



**TS-SIS Executive Board Meeting**

**Monday June 16, 2014**

**12:00 - 2:00 p.m. CDT**

**Agenda**

**Roll call:** Brian Striman, Suzanne Graham, Hollie White, Lauren Seney, Trina Holloway, Lia Contursi, Cindy Spadoni, Eric Parker, Jacob Sayward, Miriam Childs

Brian called the meeting to order at 12:01 pm CDT.

**Chair's Report – Brian Striman (10 min.)**

- It's not possible to create a Board spending guideline due to revenue being about the same as estimated past spending allocations throughout the year. Boards will proceed as they have been.
- Consider the next few Boards to look at the \$20,000+ in the TS-SIS treasury to allow for increasing awarding of travel grants, registration grants, and/or scholarships to members including members like Martin W., and members from LC who can't attend because of money limitations, new tech services librarians, library science students, and so on.
- Committee chairs need to submit their committee's report of activities by June 15<sup>th</sup>. Brian will send out a reminder today... which allows for a month of missed deadlines before the drop-dead deadline of Annual. These reports should be available to the membership online well before Annual in the interest of openness.
- Letters need to be sent by June 18<sup>th</sup> to CS, RIPS, and OBS concerning their share of the spending overage for the Innovative Reception. Around \$320 each for the various SISs.
- TS-SIS blog is up and running for San Antonio. Not sure about Twitter. Facebook TSLAWCHATS we'll see how that goes.
- PLL tech services (Bess Reynolds) and incorporating them as some kind of formal entity within TS-SIS. The suggestion is to encourage the membership committees of both TS and PLL to work together to make sure the PLL members are fully integrated into our already existing committees.
- Brian will attend CONELL as TS rep.
- Please review Aaron Kuperman's email from earlier this year about potential professional development programs.

**Vice Chair/Chair-Elect's Report – Suzanne Graham (10 min.)**

- Lists of committee and working group volunteers will soon be sent to all incoming committee chairs (Cat&Class chair will receive volunteers for its roundtables and working groups). These lists are compiled from the membership survey this winter. Chairs will contact volunteers and existing members as needed.
- Be on the lookout, the membership committee is going to be sending out the sign up for sitting at the booth.

### **Secretary/Treasurer's Report – Hollie White (5 min.)**

- According to the last account statement that has been received (dated March 31, 2014) the TS Account has \$22,337.52.
- The next account statement that will go through June will probably not be available until after AALL.
- Expenses for the annual meeting should total around \$8,000 to \$9,000. Please be sure to send all reimbursement receipts to Hollie White. For direct payment from the SIS, be sure that the SIS is in the “bill to” area, but either Brian or I have to approve the bill before it can be paid by headquarters.

### **Education Committee.**

- John Jensen will chair the San Antonio meeting.
- Brian will send an email encouraging people to come and discuss their ideas at the Education Committee Meeting in San Antonio.

### **Standing Committee Reports**

- **Acquisitions – Trina Holloway (5 min.)**
  - Continental breakfast has been ordered for the joint meeting the total was around \$750.00 for 35 people.
  - Jacob and Trina are working on agenda for the meeting and may need wi-fi.
  - Statute report is complete. Brian and Suzanne are looking it over and should be added to the website. Trina will promote this resource once it is posted.
- **Cataloging – Lia Contursi (5 min.)**
  - Submitted the breakfast request in early May. The total was around \$740.00. Lia will follow up with Vanessa about substitutions.
  - Lia is finalizing the agenda for the meeting and will send it to the Cat/Class membership soon.
- **Preservation – Lauren Seney (5 min.)**
  - 3<sup>rd</sup> Annual Worst Book contest is open until July 1<sup>st</sup>. They are working to generate more interest.
  - Lauren is working with Maxine to find people to demonstrate preservation techniques at the LIPA table.
- **Serials – Jacob Sayward (5 min.)**
  - Has been working with Trina to work on the content for the roundtable.
  - Spring round of exchange of duplications has been completed.
  - Fall round will be the last.

### **At-Large Member Report(s) – Cindy Spadoni Innovative Reception update.**

- Cindy's food order has been submitted. It will be a no host bar. There will be food and desserts.

### **At-Large Member Report – Eric Parker**

- VIPs will need to be confirmed. Eric will contact headquarters
- Silent Auction content has been solicited. Some content

### **Awards. (5 min.)**

- Continued discussion of retiree recognition and Chapman award winner.

**New Business (5 min.)**

None

**Old Business (5 min.)**

None

**Announcements (5 min.)**

Meeting was adjourned at 12:45 pm CDT.