



TS-SIS Executive Board Meeting Monday, October 19, 2015 3:00 - 4:00 p.m. EDT

Minutes

Meeting called to order by Chair Hollie White at 3:03 EST

1. Attendance & Welcome to new Board Members (3 min.)

Ajaye Bloomstone, Gilda Chiu, Suzanne Graham, Ismael Gullon, John Hostage, Trina Holloway, Diana Jaque, Sarah Lin, Eric Parker, Pat Roncevich, Chris Tarr, Hollie White

2. Annual Meeting and Meeting Matrix (14min.)

H. White reported TS-SIS limited to 10 meetings in 9 time slots, cannot schedule meeting during lunch, and nothing will be scheduled against Association Luncheon. Early morning slots have low turnout, and are problematic. Possibility of having multiple groups/roundtables meet at same time in larger room (Acq. & Serials). Some meetings will have same time slot. Will work with the Executive group and make decisions. Chair White will share information in advance to educate members regarding issues beyond TS-SIS control, in an attempt to minimize complaints. All meetings will be at Hyatt, less space, groups that need to meet and have preferences are to contact Chair ASAP so Pam Reisinger AALL can try to accommodate. PD Committee can assist with budget needed for speaker. Activities tables have been permanently eliminated, poster space will be only approved space. Other options for setting up or paying for other gathering space will not be funded. Question about how auction will proceed still to be resolved. Alphabet Soup Reception is approved networking, social activity for SIS's. An opt-in meeting to discuss other issues of Annual meeting in more detail will be forthcoming.

A. Bloomstone requested morning meeting, also requested joint meeting space should be suitable for spillover conversation and break out group work.

3. Committee Goals 2015-2016 (11 min.)

Acquisitions Committee – (Diana Jaque)

- a) The TS Acquisitions Committee would like to hold three additional roundtables this year: November, February, and May. We are working to create more content for members of the Acquisitions Community.

Awards Committee (Ismael Gullon)

- a) To promote the application of grants
- b) To review awards and grants in a timely manner
- c) To ensure fairness in the selection of awards and grant recipients

Bylaws and Handbook Committee (Suzanne Graham)

The Bylaws and Handbook Committee will review and recommend changes to the Executive Board of:

- a) the section's Bylaws, as needed to reflect our current practices
- b) the TS-SIS Handbook, as needed to reflect our current charges (work in consultations with current committee chairs)
- c) ease of access to Bylaws and Handbook on TS-SIS website

Cataloging (John Hostage)

Various groups are working on projects and ideas including: PCC policy statement access points for laws, revision on when to make new record for loose-leaf, laws that cover mutli-jurisdictions. RDA

Joint Research FROG (Kerry Skinner) - not present

Membership (Sarah Lin)

- a) Revise TS-SIS brochure (deadline: March 2016)
- b) (Re)Welcome TS members from 2014/15 (deadline: Dec 2015); welcome new members each month (note: Bess was not able to confirm that she welcomed everyone from the list that you sent me; my committee agreed it was better to welcome folks twice than not at all)
- c) Select & order new TS 'swag' for the TS-SIS conference poster and CONELL table

Nominating Committee (Trina Holloway)

- a) The main goal of the Nomination Committee is to submit a slate that represents the various libraries (academic, courts, firms).
- b) There is one firm librarian on the committee and with her assistance we hope to contact members from different libraries and encourage them to run for a position (if not for the upcoming election but consider for future elections).

Preservation (Sharon Bradley) – not present

Professional Development Committee (Ajaye Bloomstone)

- a) Calendar. Make a calendar of activities for the PD Committee. This will ensure year-round activities, and serve as a tickler for us to start in September to plan for the following annual meeting, and to start in spring to plan webinars to happen in fall (when we are too busy with annual meeting planning to think of webinars).
- b) Keep a log of proposed programs and their fates. This will enable us to contact the proposers to determine if the proposals were accepted, and also serve as a clearinghouse of ideas for future programs.
- c) The Annual Meeting Working Group will coordinate the proposal of at least 5 programs for the annual meeting to AMPC. In addition, propose at least one HotTopic program, possibly from the list of programs not accepted in November by AMPC.
- d) The Webinar Working Group will submit 3 webinar proposals to AALL, including one for the fall.
- e) The Webinar Working group will maintain a list on the PD page on the TS-SIS website of all past webinars, linking to the AALL2Go (or its successor's) website.
- f) The eForum Working Group will coordinate 3 eForums per year via MyCommunities.
- g) The Committee will maintain a list on the PD page on the TS-SIS website of technical services programs offered at AALL regional conferences. We could also include ALA ALCTS, SLA, and other regional programs of interest.

