



TS-SIS Executive Board Meeting
Monday, February 24, 2014
1:30 - 3:00 p.m. CST

Chair Brian Striman called the meeting to order at 1:31 p.m. CST.

Present: Brian Striman, Lia Contursi, Lauren Seney, Jacob Sayward, Trina Holloway, Cindy Spadoni, Eric C. Parker, Miriam Childs, Suzanne Graham (late), Hollie White

Executive Board Officers' Reports
Chair's Report – Brian Striman

2014 Elections slate for approval: Nominating committee did a good job in finding candidates in a timely fashion. The board has approved all candidate nomination. The Nominating Committee present the slate of candidates for this year's election:

Vice-Chair/Chair-Elect

Ajaye Bloomstone, Acquisitions Librarian, Louisiana State University
Hollie White, Digital Initiatives Librarian, Duke University

Secretary/Treasurer

Katherine Marshall, Acquisitions Librarian, Ohio Northern University
Stephanie Schmitt, Asst. Tech Services and Systems Librarian, UC Hastings Law Library

Member-At-Large

Ashley Moye, Metadata & Serials Librarian, Charlotte School of Law
Wilhelmina Randtke, Electronic Services Librarian, St. Mary's University School of Law

Their confirmation emails have been rec'd. Linda Tesar will contact each of the candidates and ask them to send Linda the necessary ballot information by March 12th.

Website update. All website updates have been made. VRAG report and officers have been updated. Other social media options (Facebook, etc) will be updated soon.

AALL annual meeting schedule: The schedule has been changed. About 5 things had to be changed and those have been done.

Membership Committee: Jenny Creevy, chair, needs a few more committee members. \$25 Amazon gift certificates for CONELL & Activities table for 2014 Annual Meeting were approved, but the group should explore other ways to incentivize participation outside of annual meeting.

Proposal for Board spending guidelines: Based on Brian's TSL article, can we make a proposal about what we can spend every year? Carol Collins would like to have the same amount of grants as she did last year. Brian wants to figure out what would be a good percentage so that it's moveable, but based on dues/income. Brian wants more grants to go to people who have been in TS for a while and cannot get funding to attend. The board voted to investigate what would be a good guideline for spending TS account surplus.

Vice Chair/Chair-Elect's Report – Suzanne Graham

(sent via email)

Membership survey

Initial call for 2014 Membership and volunteer survey up for about one week. Two more to go. We've had 60 folks so far (usually around 100). Please continue to like or otherwise comment to keep it in people's minds. I'll re post tomorrow. Good complimentary feedback from OBS. They want to use a couple of questions. Thank you for everyone's feedback on the drafts Eric and Suzanne presented.

Annual Meeting Preparation work to consider:

- VIP for Annual meeting should be decided fairly soon
- In April all equipment forms are due (as well as tables in the activities section)
- In May, food requests will begin.

Secretary/Treasurer's Report – Hollie White

As of December 31, 2013 (the latest report we have received), TS-SIS has \$22,032.52.

Minutes from the last TS Executive Board meeting were approved: Miriam so moved. Brian seconded. No opposition.

Dates for the TS-SIS Election: Hollie will send out a few date ranges via email for the group to discuss. Elections are held in mid-April. Since Hollie is running in the election, she will only set up the election, but Miriam will check on the results.

TS conference call on October 2nd: A previously unidentified call on Oct 2nd that was listed in the latest account summary was discovered to be an Education Committee phone call.

Exchange of Duplicates has started: About 1/3 of the fee collected for participate in the program goes to someone to maintain the exchange site. It may be time to re-evaluate the cost-effectiveness of this program.

Education Committee Wrap up – Brian Striman

Christine Dulaney resigned the chair position. The Education Committee continues to evolve in its job functions. A schedule was sent out earlier today about annual meeting TS-related events. The membership is waiting for more information from AMPC on the hot topic and poster sessions. Ajaye's acquisitions program has been selected as the TS sponsored program.

Standing Committee Reports

Acquisitions – Trina Holloway

The Acquisitions program was not listed on the lasted notice from Kate Martin about Annual Meetings programs.

Cataloging – Lia Contursi

Standing Committee has updated the website with a call for new members. There are currently 43 members confirmed. The committee has three Advisory Working Groups and three Roundtables. Advisory Working Groups consist of: Subject Cataloging Group is now chaired by Yale and 12 members. Descriptive Cataloging Advisory Working Group is chaired by Melissa Beck. All changes in membership roster and responsibilities have been updated on the website. Vendor supplied records group is chaired by Angela Jones. They continue to work on various issues. They maintain a wiki with vendor reviews. Roundtables consist of: Chris Tarr will continue as the chair of Heads

of Cataloging Roundtable. Sarah Yates is the chair of the Rare Catalogers Roundtable. Sean Chen is the chair of the New Catalogers Roundtable.

Preservation – Lauren Seney

The Committee pitched a program that was not accepted, but there is interest in doing some preservation demonstrations or a poster. They may work with someone from LIPA. The group discussed getting an extra table to do demonstrations.

Serials – Jacob Sayward

Exchange of Duplicate program: Jacob will follow up with the group

At-Large Member Report(s) – Cindy Spadoni and Eric Parker

Cindy Spadoni Update: Innovative Reception update. Cindy is waiting for the catering information. Headquarters books the room and will send her the update. The budget is \$5500 again.

Eric Parker Update: Suzanne will show how Eric can help compile the data from the survey (very easy with SurveyMonkey (March 10), how to order Chapman Award scroll for recipient (we should know very soon), and work with Erica Castaneda at Jim Henry Inc. The cost is approximately \$120 for plaques and \$75 for scrolls. Awards committee may become more involved in directly ordering the awards. Eric will begin working on the silent auction donations in March.

New Business

Aaron Kuperman has some suggestions about new group names to reflect new directions in Technical Services work. This topic has been tabled until next meeting.

Old Business

None

Announcements

- Mid-April is a target time for the next Board Meeting.

Motion to Adjourn

The meeting adjourned at 2:45pm CST.

Respectfully submitted by,
Hollie White
Secretary/Treasurer