

TS-SIS Extended Board Meeting

TS-SIS Executive Board Meeting
Conference Call
08/27/2015 1:30PM-2:30PM (Eastern)

Roll Call: Ashley Moye, Trina Holloway, Eric Parker, Suzanne Graham, Kerry Skinner, Gilda Chiu, Ajaye Bloomstone, Sarah Lin, Katherine Marshall, Hollie White, John Hostage, Ismael Gullon

Not present: Christina Tarr, Diana Jaque, Wilhelmina Randtke, Maxine Wright

Attendance/Introductions (Hollie)

Annual Meeting Reflection 2015 (Discussion)

1. What worked/what didn't?
 - a. Silent Auction did run into a few issues: people leaving early and leaving item to be shipped, one of which broke despite careful shipping.
 - b. BIBFRAME was in an inopportune slot, many people didn't feel up to attending or left before it was held.
 - c. It was great having breakfast, but some people were interested in having a hot breakfast vs. fruit & bagel. The 'cold' breakfast was about \$23/person and our sponsorship was cut for next year to \$500. It'll be a conversation over the coming year on the list about our fiscal priorities.
 - d. Positive responses to the idea of opening the fiscal discussions to the as even more people are unable to attend Annual. Spending should try to align with the priorities of all/the majority of the membership.
 - e. **Suggestion:** can we query other SIS's about how much money they received this year and next year in sponsorship?
 - f. **Suggestion:** consider asking members to pay or supplement the breakfast.
 - g. **Suggestion:** we stop hosting the meeting at breakfast. *However, we have very limited slots and someone/some meeting has to end up with the breakfast slot.*
 - h. **Suggestion:** hold breakfast meeting off-site to avoid conference center catering costs? *We may actually be mandated by AALL to continue holding the meeting on-site.*
2. Anything we really need next year?
 - a. Definitely need a quiet, private space for the roundtables next year. Also a way to broadcast the discussions to the membership so they could participate virtually would be nice.
3. Anything we could do without?
 - a. Possibly breakfast.

Treasurer's Report (Katherine)

I have processed 98% of all Annual Conference reimbursements and revenues. If you are still missing your reimbursement check, please let me know.

Committee Tasks Now to October (Hollie)

1. Make sure your committee members are subscribed to My Communities.
2. Check your roster information on the website - Make sure it's up to date!
3. Review your committee's web presence and let Martin know of any needed changes. If there's anything you need or want to change, please keep Suzanne's Bylaws group in the loop.
4. Between now and October please have your first committee meetings.
5. Each committee should set goals to be shared with the EB group in October

Review/Revise/Approve Task Force on the Role of Committees (Hollie + Discussion)

1. Attachment included for discussion (please review)
2. Suggestions for Chair/Comments?
 - a. Is there enough time for the committee to do this work this year and report by January?
 - i. The delays that happened last year with the Taskforce on Roundtables shouldn't be a concern this year due to different circumstances.
 - b. **Suggestion:** we could add something like "deadlines are potentially flexible".
 - c. **Looking for a Chair for this taskforce**--- if you have a recommendation, please let Hollie know.
3. Vote to approve or approve with suggested revisions
 - a. **Action item:** Hollie will make revisions and suggested a virtual vote.
 - b. All approve of a virtual vote.

Annual Meeting 2016 (Discussion)

1. Status of AMPC programming request (Sarah Lin)
 - a. Sarah Lin is official liaison from AMPC to TS-SIS.
 - b. Each AMPC team is looking at ALL of the submission, not just those labels with team topics. Then coming up with five must-haves topics that are fairly broad.
 - c. Call for proposals will go out soon, teams will review those in October.
 - d. Once programs are decided, AMPC members will be assigned to a program to sort of help people shepherd their proposals through the process.
2. Status of TS outreach (Ajaye Bloomstone)
 - a. **Webinars subcommittee** has been doing a bunch of investigating what it would take to host them. Has talked to HQ about their webinars and has contacted potential committee members.
 - b. **E-Forums subcommittee** met earlier this morning to review their charge. They're fine with picking up the task of hosting external non-AALL sponsored events. Looking to various electronic platforms, not just My Communities as spaces for events. Some ideas include: posting relevant opportunities, offering online meeting spaces, tech support to host roundtable meeting year round. Also looking at starting our own E-Forums with a goal of holding 4 this year.
 - c. **Annual meeting subcommittee** is busy working on proposals for next year and encouraging members to contribute to the ideas website. They'll be pushing TS-SIS proposals once that time of the year kicks in.
 - d. **Question:** Are there formal charges or should they set them up themselves and then see where to get them approved? *Hollie says they should go ahead and create their own charges and then the executive board can approve them.*
3. Questions/comments from group
 - a. None

New Business

Katherine Marshall will be leaving us as Secretary/Treasurer.

Action item: We're looking for recommendations for someone who would make a great replacement. Please email Hollie if you think of any names.

Motion to adjourn:

Motion made by: Ismael Gullon

Seconded by Ashley Moye

Adjourned at 2:12 p.m.

Motion to Approve Minutes:

Motion made by _____, seconded by _____