Serials Committee (Gilda Chiu)

- a) In collaboration with the Acquisitions Committee, help in the planning and execution of the Acquisitions/Serials Roundtable at the 2016 AALL Annual Meeting.
- b) Increase the committee's presence outside of annual meeting by planning and holding at least one virtual roundtable discussion or webinar that would be open to all TS-SIS members.
- c) Explore the idea and work towards changing the current charge of the committee to include electronic resources, not just print serials.

4. Task Force Update (2 min.)

Miriam Childs will continue to work on this, is in need of other volunteers for 3 person committee

5. Proposed Bylaws Revisions (24 min.)

Discussion by S. Graham, detailing changes in bylaws Initial threshold question: do we want to make small changes to catch up to current practices and abbreviations or wait for larger discussions? Also, consider that the Bylaws are purposefully broad and defers much to the Handbook for laying out specifics. H. White suggests continuing minor revisions each year instead of complete overhaul. Also, preference to keeping Bylaws somewhat vague and general, and to use Handbook for more specific information.

Three basic changes largely approved in discussion.

- clarify when offices change: at annual TS-SIS **business** meeting
- remove reference to members "in good standing" as definition is identical to members
- some minor punctuation and edits to provide consistency of terms

E Parker had some minor clarification and other suggestions will send to committee to review.

Specific article revision discussed.

- Section 4, Section 5. Considering how to use nominations past the deadline for official ballot? Our current electronic ballots do not permit write-in candidates? System requires info 30 days in advance, secretary has 2 weeks prior to fill in info and then a 15-day. H. White reports difficult to recruit 2 people per seat, but on 2014 membership survey people did self-nominate, but too late to get them on ballot. They were contacted and advised to run in 2015. To be effective, survey would need to be completed and tallied much earlier in year
- Article 5, Section 1. Annual meeting, annual meeting should this be changed to Annual Business meeting
- Article 8 Parliamentary authority—proposal to strike or to renew our committee to following procedure (possibly through appointment of a Parliamentarian). C. Tarr questioned if there had ever been a conflict is this needed, should this be stricken have there been impediments to members speaking. I. Gullon suggests having a copy of Sturgis on hand. Board decided that more "Parliamentarianism" in meetings means less flexibility and potentially more issues. Board prefers to remove since Article 2, section 2 covers procedure.
- Section 5 deals with marked ballots section needs revision, currently no destruction of ballots, secretary receives final tally of votes, are e ballots being destroyed.

S. Graham, responded will take all suggestions back to committee and prepare new draft. Once revisions are made, they will be next submitted to TS-SIS Exec. Board to recommend change, then send to AALL Committee, then to members for vote.

Discussion followed regarding current methods for vote: part of member's survey, part electronic election, at business meeting or a special election, need a majority 2/3 vote. Limitations of voting methods discussed. Can only use electronic system 1/yr., only 40% members attend Annual meeting, length of time need to post using AALL system, hard to get people to vote more than once. Discussion regarding possibility of a change in quorum at annual meeting. Typically 30 members, if vote needed, not enough members. H. White posed question if e- voting could occur during Annual Business meeting to comply with quorum requirement. Discussion regarding voting will continue at next meeting

Board agreed that S. Graham will talk to T. Holloway (Nominating Committee chair) on bylaw sections regarding Nominating Committee. Revisions will be made within 2 weeks. A 2nd draft will be sent to Exec. Board, and it will be opened up for comments. Can discuss at next meeting but if next draft of proposed Bylaws amendment is good then will use that document to call for vote. Most of the detail is in the Handbook, not the Bylaws Handbook changes require only board vote.

6. EB Discussion Topic: Should our SIS consider changing its name? (2 minutes)

Chair White reports proposal to change name derived from Bylaws Committee work. Should rebranding be considered? Name does not seem to adequately reflect work of members, potential members. Topic will be discussed at a later meeting due to time constraints.

7. New Business/Topics for Next Meeting (1 minutes)

Chair White will convene an opt-in annual meeting matrix meeting for all interested, will send announcement. Motion to adjourn, I. Gullon moved, J. Hostage second,

Meeting adjourned 4:00 pm EDT.

Submitted by Pat Roncevich, TS-SIS Secretary/Treasurer
October 23, 2015; revised November 5, 2015