TS-SIS Executive Board Meeting
Tuesday, April 22, 2014
12:00 - 1:00 p.m. CDT

Agenda

Roll call: Brian Striman, Hollie White, Lauren Seney, Trina Holloway, Lia Contursi, Cindy Spadoni, Eric Parker, Jacob Sayward, Miriam Childs

Brian called the meeting to order at 12:01 pm CDT.

Chair’s Report – Brian Striman (10 min.)

- Task Force on Vendor-Supplied Bibliographic Records update. The response from the TS community has been minimal. Hein survey has been sent and Brian will be talking to them soon. CRIIV Roundtable is upcoming. Caroline Walter and Brian encourage people to come to that event. Steve Anderson is a listening ear and volunteer to help.
- VIP: Eric proposed that our VIP speakers would be Jill Emery and Graham Stone (our workshop speakers). Suzanne Graham moves to approve. Trina seconded.
- Proposal for Board spending guidelines. Tabled for next board meeting.
- Website looking good. Anything to tell Martin to fix or update? Can someone please look over every page to see if there’s something that’s wrong or needs adding? Cindy Spadoni has volunteered to look at the page.
- What’s the purpose of the TS blog? Facebook group LAWTSCHATS has over 150 members. This will be addressed via email.
- Brian will attend CONELL as TS rep.
- Membership Committee: Jenny Creevy is membership chair but is in need of committee members. The group would like $25 Amazon gift certificates for CONELL & Activities table again for 2014 (2 total). Hollie moves to approve. Trina seconds.
- Bess Reynolds, PLL tech services wants to be “in” the TS-SIS as a worthy and contributing component. What about a new standing committee? That would assure their group is strongly a part of our strategic plan. It would ensure their continuance and should inspire them by being a permanent part of our SIS. Vendors listen to the law firms. Discussion. It would require a vote of the membership of course, with changes in the handbook, brochures, etc. It would also mean another group contending for valuable meeting slots for upcoming Annual Meetings. Maybe we make them a Roundtable. Tabled for next meeting.

Vice Chair/Chair-Elect’s Report – Suzanne Graham (10 min.)

- New Committee chairs. The Vice-Chair/Chair-Elect recommends the following slate of candidates to chair TS-SIS committees starting at the close of Annual Meeting
  Acquisitions—Diana Jaque (University of Southern California, Los Angeles)
  Awards – Jennifer Noga (Wake Forest University)
  By-laws—Brian Striman (University of Nebraska)
  Education—John Jensen (Southern University Law Center)
  Membership—Bess Reynolds (Debevoise & Plimpton LLP)
Nominating—Kevin Carey (Ohio State University)  
Preservation—Maxine Wright (Georgetown University)  
Professional Development—Abigail Bibee (University of Michigan).

Jacob Saward moves to accept. Eric Parker seconded.

- Membership Survey Results: Eric compiled results from the last 3 surveys. Big take away is the need to produce continuing education outside of the annual meeting since over 40% of our members are not going to Annual Meeting. Demographic information is interesting. Responsibility has changed to have less administration. Years of experience is an area with some interesting findings as well. TSLL still has a high approval rating.
- Brian would like to make a task force to investigate better ways to make TS Educational Resources available online. The board agreed that this should be looked into.
- Suzanne brought forward proposal to change the grant process. The proposal developed 3 new TS-SIS grants: a new member grant, an active member grant, and a leadership academy grant. Eric made a motion and Cindy seconded. This was approved by the executive board.

Secretary/Treasurer’s Report – Hollie White (5 min.)

- Hollie has not received any new quarterly statements from AALL. As of the last statement received, ending in December 2013, TS has $22,032.52.
- TS Elections are underway, please remember to vote. Questions about passwords and current percentages should be directed at Miriam, since Hollie is running in the election and no longer has the updated password. This was done to ensure election fairness.
- Hollie is currently processing the first batch of Duplicate exchange payments.
- Anyone with TS-SIS related receipts that need to be reimbursed need to send them to Hollie via email.

Education Committee.

John Jensen will chair the Education Committee meeting in San Antonio.

Standing Committee Reports

- Acquisitions – Trina Holloway (5 min.)  
The committee received a request to create a list of state statutes that are for sale from the state government. 4 excellent volunteers from the committee are working on the list. The goal is to have it completed by May 30th.
- Cataloging – Lia Contursi (5 min.)  
Cost of food/beverage in San Antonio are very high. The catering menu has both breakfast and break menu options range from $15 to $24 per person. Brian believes that the break menu may be the best option. All committees will need to have fair and equal access to food/beverage in San Antonio during early morning meetings.
- Preservation – Lauren Seney (5 min.)  
Preservation week is next week. The committee is looking for preservation stories and already have 4. The group will be asking for submissions for the “Worst Book” award. Preservation receipt will be required for the $150 award. This was approved by the executive board. Jacob moves. Hollie seconds.
- Serials – Jacob Sayward – Exchange of Duplicates update. (5 min.)  
Exchange of Duplicate program has only 7-8 schools participating schools. Recommendation that we finish the fall round of the Exchange of Duplications and then it will cease after that time. Suzanne moves. The motion was seconded.
At-Large Member Report(s)
Cindy Spadoni Innovative Reception update: Cindy would like to do a Texas theme with a margarita bar and a food station, but knows that we want to focus more on food this upcoming year. Brian will email each SIS to see how their budgets could be expanded beyond the $5500 that Innovative gives.

Eric Parker Silent Auction update: Eric has sent out Silent Auction item requests. 3 tables have been reserved for activities tables at Annual Meeting.

Awards
The Chapman Award winner has been chosen. Chapman Award scroll for recipient needs to be ordered. The SIS works with Erica Castaneda at Jim Henry Inc. usually to get awards. The cost is around $120 for plaques and $75 for scrolls.

New Business (5 min.)
None
Old Business (5 min.)
Miriam is drafting changes to the Handbook that will first be sent to Brian for approval and then to Martin for update on the website.

Announcements (5 min.)
• Next Board meeting: 2nd week of June. Hollie will send out a Doodle poll in the next week.

Meeting was adjourned at 12:59 pm CDT.