

TS-SIS Extended Board Meeting

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Conference Call
03/09/2015 1:00-1:38 pm EST

Roll Call: Suzanne R. Graham, Hollie White, Katherine Marshall, Ashley Moye, Stephanie Schmitt, Jennifer Noga, Maxine Wright, Kerry Skinner, Eric Parker, Kevin Carey

Call to order, roll & welcome --Suzanne

Call to order at 1:00 pm.

Update from Chair —Suzanne

Update on the website, Martin's done some good work updating it for conference.

Treasurer's Report —Katherine

Received financial statement for the period ending December 31, 2014. Expenses completed: The OBS repayment for half the room costs at the 2013 Annual Conference, Maxine Wright reimbursement for Worst Book Awards in 2012 & 2013, & Fall teleconferencing charges. The Marla Schwartz grant has a \$100 credit.

Updates from committees

Members-at-Large Reports – Eric & Ashley.

Nothing on Alphabet Soup.

Election Timelines – Kevin & Katherine

How should we consider self-nominees, especially since we're not dependent on paper write-ins anymore?

Action: Kevin will contact folks that volunteered via membership survey and let them know that we won't be able to put them on the ballot this year (but they should consider it again for next year?) Nominations and Handbook Committees should work together to clarify how to handle self-nominations through the membership survey. Come back to Board with a recommendation about whether we should time the survey differently or remove those questions. Katherine to contact Christopher Siwa to arrange a hold on the voting software for April this week.

Professional Development -- Stephanie

Wrote proposal for new Professional Development committee. We have the proposal as sent out to board before the meeting. Reaction from committee was positive to initial proposal. Whittled from 5 groups to 3. Archiving responsibilities were kind of up in the air due to logistics so they eliminated it from responsibilities. Will the committee be tasked with coming up with all of the programming ideas alone? There was also a question over what the implementation responsibilities would ultimately be. *E-Forum*: previous moderator said it was a dud because of participation. Not sure why no one is using this format for discussion. Open to editing, they're just not sure if they can do everything that was in the initial proposal.

Discussion: We definitely need to be thinking more about rest of the year and not just conference regarding education. Promotion still needs to be a major part of the responsibilities of one of the committees. Duration of chair was not so much in discussion as much as the responsibilities; board to flesh out the remaining details for responsibilities, time frames, deliverables, etc. Someone suggested we consider co-chairs to help break up responsibilities. Therefore we should strike out the last part of the opening paragraph regarding Vice Chair ~~“with a vice chair entering every other year to ensure continuity”~~ Everyone is on board with waiting until more of our board members are present for formally vote on adopting the proposal. We were, however, missing four of ten voting members at today's meeting.

Action: With a general agreement on liking the co-chair idea and some adjustment to specifications of promotional structure, the final draft of the proposal (re: meeting document) will go through one more round of tweaking (and double checking with Brian). Executive board will vote on the proposal via email in a few weeks.

Awards nominations and review progress -- Jennifer

Busy time for committee. Publicizing awards and grants through multiple channels and reviewing applications for Chapman Award and grant recipients. Was to make recommendations to board about revisions to grants and have those in place by Annual Conference 2015. Will be meeting in early April to review grant applications.

Joint Grant Committee update -- Kerry

Renaming Contest for the grant is underway. We've received 3 entries so far. Next steps, the JRG committee will be working on creating a calendar of tasks/deadlines for future committees and will also be looking to update the OBS and TS procedures manual to reflect new grant processes.

Cataloging & Classification – Lia (via email)

MarcEdit program in the works, but speaker is working through the best delivery options to allow the presentation to be hands-on and interactive.

Preservation Committee - Maxine Wright

We received 28 responses thus far for our archivists' directory. I was asked if non-AALL members can be added to the list too. I've been told that there are a substantial amount of librarians working in law libraries who are not members of AALL. Next week each committee member will start actively soliciting info from our assigned regions. Four Preservation Committee members will be attending the Shaping the Future Law....at William & Mary. We finished creating tips & tricks for digital preservation and will highlight this next month as the tip of the month. I've gathered a lot of info for 30 years of the preservation committee. I have gaps for 1988, 1991, 1996 and other years. I just need to carve out time to talk with Pat and others to fill in the gaps. Afterwards, the committee will pull it all together

Serials and Acquisitions - no reports at this meeting

Volunteer survey update —Hollie

Less than 50 responses but we have a lot of qualitative comments. 4 self-nominations for positions. Some confusion within membership about structure of being on a committee. We will want to think about better ways to keep people informed of committee work without filling rosters with people who don't want to actively participate in committee work. Hollie will be contacting current committee chairs with updated rosters very soon.

Update from task force on roundtables —Ashley

We distributed the survey, with 22 responses so far. Will do reminders every week. Reminder to please take the survey! Survey will close at end of the month and the task force will reconvene.

New Business

VIP nominations for Annual Meeting –Suzanne asks that everyone please keep thinking about who to invite.

Motion to adjourn:

Hollie motions, Katherine seconds.

Adjourned at 1:38 pm

Motion to Approve Minutes:

Ashley motions, Diana seconds.