



**American Association of Law Libraries  
Technical Services SIS  
2012/2013 Executive Board Meeting  
Thursday, February 7, 2013  
Conference Call**

Chair Miriam Childs called the meeting to order at 2:38 pm (C.T.)

Present: Miriam Childs, Trina Holloway, Hollie White, Cindy Spadoni, Lauren Seney, Jim Mumm, Wendy Moore, George Prager, Richard Paone, and Ismael Gullon

**Approve Minutes from December 5, 2012**

A motion was made by Miriam to approve the minutes from December 5, 2012. Trina seconded.

**Executive Board Officers Reports**

**Chair's Report** – Miriam Childs

TS-SIS-sponsored Program (Jim Mumm)

TS is sponsoring Ajaye's program on Law for the non-JD librarian. We are still waiting to see the program with the final matrices.

Budget for TS-SIS Educational Award

The Executive Board has decided to offer 1 award for \$1000. In the future we should think of a way to expand the award program to include people who have already received the award or are more experienced.

Extension of deadline for Chapman Award

There was only one nominee, so we would like to extend the deadline to Feb 28<sup>th</sup>.

Update on nominations for TS Officers 2013-2014

Jen Richter is having problems trying to find the right number of people willing to run with the correct experience.

**Vice Chair's Report** – Brian Striman

Brian sent his report to Miriam. This Friday Brian will ask Martin what he needs to do for getting the TS-SIS annual volunteer form out. Brian will review the questions from last year's annual survey. The survey should go out to the membership by February 14th, with the deadline being March 29th (a Friday). That gives us 6 weeks for it to be open. Appointment will happen after the survey.

**Secretary/Treasurer's Report** – Hollie White

According to the financial statement from December 31<sup>st</sup>, 2012, TS SIS has \$21,424.49.

### **Past Chair's Report – Ismael Gullon**

Ismael arrived late to the meeting and contributed items to New Business.

### **Standing Committee Reports**

#### **Acquisitions – Trina Holloway**

The Acquisitions standing committee is having an issue about volunteers. How can we engage people to get them involved. Damon Campbell from Florida Coastal needs help with SPSS to help with results from a cancellation survey.

#### **Cataloging & Classification – George Prager**

George and Robert Bratton are assisting John Hostage, AALL liaison to CC:DA, in his work on an RDA revision proposal for treaties. Also, George and others, under the leadership of Melissa Beck, chair of the Descriptive Cataloging Policy Advisory Group, are starting to organize the RDA workshop that will be held during the AALL Annual 2013 Meeting.

#### **Preservation – Lauren Seney**

There is a call into the Digital Access to Legal Information Committee scheduled for next week.

#### **Serials – Wendy Moore**

Exchange of duplicates will occur in April (maybe May). Trina and Wendy will work together to do a combined committee roundtable plan.

#### **At-Large Member Report(s) – Richard Paone and/or Cindy Spadoni**

Alphabet Soup reception will be at the Sheraton July 13<sup>th</sup> from 7-9pm. It will be sponsored by Innovative. Pam Resinger sent Richard last year's food and beverage list.

### **New Business**

Questions from the Membership Committee

- Can we be funded up to \$500 to purchase post-its and pencils with TS logo/URL? We'd like to hand these out at our tables (in lieu of candy) and mail them to new members as they join.

The Board approves this and suggests a few things. Instead of mailing out the items, we can email out a voucher that people can use to redeem at annual meeting. Also instead of having things just laying at a table, maybe hand something out for people who comes to meetings. We will want something more unique for the CONELL marketplace. Miriam will contact Suzanne with the information.

- Can we begin to encourage the various committees within TS to consider their table needs at our "booth" during annual conference? The Membership Committee is responsible for reserving adequate table space and chairs.

The Association provides us with one table and all additional tables are an extra charge. "Ask an expert" topic table is a good idea, but we should be careful to have specific topics.

VIP Candidate

We will need to determine who we should ask. Try to pick someone in the local area. Miriam will solicit recommendations from the membership using aallnet's TS community resources.

#### Board Candidates

We should try to submit names of TS members to the prospective AALL Executive Board.

#### **Old Business**

Minutes from July 22 Executive Board meeting.

Wendy will send her updates to Hollie and Hollie will send the final version to Martin.

#### Re-configure Education Committee

Jim's proposal is that the Education committee will consist of a chair, a member from each standing committee (preferably not the chair of each standing committee), and the incoming vice-chair of TS-SIS. The committee can also include the immediate past Education Committee chair. At least that has been my proposal. The rationale is to reduce the size of the committee, while encouraging non-leader members to participate

#### **Announcements**

- Marie Erickson retired on January 15 from the Law Library of Louisiana after 21 years of service

Next meeting will probably be in the beginning of April.

Meeting adjourned at 3:41pm (CT).