.

2. Request to make Board meeting minutes immediately available

- They are currently being updated at the end of the year (although checking our handbook, it says minutes should be sent to Chris Siwa to be posted twice a year, August-December minutes, and then January-June minutes).
- Option 1 would be to ask Chris Siwa to upload our minutes after our meeting minutes are approved, so a 1-month lag.
- Option 2 would be to share with the Committee Chairs and Vice Chairs every month, also with a 1-month lag after minutes are approved.
- Julia as the Secretary will reach out to Chris Siwa to ask how best to go about doing this and the logistics of uploading the minutes monthly.

3. Officer Charge/Position Responsibilities for DEI Board position and role of DEI committee in process

- Need to come up with a Charge and Position description and responsibilities.
- Ask the DEI Committee to perhaps brainstorm the first draft.
- We can add in the Board amendments and Bylaw changes afterwards.
- We can provide the DEI Committee with examples of Charges and Position descriptions and ask the

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committee to perhaps provide us with notes on what they envision this board position to do and their responsibilities and then we can draft the language.

- Sara will email Adi back and let them know that the Board would like to get the DEI Committee's thoughts. We will then draft the charge and position and bylaw changes and send that back to the DEI Committee for their feedback.

4. RIPS-SIS co-sponsorship of BLL-SIS virtual program: Mindfulness, Mental Health & Equity: Strengthening the Emotional and Ethical Resilience of Law Librarians

- BLL-SIS has a grant from Bloomberg but they are reaching out to other SIS's to help cover the remaining cost and speaker honorarium. The total cost is \$7,500, but \$1,000 is covered, so the remainder is \$6,500.
- Cross sponsorship of events is the only way we can pull off these kinds of big events because of the cost. Co-sponsorships are good and this is an important topic, the cost is just high. This is also a 150 minute long program during the first week of October, when everyone is busy, so we don't know what the uptake would be on this program. October 2nd is also Yom Kippur.
- We are also financially uncertain about our own accounts due to AALL and reimbursements that are still being sorted and haven't been finalized.
- Sara will respond to BLLS-SIS to let them know we support the idea of the event, but as it currently stands, the event falls on an important Jewish holiday and during a busy time of the semester, and we are uncertain about our finances at the moment.

5. Approving this year's contributors to the RIPS blog:

- Perhaps we should make the Blog a Committee so that it is transparent how to become editor and how to become a member. We could make this a committee and if folks want to apply to be on the committee they can apply the same way that they apply and rank all other committees, but they also have to upload a writing sample.
- Sara will reach out to the RIPS Blog folks to ask if becoming a Committee is something they would be interested in the future.

Approving this year's contributors to the RIPS Blog:

- Heather moves to approve, Theresa Seconds.
- Motion approved unanimously.

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2025 – 2026 New Contributors

- Brian Cassidy – Texas Tech University School of Law
- Benjamin Fincher – University of Virginia School of Law
- Stephanie Grace – UC Davis School of Law
- Sandy Li – Ninth Circuit Library
- Jasmine N. Plott – Wake Forest University School of Law
- Tamara L. Rogers – Robert H. McKinney School of Law

2025 – 2026 Returning Contributors

- Joy Hollerbach – Maryland Judiciary (2024-2025; 2025-2026)
- Joshua Levine – Cardozo (2024-2025; 2025-2026)
- Nick Norton – (2024-2025; 2025-2026)
- Paul Reirmaier – University of Pennsylvania Carey Law School (2024-2025; 2025-2026)
- Frank Young – University of Illinois Chicago (2024-2025; 2025-2026)

Back Ups/As Needed

- Jennifer Chapman
- Christine H. Park

COMMITTEE UPDATES

Teach-In Kit Task Force - Heather has requested to be added to emails and meetings but hasn't heard since.

Scholarship Committee - Heather sent an email and spoke with the chairs.

Research Skills & Instruction - Olivia emailed but hasn't heard back.

PR Committee- Olivia, first meeting is at the end of September which Olivia will go to. Working on membership accomplishments

Program Committee - Emily sent a welcome email and they are working on scheduling a meeting.

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Patron Services - Theresa just emailed them this morning.

Nominations - Sara will reach out. Sara said that she will be in touch about timeline for nominations for the DEI position for the board.

Grants Committee -

DEI Committee - planning on having 3 smaller trainings throughout the year. Will add to their agenda for the next meeting to discuss the new Board position.

Mentorship and Outreach- nothing yet, first meeting likely getting scheduled soon.