TS-SIS Extended Board Meeting

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Conference Call
11/17/2014 Noon- 1 pm

Roll Call: Suzanne R. Graham, Hollie White, Katherine Marshall, Eric Parker, Jacob Sayward, Jennifer Noga, John Jensen, Bess Reynolds, Lia Contursi, Stephanie Schmitt, Brian Striman, Maxine Wright

Call to order, roll & welcome --Suzanne

Update from Chair -Suzanne

TS-SIS purchased video conferencing software. Although somewhat clunky, it seems like it will be a good fit for webinars especially. More practice would likely be needed to use it for conference calls. Contact Suzanne for password if you want to play with it.

AALL Executive Board did not adopt our working paper relating to standards on MARC records (encouraging vendors to provide MARC records free with purchase). TS-SIS has been referred to work closely with current vendor liaison Margaret K. Maes to work up new Best Practices document. Since the original task force that worked on the initial paper has disbanded, the Vendor-Supplied Records Advisory Working Group under Cataloging & Classification will be the liaison with Maes.

Treasurer's Report - Katherine
Brief synopsis of the Preliminary Financials from HQ through 9/30/2014. All revenue and reimbursement checks from Annual 2014 appear to have been accounted for in the paperwork. The Silent Auction earned us $415.00 this year. Katherine is following up with HQ over several financial questions.

Review and vote on proposal from Awards Committee to offer grant for Management Institute (attached) -Jennifer http://www.aallnet.org/mm/Education/management-institute

The Awards Committee was charged with making a recommendation on the feasibility of supporting a TS-SIS member attend the AALL Management Institute in March 2015. The TS-SIS member would need to apply on or by Dec. 15th 2014. The Awards Committee would decide on a recipient and then notify them by Jan. 15th (Payment deadline for Institute is Feb 2nd).

Application Process for TS-SIS members would be as follows:
1. A letter of interest that includes what financial need is there.
2. Resume
3. One letter of recommendation

Email Jennifer the application submission. She will send out an email about this later today.

Implementation of grant would for up to $1000.00 upon receipts. Reimbursement for everything, including registration.

Discussion:
Transfer of funds would have been required for SIS to buy registration *for* the recipient and the logistics and pitfalls of a pre-purchase like that made this an unattractive option.

VOTE TO APPROVE THE GRANT: All voted AYE
VOTE TO BEGIN GRANT FOR MARCH 2015 INSTITUTE? One NAY for this year, AYES have it for 2015 Institute.

Review and vote on proposal from OBS-TS Joint Research Grant Committee to revitalize program (attached) – Kerry (Not able to attend today's meeting.http://www.aallnet.org/sections/obs/Committees/Joint-Research-Grant-Committee Hollie White provided overview in lieu of Kerry.

Overview: Task force documents reviewed with an eye toward a revision of the grant, especially regarding opening it up to smaller projects like buying an app and reviewing it.

It was suggested that we change the name of the grant and get more press; perhaps making the name change a contest. It currently has a Google Form for submitting the grant proposal. A main concern was trying to consolidate all necessary information about grant in one place.

Preliminary Discussion:
Several people liked the ideas about opening the grant to smaller projects and changing the name, possibly via contest. An idea was floated to create a rubric of some kind to standardize the 'scoring system' for winning/approved projects. Follow up suggestion was that the rubric be left to get hashed out between the committee in charge and the related task force.

Eligibility discussion:
An applicant has to be an AALL member (students included), preference to TS/OBS members. Research must benefit Law Library Tech Services Work.

Should we call for a vote? Yes.

VOTE TO ACCEPT THE RECOMMENDED CHANGES TO THE GRANT FOUND IN THE REPORT (pending the vote by OBS executive board, that the committee take these under advisement and make these changes) - ALL VOTE AYE.

Review and vote on proposal to change our professional development committee - Brian

Topic tabled until January 2015.

Everyone generally supportive of anything that will provide more professional development opportunities for Technical Services librarians.

One suggestion was to take Professional Development and make it a Standing Committee, as the topic is a key priority of the SIS. We would need the full membership of TS-SIS to discuss this move, so we might need to wait until next Annual Meeting to discuss this at business meeting.

Discussion/Concerns:
- We may end up with too many working groups and not enough people to populate them. It was suggested that we pare down the number of groups and encourage private law librarians to get involved?
- Some champions for a bigger inclusion of educational 'how-to-create learning experiences' along with actual learning opportunities.
- It was pointed out that the term 'Technical Services' may still feel alienating or give a connotation of 'just' being for Cataloging/ Metadata 'geeks' and we would want to be more inclusive. A name change was floated.
- It was pointed out that our website is still does not say anything about private law libraries anywhere and is not as welcoming to our colleagues outside of academia. Since outreach to PLL's has been a priority this year, we should work on that.
- How to sell this to the TS community?
  - Recruit 'Champions' to promote the professional development efforts and encourage participation.
  - Perhaps run a survey asking membership what they think about the project and what they'd like to learn
  - Mine membership roster data and use a Task Force to study it, following up with a survey.

Email Brian if you have any ideas!

Review Annual Meeting rubric for new additions and potential conflicts – Suzanne
http://www.aallnet.org/conference/meeting-planning/scheduling-information/SISs/SIS-Meeting-Matrix.pdf

The history roundtable may conflict with stuff?
Sponsorships for breakfast meeting-- no word yet.

Some options regarding Award Meeting:
- Do Award meeting with just coffee
- Make Award meeting a ticketed event with fee to cover the food
- Move Award Meeting to a later evening slot?
  - Some suggest that day time @ Annual has become less triple booked than evenings, so it was recommended we keep it to a morning slot.

1st of Dec is HQ deadline. Suzanne will post our preferred times on SIS Matrix (so all SISs can help avoid conflicts). Suzanne will add the joint SIS reception on there too.

Update from task force on roundtables - Ashley

N/A, Ashley unable to attend meeting.

Per Suzanne, Ashley will send out update from Task Force & Roundtables later next week.

New business

Per Suzanne, we are looking good for number of TS-SIS accepted programs @ Annual 2015. We submitted about 6-7 programs. Through the Education Committee, but OBS, CS, and individual members contributed topics of interest to TS members. Official notice of acceptance is expected the first week of December.

Options to submit hot topic ideas still coming up - Start thinking!

Elections are creeping up and nominations will be soon, so encourage colleagues to run!

At the January meeting we will take another look at professional development and consider renaming ourselves! ~ Is Tech Services pulling us down or sound too formal? We specialize in 'Access to Information', so keep that mind while pondering.

Adjourn

Motion to adjourn: Bess Reynolds.
Seconded: Eric Parker

Approval of Minutes

Motion to approve: Eric Parker
Seconded: Brian Striman

Noted & Submitted

Katherine Marshall

KM