



**American Association of Law Libraries  
Technical Services SIS  
2012/2013 Executive Board Meeting  
Monday, May 20, 2013  
2:00 p.m. CDT**

Chair Miriam Childs called the meeting to order at 2:02 pm (CDT)

Present: Miriam Childs, Ismael Gullon, Wendy Moore, Hollie White, George Prager, Trina Holloway, Lauren Seney, Cindy Spadoni, Richard Paone, and Brian Striman.

**Executive Board Officers' Reports**

**Chair's Report – Miriam Childs**

*Election:* The election was conducted last month. Our incoming Chair/Chair-Elect is Suzanne Graham and incoming Member-at-Large is Eric Parker. They will begin their terms after the Annual Meeting.

*Grant & award announcements:* Sally Wambold is the recipient of the Chapman award. Two people accepted the \$1000 grants and 1 student received the Schwartz grant for \$500.

*Ribbons:* At AALL, Miriam will pick up the ribbons from the Headquarter office and take it to the TS activities table.

*Website:* The new TS website is up and in use.

**Vice Chair/Chair-Elect's Report – Brian Striman**

Brian is still working on his committee appointments for the next year and has been consulting with Miriam. Current committee chairs will send suggested names to Brian.

**Secretary/Treasurer's Report – Hollie White**

According to the last financial statement (ending 3/31/2013) the SIS has \$21,524.49.

**Past Chair's Report – Ismael Gullon**

Nothing to report at this time.

## **Standing Committee Reports**

### **Acquisitions – Trina Holloway**

Wendy submitted menu for the joint meeting to AALL. Trina and Wendy are now working on the agenda for that meeting.

### **Cataloging & Classification – George Prager**

John Hostage sent in the proposal for revising the RDA instructions for treaty access points to CC:DA [the ALCTS Committee on Cataloging: Description and Access]. George is hoping that the timeline will allow for the changes to be implemented by next Spring. Until then, the Library of Congress has agreed to continue to use AACR2 to create or revise treaty headings, rather than RDA. A Cataloging and Classification Committee task group chaired by Suzanne Graham will be submitting a list of names of crimes to the Library of Congress in a few days. Most of the terms on this list will be authorized to be used with the subdivision “Law and legislation” for the first time. A group of Cataloging and Classification members continues to work on the RDA workshop. Paul Frank will be coming to the AALL Conference as a speaker for the workshop.

### **Preservation – Lauren Seney**

Preservation week was celebrated last month: The group sent out a preservation quiz and started the preservation tip of the month. The Worst Book contest has begun and submissions will be accepted until July 1. Revisions to the AALL preservation policy will be submitted by June 7.

### **Serials – Wendy Moore**

Exchange of Duplicates has ended. The number of participants was down and we will need to reevaluate the program. Trina and Wendy plan to meet soon to work on the agenda for Acq/Serials roundtable.

### **At-Large Member Report(s) – Richard Paone and/or Cindy Spadoni**

Richard just sent out invitations to SIS heads and newsletter editors to be put appropriate listserv and other publications. Richard is working with AALL headquarters to fix the banquet budget for the event. Ismael suggests that the microphone/AV be worked into the budget.

Cindy sent out reminders to TS and OBS about auction items. An announcement should appear in TSSL.

## **New Business**

### *Membership Committee request*

Membership Committee would like to reprint the TS brochures. We need to check with AALL to see if we are at the point in the schedule to have an AALL headquarters funded reprint. Also we need to find out the printing deadline from headquarters. All board members should give feedback on potential changes.

### *Tables in activities area – need 2 more*

Headquarters will provide us with one table, but we need 2 more: 1 for silent auction and 1 for “Ask the Expert”. Miriam will ask how much the tables are and then send a note the board to let

them know. The board will evaluate the price and then see what other options are in terms of displaying table items.

### *Signs*

Headquarters sent out an email asking coordinators of programs & events if they need new signage. Some combined groups may need new signs. We should evaluate this based on price. Instead of buying new signs, we should get items to tack two signs together.

### *Swag for CONELL*

Usually we provide 2 \$25 gift cards: 1 for CONELL and 1 for the Activities table. Miriam will confirm with Suzanne about the gift cards drawing and logistical needs.

### **Old Business**

Past Chair and Chair will update TS handbook now that new website is up & running.

### **Announcements**

None at this time.

Next meeting will be in June 25 or 26 to do last minute preparation for AALL.

The meeting was adjourned at 2:46pm.